

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS REORGANIZATION MEETING
JANUARY 7, 2008 MEETING MINUTES**

1) Public Meeting: Call to Order

- a) Chairman Dininny called the public meeting to order at 7:02 p.m.

2) Pledge of Allegiance

3) Oath of Office:

- a) Mr. Richard Brown was sworn-in as new Supervisor of Lower Providence Township by Judge Thomas Rogers, with his family in attendance.
b) Mrs. Carole Gaugler was sworn-in as Auditor of Lower Providence Township by Judge Thomas Rogers.

4) Roll Call:

- a) The following members were present: Supervisors Altieri, Brown, Dininny, DiPaolo and Sassu.
b) Also present were Solicitor David Onorato, and Township Manager Joseph Dunbar.

5) Reorganization Items:

a) Appointment of Temporary Chairman and Temporary Secretary –

- i) **MOTION** – Supervisor Dininny made a motion to appoint Mr. Sassu as Temporary Chairman, and Mr. Brown as Temporary Secretary. Supervisor Altieri seconded the motion. The motion *passed* 5-0.

b) Election of Chairman –

i) Nominations:

- (1) **MOTION 1** – Supervisor Sassu made a motion to nominate Mr. Dininny as Chairman. Supervisor Altieri seconded the motion.
(2) **MOTION 2** – Supervisor DiPaolo made a motion to nominate Mr. Brown as Chairman. Supervisor Brown seconded the motion.
(3) **MOTION** – Supervisor Brown moved that the nominations be closed; Supervisor DiPaolo seconded the motion. The motion passed 5-0.

ii) Nomination Votes:

- (1) **MOTION 1** – The motion *passed* 3-2. Supervisors Brown and DiPaolo opposed the motion.
(2) **MOTION 2** – The motion *failed* 2-3. Supervisors Altieri, Dininny and Sassu opposed the motion.

- iii) **MOTION** – Supervisor Sassu made a motion to appoint Mr. Dininny as Chairman of the Board of Supervisors for 2008. Supervisor Dininny seconded the motion. The motion *passed* 3-2. Supervisors Brown and DiPaolo opposed the motion.

c) Election of Vice-Chairman –

i) Nominations:

- (1) **MOTION 1** – Supervisor Brown made a motion to nominate Mr. DiPaolo as Vice Chairman. Supervisor DiPaolo seconded the motion.
(2) **MOTION 2** – Supervisor Altieri made a motion to nominate Mr. Sassu as Vice Chairman. Supervisor Sassu seconded the motion.
(3) **MOTION** – Supervisor Brown moved that the nominations be closed; Supervisor Sassu seconded the motion. The motion passed 5-0.

ii) Nomination Votes:

- (1) **MOTION 1** – The motion *failed* 2-3. Supervisors Altieri, Dininny and Sassu opposed the motion.
(2) **MOTION 2** – The motion *passed* 3-2. Supervisors Brown and DiPaolo opposed the motion.

- d) Appointment of Solicitor and Fixing of Compensation –
- i) **MOTION** – Supervisor Sassu made a motion to appoint the firm of Kerns, Pearlstine, Onorato & Hladik, LLP as Solicitor, and accept their fee schedule as submitted. Supervisor Altieri seconded the motion.
 - (1) Mr. Dunbar noted that the rates for 2008 are \$125 per hour for general counsel work and \$150 per hour for litigation.
 - (2) **MOTION VOTE** – The motion *passed* 5-0.
- e) Appointment of Secretary to Board of Supervisors –
- i) **MOTION** – Chairman Dininny made a motion to appoint Mr. Joseph Dunbar as Secretary to the Board of Supervisors. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
- f) Appointment of Treasurer to Board of Supervisors –
- i) **MOTION** – Chairman Dininny made a motion to appoint Mr. Joseph Dunbar as Treasurer to the Board of Supervisors. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
- g) Appointment of Assistant Secretary to Board of Supervisors –
- i) **MOTION** – Chairman Dininny made a motion to appoint Mr. Brown as Assistant Secretary to the Board of Supervisors. Supervisor Sassu seconded the motion. The motion *passed* 5-0.
- h) Appointment of Assistant Treasurer to Board of Supervisors –
- i) **MOTION** – Chairman Dininny made a motion to appoint Mr. DiPaolo as Assistant Treasurer to the Board of Supervisors. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
- i) Appointment of Consulting Engineer and Fixing of Compensation –
- i) **MOTION** – Supervisor Altieri made a motion to reappoint Chambers and Associates as Consulting Engineer and accept their fee schedule as submitted. Supervisor Brown seconded the motion.
 - (1) Mr. Dunbar noted that the rate for 2008 is \$105 per hour.
 - (2) **MOTION VOTE** – The motion *passed* 5-0.
- j) Appointment to Vacancy Board (one (1) One-year term) –
- i) Nominations:
 - (1) **MOTION 1** – Supervisor Sassu made a motion to nominate Ed Housel to the Vacancy Board, with a term ending December 31, 2008. Supervisor Altieri seconded the motion.
 - (2) **MOTION 2** – Supervisor Brown made a motion to nominate Marie Dotts to the Vacancy Board with a term ending December 31, 2008. Supervisor DiPaolo seconded the motion.
 - (3) Supervisor Brown moved that the nominations be closed.
 - ii) Nomination Votes:
 - (1) **MOTION 1** – The motion *passed* 3-2. Supervisors Brown and DiPaolo opposed the motion.
 - (2) **MOTION 2** – The motion *failed* 2-3. Supervisors Altieri, Dininny and Sassu opposed the motion.
- k) Appointment to Library Board of Directors (two (2) Three-year terms) –
- i) Nominations:
 - (1) **MOTION 1** – Supervisor Altieri made a motion to nominate Eve D’Onofrio to the Library Board of Directors, with a term ending December 31, 2010. Supervisor Brown seconded the motion.
 - (2) **MOTION 2** – Chairman Dininny made a motion to nominate Bruce Goldenberg to the Library Board of Directors, with a term ending December 31, 2010. Supervisor Altieri seconded the motion.
 - (3) Supervisor Brown moved that the nominations be closed.
 - ii) Nomination Votes:
 - (1) **MOTION 1** – The motion *passed* 5-0.
 - (2) **MOTION 2** – The motion *passed* 5-0.
- l) Appointment to Parks & Recreation Board (one (1) Five-year term) –

- i) **MOTION** – Supervisor Sassu made a motion to appoint Mr. Mr. William Wurtz to the Parks & Recreation Board, with a term ending December 31, 2012. Supervisor Brown seconded the motion. The motion *passed 5-0*.
- m) Appointment to Planning Commission (one (1) Four-year term) –
 - i) **MOTION** – Supervisor Altieri made a motion to reappoint Mr. Mark Kuberski to the Planning Commission, with a term ending date of December 31, 2011. Supervisor Sassu seconded the motion. The motion *passed 5-0*.
- n) Appointment to Zoning Hearing Board (one (1) Five-year term) –
 - i) Nominations:
 - (1) **MOTION 1** – Supervisor Sassu made a motion to nominate Mr. William Donovan to the Zoning Hearing Board, with a term ending December 31, 2012. Supervisor Altieri seconded the motion.
 - (2) **MOTION 2** – Supervisor Brown made a motion to nominate Nancy McFarland to the Zoning Hearing Board with a term ending December 31, 2012, noting that Mrs. McFarland has over 30 years of service to the Township. She is the most recent Chair of the Zoning Hearing Board, with five years of service there, 24 years of service as a Township Supervisor; she served as the Parks & Recreation liaison, and was the liaison to the Planning Commission for many years. Supervisor DiPaolo seconded the motion.
 - (3) Supervisor Brown moved that the nominations be closed.
 - ii) Nomination Votes:
 - (1) **MOTION 1** – The motion *passed 3-2*. Supervisors Brown and DiPaolo opposed the motion.
 - (2) **MOTION 2** – The motion *failed 2-3*. Supervisors Altieri, Dininny and Sassu opposed the motion.
- o) Appointment to Sewer Authority (one (1) Five-year term) –
 - i) **MOTION** – Supervisor Sassu made a motion to appoint Mr. Fred Walker to the Sewer Authority, with a term ending date of December 31, 2012. Supervisor Brown seconded the motion. The motion *passed 5-0*.
- p) Appointment to Lower Providence Township Municipal Authority (one (1) Five-year term) –
 - i) Nominations:
 - (1) **MOTION 1** – Supervisor Brown made a motion to nominate Ms. Colleen Eckman to the Municipal Authority, with a term ending date of December 31, 2012. Supervisor DiPaolo seconded the motion.
 - (2) **MOTION 2** – Supervisor Sassu made a motion to nominate Mr. Craig Dininny to the Municipal Authority, with a term ending date of December 31, 2012. Supervisor Altieri seconded the motion.
 - (3) **MOTION** – Supervisor Brown moved that the nominations be closed.
 - ii) Nomination Votes:
 - (1) **MOTION 1** – The motion *failed 2-3*. Supervisors Altieri, Dininny and Sassu opposed the motion.
 - (2) **MOTION 2** – The motion *passed 3-2*. Supervisors Brown and DiPaolo opposed the motion.
- q) Appointment of Traffic Engineer –
 - i) **MOTION** – Supervisor Altieri made a motion to reappoint the firm of McMahon & Associates as the Township’s Traffic Engineer, with the rate schedule submitted. Supervisor Brown seconded the motion.
 - (1) Mr. Dunbar noted that the 2008 rate is \$225 per hour.
 - (2) **MOTION VOTE** – The motion *passed 5-0*.
- r) Appointment of Environment and Landscape Architectural Consultants –
 - i) **MOTION** – Supervisor Altieri made a motion to reappoint the firm of Schoor DePalma as the Township’s Environment and Landscape Architectural Consultant, with the fee submitted. Supervisor Brown seconded the motion.

(1) Mr. Dunbar noted that the name of the firm has changed to CMX, and their 2008 rate is \$116 per hour.

(2) **MOTION VOTE** – The motion *passed* 5-0.

s) Appointment of Township Lighting Consultant –

i) **MOTION** – Supervisor Altieri made a motion to reappoint the firm of Suburban Lighting as the Township's Lighting Consultant, with the fee submitted. Supervisor DiPaolo seconded the motion.

(1) Mr. Dunbar noted that the fee for 2008 is \$70 per hour.

(2) **MOTION VOTE** – The motion *passed* 5-0.

t) Appointment of Minutes Secretary to Various Boards –

i) **MOTION** – Supervisor Sassu made a motion to reappoint Jeanne Bortulin as the Minutes Secretary to various boards. Supervisor DiPaolo seconded the motion.

(1) Mr. Dunbar noted that the fee for 2008 is \$29.50 per hour.

(2) **MOTION VOTE** – The motion *passed* 5-0.

u) Appointment of Municipal Finance Partners, Inc. as actuary for Township pension plans, Township employees pension plan and the defined contribution (401k(a)) plan –

i) **MOTION** – Supervisor Brown made a motion to appoint Municipal Finance Partners, Inc. as actuary for Township pension plans, Township employees pension plan and the defined contribution (401k(a)) plan. Supervisor Altieri seconded the motion. The motion *passed* 5-0.

6) Resolutions and Ordinances:

a) A resolution authorizing the appropriate Township Officials to affix signatures on checks:

i) **MOTION** – Supervisor Altieri made a motion to adopt the resolution. Supervisor Sassu seconded the motion. The motion *passed* 5-0.

b) A resolution designating depositories for Township funds:

i) **MOTION** – Supervisor Altieri made a motion to adopt the resolution. Supervisor Brown seconded the motion. The motion *passed* 5-0.

c) A resolution to establish the amount of the Treasurer's & Asst. Treasurer's Bond at \$600,000 and \$100,000 for Secretary & Asst. Secretary:

i) **MOTION** – Supervisor DiPaolo made a motion to adopt the resolution. Supervisor Sassu seconded the motion. The motion *passed* 5-0.

d) A resolution appointing the Certified Public Accounting Firm of Maillie, Falconiero & Company to serve as Auditors to audit the accounts of Lower Providence Township for fiscal year 2007:

i) **MOTION** – Supervisor Sassu made a motion to adopt the resolution. Supervisor Altieri seconded the motion. The motion *passed* 3-2. Supervisors Brown and DiPaolo opposed the motion.

e) A resolution establishing the 2008 fee schedule for Lower Providence Township:

i) **MOTION** – Supervisor Altieri made a motion to adopt the resolution. Supervisor Sassu seconded the motion. The motion *passed* 5-0.

f) A resolution reducing the Police Officers' contributions to the Police Pension Plan for the year 2008:

i) **MOTION** – Supervisor Sassu made a motion to adopt the resolution. Supervisor Brown seconded the motion. The motion *passed* 5-0.

g) Certification of delegates and voting delegate to annual state convention –

i) Chairman Dininny noted that while it is traditional for the Chairman of the Board to be the voting delegate to the annual convention, he would be unable to attend the entire convention.

ii) **MOTION** – Chairman Dininny made a motion to appoint Mr. Sassu as the voting delegate at the convention. Supervisor Altieri seconded the motion. The motion *passed* 5-0.

iii) Supervisor Brown remarked that the voting delegate should be able to attend the entire convention and vote. There was a discussion of nominating an alternate voting delegate, however none of the other Supervisors was able to attend the entire convention.

h) Mr. Onorato remarked that the appointment to the Zoning Hearing Board must be by resolution.

- i) **MOTION** – Supervisor Sassu made a motion to adopt a resolution for all appointments to be done by resolution. Supervisor DiPaolo seconded the motion. The motion *passed* 5-0.

7) Board Liaison Appointments:

- a) Chairman Dininny announced the following Board Liaison appointments for 2008:
 - i) Sewer Authority – Mr. Sassu
 - ii) Planning Commission – Mrs. Altieri and Mr. Dininny will share this responsibility
 - iii) Pension Committee – Mr. Sassu
 - iv) Library Board – Mr. Brown
 - v) Methacton School District – Mr. Brown
 - vi) Parks & Recreation Board – Mr. DiPaolo
 - vii) Perkiomen Valley Chamber of Commerce – Mrs. Altieri

8) Comments from Board Members:

- a) Chairman Dininny noted that all persons volunteering to serve the Township are deserving, and that it is a hard decision to select the Board members. He thanked everyone for their service to the Township.
- b) Mr. Dunbar noted that new member of Boards must come to the Township Building and be sworn-in prior to attending meetings.

9) Comments from the Public:

- a) None

10) Adjournment:

- a) **MOTION** – Supervisor DiPaolo made a motion to adjourn the meeting. Supervisor Sassu seconded the motion. The motion *passed* 5-0. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Joseph C. Dunbar, Secretary