

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
AUGUST 9, 2016 MEETING MINUTES**

1) Call to Order

A) Vice-Chairman Wurtz called the meeting to order at 7:00 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Mr. Wurtz, Ms. DiPaolo, Mr. Neilson, and Student Representatives Mr. Beil and Ms. Hallman.

B) Also in attendance: Karl Lukens, Director, Parks & Recreation Department and Peter MacFarland, Board of Supervisor Liaison.

4) Meeting Minutes:

A) Review/Approve meeting minutes of May 10, 2016

i) **MOTION:** Ms. DiPaolo made a motion to move the minutes of May 10, 2016, as amended, into record. Mr. Beil seconded the motion. The motion *passed* 5-0.

5) Old Business

A) Redtail Field Update (MUSC)

i) Mr. Lukens said he reached out to Dr. Willen and he has not yet got back to the Township. In response to Mr. Wurtz, Mr. Lukens said they are currently using the field for practice.

B) Park Tour – Capital Projects/Eagle Scout Projects (list update)

i) Mr. Lukens reported that it was time to begin the 5-year capital budget so a recommendation could be made to the Board of Supervisors. He asked if the Board had any recommendations to move the timing of projects as well as suggest projects for 2021. Mr. Lukens reviewed the current project list and made recommendations for changes including updating park signage.

- (1) Mr. Neilson recommended looking into using something other than paint for the logos. Ms. DiPaolo asked if this could be an Eagle Scout project. Mr. Lukens said it was his opinion that the signs should be professionally made. Mr. Neilson agreed, stating this was the image of the Township and of the parks and was the first thing that people see. Mr. Beil asked if all the current signs match. Mr. Lukens said that they did, however the lettering on the Dell Angelo sign is slightly different as the paint color a slightly different shade. Mr. Beil recommended a sign for Cranberry Park, which currently has no sign. Discussion was held regarding timing, sign renderings and materials.
- (2) Mr. Wurtz asked if the kiosk at Level Road was installed. Mr. Lukens said that it was not but should be done in another month or so. Mr. Wurtz asked if the sign would be part of the park kiosks. Mr. Lukens said they would not as they are in two different areas and serve two different purposes.
- (3) Mr. Lukens said that repairs to the walking path in Eagleville Park had been added for 2021. Mr. Nielson asked if the Township had a crack-filling machine. Mr. Lukens said they did not.
- (4) Ms. DiPaolo opened a discussion regarding bringing additional events to Township parks, such as an outdoor movie night, and what infrastructure would be required. She suggested items such as running electric could be built into the capital budget.

Discussion was held as to what parks would be appropriate for this type of events, with Ms. DiPaolo suggesting parks in existing neighborhoods being ideal for these types of events. Mr. Lukens said there are plans to add power to the bottom of the hill at Eagleville Park and that some sort of portable power could be incorporated into that plan. Mr. Beil said that given the number of summer campers, a movie night would be a welcome addition. Mr. Lukens will look into generators. Discussion was held as to what type of generators would be appropriate.

- (5) Mr. MacFarland said that he supported new park signs, stating the Board of Supervisors would like to see more prominent and professional signage that is consistent with the Township as far as imaging. He feels the Board would be in agreement as they are interested in supporting the branding of the Township. He also said that he's been asked about improving access to the Perkiomen trail, stating this would give the township access to the trails and would be a great service to the residents. Mr. MacFarland said that a resident suggested they build a pedestrian bridge at the location of the Yerkes Road Bridge but he noted that parking would still be an issue. Mr. MacFarland asked that the Board consider some of these possibilities. Discussion was held as to trails within neighborhoods which might have access to the Perkiomen Trail. He said that the Board would like to see an extended, prioritized list of projects so that the Township can go down the list as the money is available. He said they are looking for what is good for the Township as well as what is necessary.
 - ii) Mr. Lukens said that a recommendation would need to be made to the Board of Supervisors and that he will look at the numbers and send copies to everyone for discussion and recommendation at the September meeting. He stated he would like to have a recommendation by the second week on September or first week of October.

6) New Business

A) Independence Day Celebration (Re-Cap)

- i) Mr. Lukens said that the fireworks went off early due to weather concerns. He also said that weather kept crowds at one-third to one-half of anticipated. He reported this also impacted sales of glow items, which were down approximately \$1,000. Mr. Lukens said these items will also be sold at Fall Fest and will still be viable to sell at next year's celebration. He noted that parking revenue was also down by between \$500-600. Mr. Lukens said the show was roughly 15 minutes and was compressed for the rain. He noted that the fireworks company offered the greatest value for the show. Mr. Neilson asked if the vendor would be back in 2017. Mr. Lukens said that vendor is reserved for 2017 but they still need to compare pricing since the cost is over \$10k.
- ii) Mr. Lukens said that as of now next year's celebration will be held on Tuesday, July 4th as the prevailing attitude of the Board of Supervisors is that the celebration should be held on the 4th of July. He asked Mr. MacFarland if it is still important to be on the 4th. Discussion was held as to what date would work best for 2017. Mr. MacFarland said that if there is a tiebreaker he would go for the 4th as it is the traditional day to celebrate. Ms. DiPaolo noted that she prefers a date that will allow people to have the following day off. Opinion was to keep the celebration on the 4th unless there is a substantial discount. Mr. Lukens will look into the discount in order to make an informed decision. Mr. Nielson suggested if the date changes, to keep it consistent every year.

B) Upcoming Events

- i) Programs

(1) Mr. Lukens reported summer camp ended the previous Friday. He said that attendance was great with waiting lists for each camp and that they were a sell-out. Mr. Beil gave a report as his experience as a camp counselor. Discussion was held as to pool usage and time management of the trips. Ms. DiPaolo asked if the camp duration was limited by the use of the school. Mr. Lukens said that they were as well as camp counselors leaving for college. Mr. Beil suggested bringing in a representative from the specialty camps to promote their programs.

ii) Bus Trips

(1) Mr. Lukens said that Karen Hegedus had bus trip meeting today so more information will be available at the September meeting.

iii) Fall Fest

(1) Mr. Lukens Fall fest planning is underway and vendors are calling the Township. Mr. Lukens handed out vendor forms. Ms. DiPaolo noted an error in generator pricing on the vendor form which will be corrected.

C) Student Representatives

i) Mr. Lukens said that this meeting would have been Gil Price's last and that he was recognized by the Board of Supervisors. Mr. Lukens said that new student representatives are one- year appointments. He noted a recommendation would need to be made to the Board of Supervisors to re-appoint the student representatives.

ii) **MOTION:** Ms. DiPaolo made a motion to recommend to the Board of Supervisors to reappoint Ms. Hallman and Mr. Beil as Student Representatives. Mr. Nielson seconded the motion. The motion *passed* 5-0.

(1) Mr. Wurtz said that they will need to consider filling the open positions for next year. Mr. Lukens said that if the current student representatives have any interested friends, to call the Township.

7) Comments from Supervisor

A) Mr. MacFarland said he was grateful for the support for the On Your Marc 5K Run/Walk, which has become a community event rather than a race. Ms. DiPaolo asked if there was anything that could be added to the event. Mr. MacFarland said a suggestion was made to get a bus from Shannondell to assist the veterans to attend since they are honored. He said they might look to expand the interest level of the attendance to those not interested in running. Ms. DiPaolo suggested area hospitals might be interested in bringing in a health component. Mr. MacFarland said if they knew they'd have a senior audience might be interested in setting up a tent. He reported that at the post-run brunch at Brother Paul's, the proprietor allowed them to auction the signs as they are changing their name.

8) Motion to Adjourn

A) Mr. Beil made a motion to adjourn. Ms. Hallman seconded the motion. The motion *passed* 5-0. The meeting adjourned at 8:05 p.m.

Next Meeting: September 13, 2016