



**Community Development Department**

100 Parklane Drive • Eagleville, PA 19403

Phone: (610) 539-8020 • Fax: (610) 539-6347

www.lowerprovidence.org

Application for a permit shall be made by the a) **owner** or lessee of the building or structure, by the b) **agent** of either, or by the c) **contractor** employed in connection with the proposed work.

**BUILDING PERMIT APPLICATION**

**OWNER / APPLICANT INFORMATION:**

Property Owner Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Relationship to Property Owner:                      Owner                      Lessee                      Agent                      Contractor

Applicant's Mailing Address/City/Zip: \_\_\_\_\_

Applicant's E-Mail: \_\_\_\_\_

Applicant's Phone: \_\_\_\_\_

**SITE INFORMATION:**

Site Address: \_\_\_\_\_

**Site Characteristics:**

*If work is New Building, Addition, or Alteration:*                      *Homeowners' Association:*    YES                      NO

Total area being changed: \_\_\_\_\_ Sq. Ft.

*Number of Residential Dwelling Units:*

*Number of Stories:* \_\_\_\_\_

Existing: \_\_\_\_\_

Finished Basement:    YES                      NO

*Water Service: (Indicate One)*

*Sewer Service: (Indicate One)*

Public \*\*

Public \*\*

Private (County Permit Approval if required)

Private (Septic Permit # \_\_\_\_\_)

**\*\* Provide Copy of Authority approval – necessary for New Construction only**

**PRESENT / MOST RECENT BUILDING USE: (Indicate One)**

Residential    R-1    R-2    R-3    R-4    R-5

Non-Residential - Use Group ... *not District*

A-1    A-2    A-3    A-4    A-5    B    E    F-1    F-2    H-1    H-2    H-3    H-4    H-5  
 I-1    I-2    I-3    I-4    M    S-1    S-2    U    R-1    R-2    R-3    R-4    R-5

Is there a Change in Use associated with this building project?                      YES                      NO

If YES, Indicate Planned Use: \_\_\_\_\_

**PROJECT INFORMATION:** *(Indicate all that apply)*

New Building	Addition	Alteration / Renovation	Change of Use
Relocation	Repair	Tenant Fit-Out	Roofing
Deck	Swimming Pool	Garage	Foundation Only
<b>*Mechanical</b>	<b>*Electrical</b>	<b>*Plumbing</b>	Sign <i>(Permanent)</i>
Other: _____			Dimensions:           x           x Length   Height   Depth

**\*NOTE:** *Requires separate permit application to be submitted simultaneously with Building Permit Application except as exempted by Building Code Official.*

Describe the proposed work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Cost of Construction (*Reasonable fair market value*) \$ \_\_\_\_\_  
*Excluding* costs for Mechanical, Electrical, Plumbing work

Proposed Start Date \_\_\_\_\_

Principal Contractor \*\*\*: \_\_\_\_\_ HIC #: PA \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Architect: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

**\*\*\*** *Contractors must have current registration with Lower Providence Township providing Certificate of Insurance with Lower Providence Township listed as Additional Insured. Contractor Registration Form is available on our website; Hard copies are available in lobby of Administration Office for LPT.*

**REQUIRED FOR INCLUSION WITH SUBMISSION OF A BUILDING PERMIT APPLICATION:**

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- Completed application
- Two (2) sets of drawings/sketches
  - ❖ As a general “rule,” drawings for a Residential setting do NOT need to be provided/approved by a design professional or engineer. There are, however, situations where the Building Code Official may require this.
  - ❖ For ALL Commercial/Non-Residential settings, drawings are required to be provided/approved by a design professional or engineer.
- Applications for all **M-E-Ps** (that is, **M**echanical, **E**lectrical, **P**lumbing work) associated with this project ... except as exempted by Building Code Official.

**See “Required Permits & Submission Requirements”  
for detailed requirements for specific situations.**

**ACKNOWLEDGEMENT:**

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The applicant certifies that all information on this application is correct and the work will be completed in accordance with the “approved” plan and any additional approved building code requirements adopted by Lower Providence Township. The property owner and applicant assume the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances Lower Providence Township or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations and is responsible for all review costs incurred for the proposed project.

**I, the Applicant for the Owner or Authorized Agent, certify the code administrator or the code administrator’s authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.**

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Date of Submission

\_\_\_\_\_  
Print Name of Owner or Authorized Agent