

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
APRIL 13, 2010 MEETING MINUTES**

1. Call to Order:

A. Chairman Heisner called the Parks & Recreation meeting to order at 7:00 p.m.

2. Roll Call:

A. The following Parks & Recreation members were present: Mr. Heisner, Mrs. Mazza, Mrs. Sorgini, and Mr. Wurtz.

B. Mr. Gambone arrived later in the meeting.

C. Mrs. Mandracchia and Mr. Supplee were absent.

D. Additional attendees included: Board of Supervisor Liaison Mr. Rick Brown, Student Representatives Mr. Sean O'Neill and Miss Megan Stauffer, and Parks & Recreation Director Mr. Karl Lukens.

3. Monthly Meeting:

A. Review/Approve meeting minutes of March 9, 2010:

1. **MOTION** – Mrs. Mazza made a motion to approve the March 9, 2010 meeting minutes. Mr. Wurtz seconded the motion. The motion *passed* 6-0.

4. Old Business:

A. Wooded Glen Field Update:

1. Mr. Lukens noted there was a meeting on April 5, 2010 with himself, Mr. Tom Leahan, President of the Methacton Wolverines, Mr. Heisner and the contractor to discuss items relating to the restroom / concession building prior to digging the footers.
 - a) There will be a connection to the development behind the field that will be macadam.
 - b) There was a large puddle on the 50-yard line. It was discovered that the drainage pipe did not have sufficient holes on the bottom of it for drainage, and this has been fixed. There could be a similar drainage problem with the driveway at the bottom of the parking lot, which they will check into eventually.
 - c) Chairman Heisner noted that at the bottom of the parking lot there is a seepage pit where he believes the same pipe problem exists. They did not drill holes around the entire pipe to allow for drainage.
 - d) Mr. Lukens noted they have identified a pipe that was projecting out of the ground at the corner of the field that will need to be capped.
2. Mrs. Elizabeth Shine and Mr. Dan Dougherty were present to represent the Wolverines.
3. Mrs. Shine noted that the macadam trail would be worked on tomorrow. The drainage system should be completed today or tomorrow. Footers for the restroom / concession building should be in by the end of this week or next week depending on the weather. They would like the footers inspected so the concession building can be on site by the end of April.
4. Mrs. Shine noted there were three things that the Wolverines are asking for from the Township:
 - a) They would like to use the field for football camp from June 21-25th this summer.
 - b) They would like the Township to provide a punch list of items then need to finish at the field.
 - c) They would like a verbal commitment that the Wolverines can start their season on this field the first week of August.

5. Mr. Lukens stated that he is working on the punch list already. He does not have a conflict with the field use for camp, however he would want the field checked first to verify that it is OK to play on. Mr. Lukens stated that the commitment to start the season this August would be the same as for camp – if it were ready to go they can use it.
 6. Mrs. Mazza asked if the field would be used for scrimmage or practice beginning in August?
 - a) Mrs. Shine stated it would be for scrimmage. They do not intend to use this field for practice.
 7. Mrs. Shine noted that the Wolverine’s Board was approached by a player from their organization who would like to do work on this field as part of an Eagle Scout project. They proposed that he either create picnic tables for the area or help with construction of a press box.
 - a) Mr. Dougherty noted that the boy would have to do 100 hours of community service for the Eagle Scout project, so they would probably have him work on a lot of things.
 - b) Mr. Lukens commented that if they intend to construct a press box it would need to be run by the Code Department. Mr. Dougherty noted that they would run anything to do with the field by the Township prior to proceeding.
 8. Mrs. Mazza asked if Mr. Lukens would provide a formal response to the three items posed by the Wolverines? Mr. Lukens indicated that he would, but that he would look for direction from this Board with regard to if the field were OK for use.
 - a) Mrs. Mazza asked how the grass was? Mr. Lukens indicated that it had been aerated and seeded and looked good, however he is still awaiting the GW golf pro’s opinion.
 - b) Mrs. Shine noted that they have registration the first week in May, and would appreciate confirmation by that time so they can provide information to those signing up.
 - c) Mr. Lukens asked if they had a back-up plan? Mrs. Shine did not know. Mr. Lukens will try to provide a response as soon as possible.
 - d) Mrs. Shine noted that camp is a non-contact camp. They work on foot skills and proper technique. There are no sleds; they don’t use the field in the rain, so there would be light use of the field. She stated they had 100 children in camp last year from 1st to 8th grade, and are hoping for more children this year.
 9. The Park Board concurred that if the grass was in acceptable condition that the Wolverines could hold camp.
- B. Discussion of request to extend lease for Wooded Glen Field by Methacton Wolverines:
1. Mr. Lukens met with Mr. Dunbar, Mr. Heisner and Mr. Sheridan, the Township Solicitor, to review the old lease and compare it to the proposed lease.
 2. Mr. Sheridan recommended using a licensing agreement, which would use the existing lease with an addendum, and place a timeline that correlates to the punch list as part of that addendum.
 3. Mrs. Mazza asked if the addendum would address items not in the original lease such as the snack bar area? Mr. Lukens indicated that it references the equipment in the snack bar. He stated that once the punch list was done he would circulate it to determine the priority of the open items.
 4. Mrs. Mazza asked what the turnaround would be for the building? Mr. Lukens indicated that the shell is ready to go. This will need to be assembled on site, attached to the pad, and then the inside needs to be completed. Inside work includes doors, windows, plumbing, fixtures, painting etc.

C. Update on Capital Projects:

1. Mr. Lukens remarked that the Eskie Park bathrooms were open as of Friday. They still have a little bit of grading to do around the blacktop. These bathrooms will be locked at night by the LPPD, who will both open and close them on the weekends.
2. Mr. Lukens noted that they are getting ready to start on Evansburg Point Park. They need to mark the trees that will be removed for the expansion.

D. Camp Perkiomy Hours of Operation – (Extended Day):

1. Mr. Lukens has received a permit from the school district. They will be on-site from Monday through Thursday until 5:00 p.m. They will provide an extended day, one extra hour, if needed. This will cost \$125.00 per child (approx \$4.50/hr). There is no extended day on Fridays.

E. Eagle Scout Projects:

1. Mr. Lukens noted they previously discussed generating a list of ideas for Eagle Scout projects as a reference. There are two boys who have proposed making 10 ADA compliant picnic tables. This will go to the Board of Supervisors for approval, and then come to the Park Board for review.

F. Tour of Parks for Park & Recreation Board:

1. Mr. Heisner noted they had a good time with the park tour in the dark.
2. Mr. Lukens can do separate tours for those Board members who were unable to attend.
3. Mr. O'Neill commented there was a lot of open space and asked if they were going to do anything with it? Mr. Lukens explained that use recommendations come from this Board so he needs input, however they also need funds.

G. TreeVitalize Request:

1. Supervisor Brown asked Mr. Lukens to invite the TreeVitalize people in for a meeting.
2. It was noted as they move forward with the tool library a meeting would be set up.

5. New Business:

A. Earth Day / Shred – A – Thon, Sunday, April 18, 2010:

1. Mr. Lukens noted that Ms. Johnson sent an e-mail requesting assistance on Earth Day. This will begin around 10:30 and end at noon. Please respond to Ms. Johnson if you are able or are not able to provide assistance at this event.
2. Mr. Gambone arrived at this point in the meeting.
3. Mr. Lukens noted they would need 1-2 people at the shredding truck, a few people to help with parking, and they will have 3 walkie-talkies for use that day.
4. Mrs. Mazza asked if people could just drop off papers to be shred? Mr. Lukens indicated that they should be able to do this.

B. Request of resident to make a donation at Brant Park:

1. Mr. Lukens explained that a resident has offered to donate some improvements for Brant Park in memory of his dog.
2. Mr. J. P. Mascaro was present to discuss this donation. He indicated that he would like to name one of the trails after his dog, and does not know what other items the park could use?
3. Mr. Lukens called PA Water Co. to see if they could get water run to the park. He has also called a playground representative to come out and review the area and make recommendations. This meeting will not occur for two more weeks.
4. Mrs. Mazza noted that she received recommendations for a small playground, a water fountain for dogs, or a gazebo.
5. Miss Stauffer suggested having baby and regular swings.

6. Chairman Heisner suggested creating a list of suggestions and sending this to the neighbors for input. Mr. Lukens will make a recommendation to the Board of Supervisors and get approval to take action on this park.
7. Supervisor Brown noted that the park was originally donated by Commerce Bank and some residents did not want a park. Now there are younger residents living in that area and they would like more features in the park.
8. Mr. Mascaro commented that the gazebo might not be a good idea at night with teenagers in the area.

C. Dedication of Brant Park:

1. Mr. Lukens explained that Brant Park was never officially dedicated since the paths have been installed. He asked if there were any ideas for a dedication ceremony?
2. Chairman Heisner asked if they would put a rock with a plaque there? Mr. Lukens suggested putting Mr. Marty Dell Angelo's name on that as he lived down the street and served the community for so long. Mr. Lukens noted they could combine this with the announcement of Mr. Mascaro's donation to make it a bigger event.
3. Mrs. Mazza suggested including the young families and the neighborhood, and providing simple things like balloons or water ice.
4. Mr. Lukens noted they would hold this on a Saturday or Sunday. Perhaps they could get Dairy Queen to donate some ice cream.
5. Supervisor Brown commented that he has always thought of this as a neighborhood park and tot lot type area.
6. It was suggested they provide beach balls instead of balloons, possibly have some small carnival type games for the children, and see if Commerce Bank (now TD Bank) would donate toward this dedication.
7. Mr. Lukens will put something together and get back to the Park Board.

D. Glow Swords for Fireworks:

1. Mr. Lukens provided a sample light-up sword for the Board to consider. This costs under \$2, and would be sold for \$5. They are looking for a few other similar swords and will select the best one for sale at this year's fireworks.
2. Mrs. Mazza asked if they would still sell glow necklaces? Mr. Lukens indicated they would also be for sale for \$1.
3. Mr. Gambone asked if the Park Board would sell their own water ice or some other food item to make money for the Park Budget? He suggested allowing the youth sports groups to have booths to sell items like pretzels or ice cream as well.
4. Mr. Lukens noted they might charge for parking at Streamlight this year. Normally donations are requested and they do not receive a lot of donation. Mrs. Mazza noted they should have better signs for parking donations.
5. Mr. Lukens indicated they could further discuss this at the next meeting. He will send a letter to the youth organizations to see if there is an interest.
6. Mr. O'Neill noted that he has been at events where Chick-fil-a gave away sandwiches, and wondered if they would donate these for sale? Mrs. Elizabeth Shine noted that the Wolverines had sold these sandwiches and did not have a great profit.
7. Mr. Gambone asked if they would have the same band as last year? Mr. Lukens has not finalized this yet, but it may be the same band.

6. Comments from Board:

- A. Mrs. Sorgini asked how big the Eskie Park loop was? Mr. Lukens stated it is ½ mile long.

- B. Miss Stauffer was talking to a resident who is also an art teacher at Methacton H. S. She suggested they host an art exhibition in the Shoemaker Barn in conjunction with the Fall Festival or at the Car Show. The teacher has committed to cleaning out the barn and finding artists to display their work. This would be a mix of student and local artists.
 - 1. Mrs. Mazza noted that a lot of fall events have an art component to them.
 - 2. Supervisor Brown noted that the annual juried art show at Mill Grove would be occurring in two weeks. This is held in a barn, so they should check it out to get ideas.
 - 3. Mr. Lukens asked Miss Stauffer to have the teacher contact him to further discuss this idea.
- C. Mr. Gambone noted that ARA held their opening day ceremonies on April 10th and it was a great event.

7. Comments from Residents:

- A. There was no public comment at this time.

8. Adjourn:

- A. **MOTION** – Mr. Gambone made a motion to adjourn the meeting. Mrs. Mazza seconded the motion. The motion passed 7-0. The meeting ended at 8:25 p.m.

Next Meeting: May 11, 2010