

**LOWER PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS BUSINESS MEETING  
SEPTEMBER 1, 2016**

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**Call to Order:** Chairman Sorgini called the meeting to order at 7:40 p.m.

**Pledge of Allegiance**

**Roll Call:**

- a. The following members were in attendance: Chairman Sorgini, Supervisors Eckman, Duffy, MacFarland and Zimmerman.
- b. Also in attendance were: Peter Nelson, Township Solicitor; Alison Rudolf, Interim Township Manager; William Roth, Director of Special Projects and Technology; Mike Mrozinski, Community Development Director; Timothy Woodrow, Township Engineer; Geri Golas, Assistant Township Manager, John Primus, Director of Public Works; Denise Walsh, Community Relations Coordinator, and Stanley Turtle, Chief of Police.

Chairman Sorgini announced that prior to the meeting the Board met for an informational meeting was held to discuss upcoming improvements to the Crawford Road, Park Avenue and Eagleville Road intersection.

**1) Consent Agenda**

- A) **MOTION:** Supervisor Duffy made a motion to approve the consent agenda items 1(a) and 1(b) including moving the meeting minutes of August 18, 2016 into the record. into the record. Supervisor MacFarland seconded the motion. The motion *passed* 5-0.

**2) Presentations**

- A) Presentation to Michael Nester recognizing 10 years of service with the Lower Providence Township Parks & Recreation Department
- B) Presentation to Officer Matthew Barber recognizing 5 years of service with the Lower Providence Township Police Department.
- C) Presentation by Charles Friedlander of Municipal Finance partners on the 2017 Minimum Municipal Obligation
  - i) Mr. Friedlander gave a presentation on the Township's Pension Plan
    - (1) Supervisor MacFarland asked what he felt would be a comfortable percentage target for investments. Mr. Friedlander said he felt between 6 and 7 percent is a comfortable number.
    - (2) Supervisor MacFarland asked if the amortization portion listed was the amount of money required to restore the balance fund. Mr. Friedlander agreed. He asked if the risk going forward would be investments coming short of liability which would require more cash contributions from the Township. Mr. Friedlander agreed.
    - (3) Chairman Sorgini asked if he would classify their Township's plans as healthy. Mr. Friedlander said that they are better than they were two to four years ago and it is in better shape than a lot of plans. He said actuarial soundness is determined by the ability of the Township to meet the obligations.

**3) New Business**

- A) Consideration of a resolution approving the preliminary/final land development plan of S-16-06/Rowe Tract, 222 Collegeville Rd. – Mikelen, LLC.
  - i) Solicitor Nelson reviewed the prepared resolution. He said that issues regarding fees in lieu of have been resolved.

- ii) Supervisor Eckman asked if a survey of the trees on the property had been completed. Mr. Woodrow said that they were able to count the trees and while there was considerable secondary growth on the lot, there were roughly 15 trees of substantial growth.
  - iii) **MOTION:** Supervisor Zimmerman made a motion to approve the preliminary/final land development plan, including the three identified waivers, of S-16-16/Rowe Tract, 222 Colledgeville Road – Mikelen, LLC. Supervisor Eckman seconded the motion. The motion *passed 5-0*.
- B) Consideration of resolution approving PA DEP Act 537 Planning Module Submission for Audubon Square V.
- i) Mr. Woodrow reviewed Act 537. He stated that the DEP requires a full planning module be prepared and forwarded to them to authorize revision of Act 537 plan to reflect the inclusion of the increased sewage flows resulting from the phased development of Audubon Square V
  - ii) Chairman Sorgini said that any development that has to go through the Mine Run Interceptor is required to go through this process. He noted that the Sewer Authority has been working diligently to remediate these issues, however the DEP has not yet lifted these restrictions.
  - iii) **MOTION:** Supervisor Duffy made a motion to grant the resolution approving PA DEP Act 537 Planning Module Submission for Audubon Square V. Supervisor MacFarland seconded the motion. The motion *passed 5-0*.
- C) Consideration of application process and associated fees for the Delaware Valley Insurance Trust
- i) Ms. Golas reviewed the process for working with various insurance brokers to research the most cost-efficient manner to insure and administer the Township’s insurance needs. She recommended that the Township secure insurance proposals through Delaware Valley Insurance Trust which requires a fee of \$250 for the worker’s compensation application and \$1,000 for the property and casualty application. These fees will be applied toward the premium, however they are not refundable if the Township chooses to use another provider.
  - ii) **MOTION:** Supervisor Zimmerman made a motion to approve the application process and associated fees for the Delaware Valley Insurance Trust. Supervisor MacFarland seconded the motion. The motion *passed 5-0*.
- D) Consideration of reappointment of student representatives to the Park and Recreation Board
- i) Mr. Lukens discussed the reappointment of two existing student representatives. He also said the Board would need to determine which position would be a voting representative and which would be the alternate representative.
  - ii) Supervisor MacFarland asked if there was any significance in terms of participation between voting and non-voting. Mr. Lukens said there was not, but that it was something to put on a college resume.
  - iii) Chairman Sorgini said that since Mr. Biel had an opportunity to have a year as a voting member it would be reasonable to let Ms. Hallman have a year as the voting representative. Supervisor Zimmerman agreed.
  - iv) **MOTION:** Supervisor Zimmerman made a motion to reappoint Ryan Biel and Kelly Hallman as Student Representatives to the Parks & Recreation Board with Ms. Hallman as a voting representative and Mr. Biel as the alternate representative. Supervisor MacFarland seconded the motion. The motion *passed 5-0*.
- E) Discussion of 2017 Budget meeting schedule.
- i) Ms. Rudolf said they’d like to approach the budget meeting in a different manner this year and give department heads the opportunity to meet with the Board individually to discuss

their programs, how their programs will impact the budget and allow the Board to ask questions. She suggested October 13<sup>th</sup> at 5 p.m. for the first budget meeting.

- ii) **MOTION:** Supervisor Duffy made a motion to advertise the first budget meeting to be held October 13 at 5 p.m. Supervisor MacFarland seconded the motion. The motion *passed* 5-0.

**4) Announcements**

- A) The Parks and Recreation Board meeting will be held September 13 at 7 p.m.
- B) The Sewer Authority meeting will be held September 14 at 7:30 p.m.
- C) The Township's Fall Festival will be held Saturday, October 1 from 11 a.m. to 4 p.m. in Eagleville Park. More information can be found on the Events and Happenings page of the Township website, [lowerprovidence.org](http://lowerprovidence.org).

**5) Comments**

- A) Chairman Sorgini announced that the Board would re-enter into an executive session to discuss a personnel matter after the adjournment.

**6) Adjournment**

- A) **MOTION:** Supervisor Zimmerman made a motion to adjourn the meeting. Supervisor MacFarland seconded the motion. The motion *passed* 5-0. The meeting adjourned at 8:15 p.m.

Next Business Meeting:   September 15, 2016  
  October 6, 2016