

**LOWER PROVIDENCE TOWNSHIP  
PARKS & RECREATION  
SEPT 8, 2009 MEETING MINUTES**

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**1. Call to Order:**

A. Mr. Heisner called the Parks & Recreation meeting to order at 7:15 p.m.

**2. Roll Call:**

A. The following Parks & Recreation members were present: Mrs. Eckman, Mr. Heisner, Mr. Gambone, Mrs. Mazza, and Mr. Wurtz.

B. Mr. Dell Angelo and Mrs. Mandracchia were absent.

C. Additional attendees included: Mr. Joseph Dunbar, Township Manager, Mr. Craig Dininny, Board of Supervisors Liaison, and Mr. Karl Lukens, Parks & Recreation Director.

**3. Monthly Meeting:**

A. Review/Approve meeting minutes of August 11, 2009:

1. **MOTION** – Mr. Gambone made a motion to approve the August 11, 2009 minutes. Mr. Wurtz seconded the motion. The motion *passed* 5-0.

**4. Old Business:**

A. Wooded Glen Field Update:

1. Mr. Tom Leahan, President of the Methacton Wolverines, was present to provide an update on progress to the work his organization has completed on the field.

B. Discussion of request to extend lease for Wooden Glen Field by Methacton

1. Mr. Tom Leahan submitted a proposed new lease for the Methacton Wolverines use of the Wooded Glen multi-purpose field.
2. Mr. Dunbar suggested that Mr. Lukens send the proposed lease to the Solicitor and copies to each of the Park Board members for review and comment.
3. Mr. Wurtz asked if they would need separate leases for the field and the bathroom/concession building.
4. Mr. Dunbar stated it could be one unified lease with the bathrooms, field and snack bar.
5. Mr. Wurtz questioned if the Wolverines would block off snack bar when they were not using it.
6. Mr. Dunbar stated they can not restrict snack bar & bathrooms, we could limit use of other groups using the equipment in it and require appropriate deposits for its use.
7. Ms. Eckman asked if it is worth looking at other field leases for other properties?
8. Mr. Lukens can research other leases, if necessary.

C. Request to place a storage unit a Wooden Glen multi-purpose field by Methacton Wolverines

1. Mr. Leahan is looking for an area near the multi-purpose field to place a storage unit.
2. Mr. Heisner stated that he and Mr. Lukens walked up to the field before the meeting to check the potential location. It would be visible from the Administration building.
3. Mr. Dunbar suggested that photos or a rendering of the unit be provided.
4. Mr. Leahan suggested a new location where the dirt pile is currently located, across from the bocce court. He is now considering a pre-fabricated shed, rather than a sea box, 12' x 24'. Mr. Leahan also presented a drawing for an ADA compliant snack bar/bathroom facility from Rontec.
5. Mr. Dunbar asked Mr. Leahan if this company was on state contract. Mr. Leahan was not

aware if they were on state contract.

6. Mr. Leahan added that a drain would be added near the water hook up so the building could be winterized.
7. Mr. Dunbar asked if the company had any local distribution points. Mr. Leahan was using this company just as an example and expects the price to come in between \$60,000 - \$80,000
8. Mr. Dunbar will ask Mr. Dysard to check the building to see if it is on state contract.
9. Mr. Dunbar asked if the connection for the walking path from the Wooded Glen neighborhood would be completed by for the Fall Festival as we are still getting questions as to when it will be complete.
10. Mr. Leahan stated that at least the stone portion would be complete.

D. Warriors use of Temporary Lighting at Evansburg Point Park

1. The use of the temporary lighting was approved by BoS for the 2009 season.
2. Mr. Lukens informed the board that the permanent lights on the game field have not been re-aimed as previously agreed to by the Township and the Warriors. The lights need to be adjusted to 10 degrees below the maximum angle. The lights will not be able to be used until this correction is completed.
3. Mr. Gambone thought that they took care of the issue with the lights.
4. Mr. Dunbar stated that there were some organizational changes within the organization and there was a disconnect as to what needed to be done to the lights. So the Warriors went ahead and made the corrections with an old light diagram.

**5. New Business:**

A. Fall Festival:

1. Mr. Lukens reminded the board of the upcoming Fall Festival and asked for any suggestion the board has and asked the board to contact Ms. Johnson if they were going to be available on the day event.
2. Mr. Heisner asked if there was a local Chamber of Commerce to ask help in getting the word out about the event.
3. Mr. Gambone asked if anyone would be selling crafts and stuff like that and if Parks & Rec would have a table to sell any items to make money.
4. Mr. Dunbar commented that the original idea was to bring in local businesses and organizations and let them sell their wares to the local residents.
5. Suggestions for next year included revising the fee for the vendors, adding a soccer game or flag football game on field.
6. Mr. Gambone suggested water ice for the Park Board to sell.

B. Tree Lighting Event:

1. Discussion was held on moving forward with a tree lighting event.
2. Events for the tree lighting would include the lighting of a large tree near the marquee on Ridge Pike, Carolers, Santa Claus under the bocce pavilion, hot chocolate, snacks, etc.
3. Ms. Mazza asked about the weather and questioned if that would effect using area around the marquee, she also suggested a tree decorating contest
4. Mr. Dunbar stated we would tie this event in with the Caring and Sharing program.
5. Mr. Gambone asked if we were still doing the Angel Tree program. It will continue.

C. "On Your Marc" 5 K run

1. The board had discussion on the Parks & Recreation involvement of the "On Your Marc" 5 K continuing on an annual basis. It was agreed that we should continue our involvement but to scale back the township participation.
2. Ms. Mazza asked how it compared to the 10k run of a couple of years ago
3. Mr. Dunbar responded that it "blew it away"

4. Mr. Dunbar was concerned with the amount time put out from the township.

D. Update on Capital Projects

1. Mr. Lukens provided an update to the board on the completed and on-going projects.

E. Bathroom Building at Multi-Purpose Field /Bocce area

1. The Municipal Authority would like to transfer \$30,000 to the Parks to be used for the materials needed to construct the bathroom/concession building at the multi-purpose field / bocce area.

2. Ms. Mazza asked if the money could be allocated to a different project.

3. Mr. Dunbar stated it would have to be approved by the BoS.

4. **MOTION** - Mr. Gambone made a motion to recommend the BoS accept \$30,000 from the Municipal Authority to be used for the materials to build a restroom/concession building at the multi-purpose field/bocce area, Ms. Mazza seconded. The motion *passed* 5-0.

**6. Comments from Board:**

A. Park Tour – Mr. Lukens will email dates to members of the board and set up a tour of the parks for the Park and Recreation Board.

B. Mr. Gambone asked about a Student Representative. Mr. Lukens is working on setting up interviews.

**7. Comments from Residents:**

A. None

**8. Adjourn:**

A. **MOTION** – Mr. Gambone made a motion to adjourn the meeting. Ms. Mazza seconded the motion. The motion passed 5-0. The meeting ended at 8:30 p.m.

**Next Meeting:** October 13, 2009