

**LOWER PROVIDENCE TOWNSHIP  
PARKS & RECREATION  
MAY 10, 2016 MEETING MINUTES**

**1) Call to Order**

A) Vice Chairman Wurtz called the meeting to order at 7:00 p.m.

**2) Pledge of Allegiance**

**3) Roll Call:**

- A) The following Parks & Recreation board members were in attendance: Mr. Wurtz, Ms. DiPaolo, Mr. Neilson, and Student Representatives Mr. Beil, Ms. Hallman and Ms. Tse.  
B) Also in attendance: Karl Lukens, Director, Parks & Recreation Department; and Karen Hegedus, Recreational Superintendent.

**4) Meeting Minutes:**

- A) Review/Approve meeting minutes of April 12, 2016  
i) **MOTION:** Mr. Beil made a motion to move the minutes of April 12, 2016 into record. Ms. DiPaolo seconded the motion. The motion *passed* 5-0.

**5) Presentations**

- A) Alec Lanter of Boy Scout Troop 313 gave a presentation for his Eagle Scout Project to construct an information kiosk at the Old Level Road Schoolhouse.  
i) Mr. Wurtz clarified that the kiosk would be two sided. He also asked where it would be placed at the park. Mr. Lukens said that he would meet with Mr. Lanter to determine a location that would work best for the Township. The project would be completed in late June. Ms. DiPaolo asked about locks. Mr. Lukens said Mr. Lanter would provide the hasp but the Township would provide the lock. Mr. Price asked what compound would be used to secure the posts.  
ii) **MOTION:** Ms. Tse made a motion to accept the proposed Eagle Project for Alec Lanter. Mr. Beil seconded the motion. The motion *passed* 5-0.

**6) Old Business**

- A) Redtail Field Update (MUSC)  
i) Mr. Lukens reported that Dr. Doug Willen emailed Mr. Lukens who said he has quote for the area that needs immediate maintenance. He will be meeting with other contractors in the upcoming weeks and hopes to get the project underway soon. Mr. Lukens described the scope of the project at the field.  
B) Park Tour – Capital Projects/Eagle Scout Projects (list update)  
i) Mr. Price said that due to low attendance it was determined that the tour would not take place. Mr. Lukens said he is seeking input for capital projects for 2021 and possibly moving projects forward or backward. He asked the board to send in ideas of things they'd like to see corrected or added. He said that typically the cost of a capital project is at least \$5k per project and has a life expectance of around 10 year. He said that many ideas for projects come from observations from other parks or items in Township parks that are in disrepair.  
ii) Ms. DiPaolo asked if he thought any parks were underutilized and could be revitalized for another use. Mr. Lukens said this was the type of input he was seeking from the board.  
iii) Mr. Wurtz said for board members to keep smaller projects in mind for Eagle Scout projects.  
iv) Mr. Lukens asked the board to review the current capital project list and bring suggestions to the next meeting.

**7) New Business**

**A) Upcoming Events**

- i) Programs: Ms. Hegedus reported that summer specialty programs are on website and registrations are coming in.
- ii) Bus trips: Ms. Hegedus reported that bus trips are doing well. She reported that the Aladdin and Neverland trips are sold out and a new Culinary Institute tour has been added.
- iii) July 4: Ms. Hegedus said she will be working on a volunteer list for this event.
- iv) Fall fest: Ms. Hegedus said that information on the festival is out and they are already getting vendors. She said that most vendors have rolled over from last year's cancelled event.
- v) Camp Perkiomen: Ms. Hegedus reported that all camp staff has been hired and she is working on ordering camp supplies. She distributed a 2016 activity calendar for Lil' Perkiomy and gave an update on the various camps registration numbers. Mr. Lukens gave a breakdown of residents registered versus non-residents registered.
- vi) Mr. Lukens reviewed the lptrec.com website noting that the site included calendars, registration information, discount ticket pricing, photos of parks, Eagle Scout projects, sponsorships, pavilion rentals as well as other activity registrations.
- vii) Ms. Hegedus said she has been working with the Optimist club for the photo contest and the bike safety event with the summer camps.

**8) Comment from Audience**

- A) Mr. Bobst said that on May 19 the Optimist Club would be giving an award to Sgt. Mark Stead for his work with the bike safety program.

**9) Motion to Adjourn**

- A) Mr. Beil made a motion to adjourn. Mr. Tse seconded the motion. The motion *passed* 5-0. The meeting adjourned at 7:35 p.m.

**Next Meeting:** June 21, 2016