

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS REORGANIZATION MEETING
JANUARY 5, 2009 MEETING MINUTES**

1) Public Meeting: Call to Order

- a) Chairman Dininny called the public meeting to order at 7:30 p.m.

2) Pledge of Allegiance

3) Roll Call:

- a) The following members were present: Supervisors Altieri, Brown, Dininny, DiPaolo and Sassu.
b) Also present were Solicitor David Onorato, and Township Manager Joseph Dunbar.

4) Reorganization Items:

a) Appointment of Temporary Chairman –

- i) **MOTION** – Supervisor Dininny made a motion to appoint Mr. Sassu as Temporary Chairman. Supervisor Brown seconded the motion. The motion *passed 5-0*.

b) Election of Chairman –

- i) **MOTION** – Supervisor Altieri made a motion to appoint Mr. Sassu as Chairman of the Board of Supervisors for 2009. Supervisor Dininny seconded the motion. The motion *passed 5-0*.

c) Election of Vice-Chairman –

- i) **MOTION** – Supervisor Dininny made a motion to appoint Mrs. Altieri as Vice Chairman of the Board of Supervisors. Supervisor Brown seconded the motion. The motion *passed 5-0*.

d) Appointment of Solicitor and Fixing of Compensation –

- i) **MOTION** – Supervisor Dininny made a motion to reappoint the firm of Kerns, Pearlstine, Onorato & Hladik, LLP as Solicitor, and accept their fee schedule, which remains the same as last year's schedule. Supervisor Altieri seconded the motion. The motion *passed 5-0*.

e) Appointment of Secretary to Board of Supervisors –

- i) **MOTION** – Supervisor Altieri made a motion to appoint Mr. Joseph Dunbar as Secretary to the Board of Supervisors. Supervisor Brown seconded the motion. The motion *passed 5-0*.

f) Appointment of Treasurer to Board of Supervisors –

- i) **MOTION** – Supervisor Altieri made a motion to appoint Mr. Joseph Dunbar as Treasurer to the Board of Supervisors. Supervisor Brown seconded the motion. The motion *passed 5-0*.

g) Appointment of Assistant Secretary to Board of Supervisors –

- i) **MOTION** – Supervisor Dininny made a motion to appoint Mr. Brown as Assistant Secretary to the Board of Supervisors. Supervisor Altieri seconded the motion. The motion *passed 5-0*.

h) Appointment of Assistant Treasurer to Board of Supervisors –

- i) **MOTION** – Supervisor Altieri made a motion to appoint Mr. DiPaolo as Assistant Treasurer to the Board of Supervisors. Supervisor Brown seconded the motion. The motion *passed 5-0*.

i) Appointment of Consulting Engineer and Fixing of Compensation –

- i) **MOTION** – Supervisor Dininny made a motion to reappoint Chambers and Associates as Consulting Engineer, and accept their fee schedule, which remains the same as last year's schedule. Supervisor Altieri seconded the motion. The motion *passed 5-0*.

j) Appointment to Vacancy Board (one (1) One-year term) –

- i) **MOTION** – Supervisor Altieri made a motion to appoint Lucille Arnold to the Vacancy Board for a one-year term. Supervisor Dininny seconded the motion. The motion *passed 5-0*.

k) Appointment to Library Board of Directors (three (3) Three-year terms) –

- i) **MOTION** – Supervisor Brown made a motion to nominate Anita Grover, John Bennett, and Lisa Yanak to the Library Board of Directors, each for a three-year term. Supervisor Dininny seconded the motion. The motion *passed 5-0*.

l) Appointment to Parks & Recreation Board (two (2) Five-year terms) –

- i) **MOTION** – Supervisor Dininny made a motion to appoint Beth Anne Mazza and Charlotte Mandracchia to the Parks & Recreation Board, each for a five-year term. Supervisor Brown seconded the motion. The motion *passed* 5-0.
 - m) Appointment to Planning Commission (three (3) Four-year terms) –
 - i) **MOTION** – Supervisor Altieri made a motion to appoint Jill Zimmerman, Tom Endlich, and William Brooke, Jr. to the Planning Commission, each for a four-year term. Supervisor DiPaolo seconded the motion. The motion *passed* 5-0.
 - n) Appointment to Zoning Hearing Board (one (1) Five-year term) –
 - i) **MOTION** – Supervisor Dininny made a motion to appoint Eric Frey to the Zoning Hearing Board, for a five-year term. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
 - o) Appointment to Sewer Authority (one (1) Five-year term) –
 - i) **MOTION** – Supervisor Brown made a motion to appoint William Cleaver to the Sewer Authority, for a five-year term. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
 - p) Appointment to Lower Providence Township Municipal Authority (one (1) Five-year term) –
 - i) **MOTION** – Supervisor Dininny made a motion to appoint W. Douglas Hager to the Municipal Authority, for a five-year term. Supervisor Brown seconded the motion. The motion *passed* 5-0.
 - q) Appointment of Traffic Engineer –
 - i) **MOTION** – Supervisor Altieri made a motion to reappoint the firm of McMahon & Associates as the Township’s Traffic Engineer, and accept their fee schedule, which remains the same as last year’s schedule. Supervisor Dininny seconded the motion. The motion *passed* 5-0.
 - r) Appointment of Environment and Landscape Architectural Consultants –
 - i) **MOTION** – Supervisor Dininny made a motion to reappoint the firm of CMX as the Township’s Environment and Landscape Architectural Consultant, and accept their fee schedule, which remains the same as last year’s schedule. Supervisor Brown seconded the motion. The motion *passed* 5-0.
 - s) Appointment of Township Lighting Consultant –
 - i) **MOTION** – Supervisor Altieri made a motion to reappoint the firm of Suburban Lighting as the Township’s Lighting Consultant, with a fee of \$70 per hour, which is unchanged from 2008. Supervisor Dininny seconded the motion. The motion *passed* 5-0.
 - t) Appointment of Minutes Secretary to Various Boards –
 - i) **MOTION** – Supervisor Dininny made a motion to reappoint Jeanne Bortulin as the Minutes Secretary to various boards, with a fee of \$30.60 per hour for 2009. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
 - u) Appointment of Municipal Finance Partners, Inc. as actuary for Township pension plans, Township employees pension plan and the defined contribution (401k(a)) plan –
 - i) **MOTION** – Supervisor Dininny made a motion to appoint Municipal Finance Partners, Inc. as actuary for Township pension plans, Township employees pension plan and the defined contribution (401k(a)) plan. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
 - ii) **MOTION** – Supervisor Dininny made a motion to retain Mark Gottlieb, Esq., as a labor attorney for the Township. Supervisor Altieri seconded the motion. The motion *passed* 5-0.
- 5) Resolutions and Ordinances:**
- a) A resolution authorizing the appropriate Township Officials to affix signatures on checks:
 - i) **MOTION** – Supervisor Brown made a motion to adopt the resolution. Supervisor DiPaolo seconded the motion. The motion *passed* 5-0.
 - b) A resolution designating depositories for Township funds:
 - i) **MOTION** – Supervisor Altieri made a motion to adopt the resolution. Supervisor Brown seconded the motion.
 - (1) Mr. Onorato noted that Commerce Bank is listed in the body of the resolution, and this should be changed to TD Bank. The resolution will be amended and corrected to reflect the name change.
 - (2) Supervisor DiPaolo asked if Sovereign Bank was listed in the resolution, which it is.

(3) **MOTION VOTE** – The motion *passed* 5-0.

- c) A resolution to establish the amount of the Treasurer's & Asst. Treasurer's Bond at \$600,000 and \$100,000 for Secretary & Asst. Secretary:
 - i) **MOTION** – Supervisor DiPaolo made a motion to adopt the resolution. Supervisor Dininny seconded the motion. The motion *passed* 5-0.
- d) A resolution appointing the Certified Public Accounting Firm of Maillie, Falconiero & Company to serve as Auditors to audit the accounts of Lower Providence Township for fiscal year 2008:
 - i) **MOTION** – Supervisor Dininny made a motion to adopt the resolution. Supervisor Altieri seconded the motion. The motion *passed* 4-0-1. Supervisor DiPaolo abstained from the vote.
- e) A resolution reducing the Police Officers' contributions to the Police Pension Plan for the year 2009:
 - i) **MOTION** – Supervisor Dininny made a motion to adopt the resolution. Supervisor Brown seconded the motion. The motion *passed* 5-0.
- f) Certification of delegates and voting delegate to annual State convention –
 - i) **MOTION** – Supervisor Dininny made a motion to appoint Chairman Sassu as the voting delegate at the convention, and the Board of Supervisors as delegates. Supervisor Altieri seconded the motion.
 - (1) Mr. Dunbar requested that the Board members confirm the status of their attendance at the convention with Mrs. Nelson as soon as possible so that the appropriate reservations can be made.

(2) **MOTION VOTE** – The motion *passed* 5-0.

6) Board Liaison Appointments:

- a) Chairman Sassu announced the following Board Liaison appointments for 2009:
 - i) Sewer Authority – Mr. Sassu
 - ii) Planning Commission – Mrs. Altieri
 - iii) Pension Committee – Mr. Sassu
 - iv) Library Board – Mr. Brown
 - v) Methacton School District – Mr. Dininny
 - vi) Parks & Recreation Board – Mr. Dininny
 - vii) Perkiomen Valley Chamber of Commerce – Mr. DiPaolo

8) Comments from the Public:

- a) Mrs. Joyce Cluley asked if checks were co-signed above certain amounts? Mr. Dunbar noted that all checks are co-signed.

9) Adjournment:

- a) **MOTION** – Supervisor Dininny made a motion to adjourn the meeting. Supervisor Brown seconded the motion. The motion *passed* 5-0. The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Joseph C. Dunbar, Secretary