

## **Township Manager Description**

Good opportunity for a seasoned public sector professional to step in to the role of Township Manager of Lower Providence Twp, Montgomery County, PA. The successful candidate will be primarily responsible for the day to day operations and delivery of local government services. These services include, but not limited to, infrastructure / Public Works, Planning & Development, Parks & Recreation and Police & Emergency Management services, as well as local governance and fiscal management. Lower Providence Twp. is governed by a Board of five (5) Supervisors, elected at large and operates under the auspices of the 2<sup>nd</sup> Class Township Code.

### **In this role the successful candidate will:**

- Support and serve a community of approximately 26,000 residents.
- Oversee an annual Township operating budget of more than \$8 Million.
- Responsible for supervision of professional staff of 60+ FTE's (Public Works, Finance, Planning & Development, Parks & Rec., Police Dept. and Emergency Mgmt.) and numerous professional consultants including Solicitor, Engineer, Environmental, Lighting, and others.
- Monitor two (2) subsidiary corporations; LP Sewer Authority with annual budgets of \$20 Million and 6 FTE's and Municipal Authority and assist LP Community Library with an annual budget of \$3 Million and 10 FTE's.
- Coordinate with County, State, and Federal officials on public projects and policy.

### **Core Skills:**

The successful candidate will demonstrate a strong proven track record in:

- Budgeting and financial management skills
- Excellent "soft skills" communication and community outreach
- Personnel leadership and administration
- Analytical and computer skills
- Collective bargaining and labor negotiations
- Managing a team serving a similar size community or larger

### **Requirements:**

- Bachelor's degree required
- Master's degree in Public Administration, Finance, Business Administration or other applicable area desired
- Minimum 10+ years of professional work experience in local government
- Minimum 5+ years of professional work experience as a Township Manager, Assistant Twp. Manager or Department head
- ICMA credentialed managers preferred
- The successful candidate must be able to pass criminal and financial background checks and drug test prior to and as a condition of employment

Interested and qualified candidates should submit a cover letter and resume with at least three (3) professional references and a compensation history to the Manager Search Committee electronically at [mgrsearch@LowerProvidence.org](mailto:mgrsearch@LowerProvidence.org) . Lower Providence Township is an Equal Opportunity Employer.