

**LOWER PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS REORGANIZATION MEETING  
JANUARY 3, 2012 MEETING MINUTES**

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**1) Public Meeting: Call to Order**

- a) Chairman Brown called the public meeting to order at 7:00 p.m.

**2) Pledge of Allegiance**

**3) Roll Call:**

- a) The following members were present: Supervisors Brown, Sorgini, Thomas, and Zimmerman.  
b) Supervisor Eckman arrived just after the meeting started.  
c) Also present were Solicitor Michael Sheridan, Police Chief Francis Carroll, Director of Special Projects and Technology William Roth, Grants/Project Coordinator Casey Snyder, Community Relations Coordinator Denise Walsh, and Interim Township Manager Geri Golas.

**4) Chairman's Comments:**

- a) Chairman Brown announced that prior to the meeting they had a swearing-in ceremony for new Supervisors Jill Zimmerman and Jason Sorgini.

**5) Reorganization Items:**

a) Appointment of Temporary Chairman – Temporary Secretary –

- i) **MOTION** – Supervisor Thomas made a motion to appoint himself as Temporary Chairman. Supervisor Sorgini seconded the motion. The motion *passed* 4-0.  
ii) **MOTION** – Supervisor Brown made a motion to appoint Ms. Zimmerman as Temporary Secretary. Supervisor Sorgini seconded the motion. The motion *passed* 4-0.  
iii) Supervisor Eckman arrived at this point in the meeting.

b) Election of Chairman –

- i) **MOTION** – Supervisor Sorgini made a motion to appoint Mr. Brown as Chairman of the Board of Supervisors for 2012. Supervisor Thomas closed the nominations. The motion *passed* 5-0.  
ii) Supervisor Brown commenting that he is looking forward to a good year.

c) Election of Vice-Chairman –

- i) **MOTION** – Supervisor Sorgini made a motion to nominate Mr. Thomas as Vice Chairman of the Board of Supervisors. Supervisor Eckman seconded the motion. The motion *passed* 5-0.  
ii) **MOTION** – Supervisor Sorgini made a motion to appoint Mr. Thomas as Vice Chairman of the Board of Supervisors. Supervisor Eckman seconded the motion. The motion *passed* 5-0.

d) Appointment of Solicitor and Fixing of Compensation –

- i) **MOTION** – Supervisor Thomas made a motion to appoint the firm of Fox, Differ, Callahan, Sheridan & McDevitt, LLP as Solicitor, and accept their submitted rate schedule. Supervisor Sorgini seconded the motion. The motion *passed* 3-2. Supervisors Eckman and Zimmerman opposed the motion.

e) Appointment of Secretary and Treasurer to Board of Supervisors –

- i) **MOTION** – Supervisor Thomas made a motion to appoint Ms. Geri Golas as Secretary and Treasurer to the Board of Supervisors. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.

f) Authorization to accept letter of resignation from the Planning Commission by Jill Zimmerman –

- i) **MOTION** – Supervisor Eckman made a motion to accept the letter of resignation of Jill Zimmerman from the Planning Commission. Supervisor Thomas seconded the motion. The motion *passed* 5-0.

g) Appointment of Consulting Engineer and fixing of compensation –

- i) **MOTION** – Supervisor Thomas made a motion to appoint LTL Consultants as Consulting Engineer and fix their compensation as per the fee schedule. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.

- h) Appointment to Vacancy Board (one (1) One-year term) –
  - i) **MOTION** – Supervisor Zimmerman made a motion to reappoint Marie Dotts to the Vacancy Board for a one-year term. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
- i) Appointment to Library Board of Directors (three (3) Three-year terms) –
  - i) Chairman Brown noted that they only have one recommendation to the Library Board at this time, and will fill the remaining spots later.
  - ii) **MOTION** – Supervisor Thomas made a motion to re-appoint Lisa Yanak to the Library Board of Directors, for a second three-year term. Supervisor Zimmerman seconded the motion. The motion *passed* 5-0.
- j) Appointment to Sewer Authority (one (1) Five-year term) –
  - i) **MOTION** – Supervisor Thomas made a motion to appoint Catherine Beyer to the Sewer Authority, for a five-year term. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
- k) Appointment to Planning Commission (one (1) Four-year term, and two (2) appointments for unexpired terms ending in 2012) –
  - i) **MOTION** – Supervisor Zimmerman made a motion to re-appoint Mark Kuberski to the Planning Commission, for a four-year term. Supervisor Eckman seconded the motion. The motion *passed* 5-0.
  - ii) **MOTION** – Supervisor Sorgini made a motion to appoint Kristina O'Donnell to the Planning Commission, for an unexpired term ending in 2012. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - iii) **MOTION** – Supervisor Sorgini made a motion to appoint Dave Atkins to the Planning Commission, for an unexpired term ending in 2012. Supervisor Zimmerman seconded the motion. The motion *passed* 5-0.
- l) Appointment to Zoning Hearing Board (one (1) Five-year term) –
  - i) **MOTION** – Supervisor Zimmerman made a motion to appoint Joyce Cluley to the Zoning Hearing Board for a five-year term. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
- m) Appointment to Parks & Recreation Board (one (1) Five-year term) –
  - i) **MOTION** – Supervisor Thomas made a motion to appoint Erin DiPaolo to the Parks & Recreation Board, for a five-year term. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
  - ii) Supervisor Eckman asked if they needed to fill the unexpired term of Mrs. Beyer. Chairman Brown noted they would take that matter next.
  - iii) **MOTION** – Supervisor Thomas made a motion to accept Catherine Beyer's letter of resignation from the Parks & Recreation Board. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
  - iv) **MOTION** – Supervisor Eckman made a motion to appoint Joe Bergquist to Mrs. Beyer's unexpired term on the Parks & Recreation Board, through 2015. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
- n) Appointment to Lower Providence Township Municipal Authority (one (1) Five-year term) –
  - i) **MOTION** – Supervisor Sorgini made a motion to re-appoint Chris DiPaolo to the Municipal Authority, for a five-year term. Supervisor Thomas seconded the motion. The motion *passed* 4-1, Supervisor Eckman opposed the motion.
- o) Appointment to Finance Committee (one (1) three-year term, one (1) four-year term, appointment of the Township Manager and Supervisor) –
  - i) **MOTION** – Supervisor Thomas made a motion to re-appoint Eric Markowitz to the Finance Committee, for a four-year term. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
  - ii) **MOTION** – Supervisor Sorgini made a motion to appoint Chris DiPaolo to the Finance Committee, for a three-year term. Supervisor Thomas seconded the motion. The motion *passed* 4-1, Supervisor Eckman opposed the motion.

- iii) **MOTION** – Supervisor Zimmerman made a motion to appoint Acting Township Manager Geri Golas to the Finance Committee. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - iv) **MOTION** – Supervisor Brown made a motion to appoint Supervisor Thomas to the Finance Committee. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
  - p) Appointment of Traffic Engineer and fixing of compensation –
    - i) **MOTION** – Supervisor Sorgini made a motion to re-appoint the firm of McMahon & Associates as the Township’s Traffic Engineer and accept their fee schedule. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - q) Appointment of Environmental Consultant and fixing of compensation –
    - i) **MOTION** – Supervisor Eckman made a motion to re-appoint the firm of Pennoni Associates as the Township’s Environmental Consultant and accept their fee schedule. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - r) Appointment of Landscape Architectural Consultant and fixing of compensation –
    - i) **MOTION** – Supervisor Sorgini made a motion to re-appoint the firm of Thomas Comitta Associates as the Township’s Landscape Architectural Consultant and accept their fee schedule. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - s) Appointment of Township Lighting Consultant and fixing of compensation –
    - i) **MOTION** – Supervisor Thomas made a motion to re-appoint the firm of Suburban Lighting as the Township’s Lighting Consultant and accept their fee schedule. Supervisor Zimmerman seconded the motion. The motion *passed* 5-0.
  - t) Appointment of Labor Attorney and fixing of compensation –
    - i) **MOTION** – Supervisor Thomas made a motion to appoint the firm of Eckert Seamans as the Township’s Labor Attorney and accept their fee schedule. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
  - u) Appointment of Minutes Secretary to Various Boards –
    - i) **MOTION** – Supervisor Eckman made a motion to reappoint Jeanne Bortulin as the Minutes Secretary to various boards and fixing of compensation. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - v) Appointment of Actuary for Township pension plans, Township employees pension plan and the defined contribution (401k(a)) plan and fixing of compensation; and Appointment of Municipal Pension Manager and fixing of compensation –
    - i) **MOTION** – Supervisor Sorgini made a motion to appoint Municipal Finance Partners as actuary for Township pension plans; Township employees pension plan and the defined contribution (401k(a)) plan. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
    - ii) **MOTION** – Supervisor Sorgini made a motion to appoint Morgan Stanley Smith Barney as Municipal Pension Manager. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
- 6) Resolutions and Ordinances:**
- a) A resolution authorizing the appropriate Township Officials to affix signatures on checks:
    - i) **MOTION** – Supervisor Thomas made a motion to adopt the resolution. Supervisor Zimmerman seconded the motion. The motion *passed* 5-0.
  - b) A resolution designating depositories for Township funds:
    - i) **MOTION** – Supervisor Thomas made a motion to adopt the resolution. Supervisor Eckman seconded the motion. The motion *passed* 5-0.
  - c) A resolution to establish the amount of the Treasurer’s Bond at \$600,000 and \$100,000 for Secretary:
    - i) **MOTION** – Supervisor Zimmerman made a motion to adopt the resolution. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - d) A resolution establishing the Police Officers’ contributions to the Police pension plan for the year 2012 at 1.5%:
    - i) **MOTION** – Supervisor Sorgini made a motion to adopt the resolution. Supervisor Thomas seconded the motion. The motion *passed* 5-0.

- e) A resolution establishing the AFSCME contributions to the non-uniformed pension plan at .5% for 2012:
    - i) **MOTION** – Supervisor Zimmerman made a motion to adopt the resolution. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
  - f) A resolution appointing the Certified Public Accountant firm of RKL, to serve as auditors to the audit the accounts of Lower Providence Township for fiscal year 2011:
    - i) **MOTION** – Supervisor Thomas made a motion to adopt the resolution. Supervisor Zimmerman seconded the motion. The motion *passed* 5-0.
  - g) A resolution naming the Accounting Manager and/or Finance Director as a voting member of the Pension Committee:
    - i) **MOTION** – Supervisor Thomas made a motion to adopt the resolution. Supervisor Eckman seconded the motion. The motion *passed* 5-0.
  - h) Certification of delegates and voting delegate to PSATS Annual State convention –
    - i) Chairman Brown noted that the Chairman is typically the voting delegate and the other Supervisors are delegates if they attend.
    - ii) **MOTION** – Supervisor Sorgini made a motion to appoint Chairman Brown as the voting delegate at the convention, and other Supervisors as delegates. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
- 7) Board Liaison Appointments:**
- a) Chairman Brown announced the following Board Liaison appointments for 2011:
    - i) Business Development Committee – Mrs. Eckman and Ms. Zimmerman
    - ii) Parks & Recreation Board – Ms. Zimmerman
    - iii) Library Board – Mrs. Eckman
    - iv) Planning Commission – Mr. Sorgini
    - v) Pension Committee – Mr. Sorgini
    - vi) Sewer Authority – Mr. Brown
- 8) Other Business:**
- a) Mrs. Golas noted that during budget discussions, non-uniformed employees agreed to a .5% concession to salary increases, and the Board gave them two additional personal days in appreciation for that concession.
    - i) **MOTION** – Supervisor Thomas made a motion to adopt this resolution. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
  - b) Supervisor Eckman apologized for arriving late, and she welcomed the new Supervisors.
  - c) Public Comment:
    - i) Mrs. Joyce Cluley, 19 Vaux Lane, asked if another alternate needed to be appointed to the Zoning Hearing Board since she was now a regular member. Chairman Brown indicated that he did not need to do that. Mrs. Cluley welcomed the new Supervisors.
    - ii) Mrs. Mary Ralston asked for the name of the newly appointed Auditors. It was noted that RKL stands for Reinsel, Kuntz, Leshner.
    - iii) Mr. Tom Borai thanked Mrs. Eckman and Mr. Thomas for their first year of service and stated that he knows the two new Board members will do a good job.
- 9) Adjournment:**
- a) **MOTION** – Supervisor Zimmerman made a motion to adjourn the meeting. Supervisor Thomas seconded the motion. The motion passed 5-0.
  - b) The meeting adjourned at 7:30 p.m.

**Next Business Meeting:** January 19, 2012