

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
SEPTEMBER 13, 2016 MEETING MINUTES**

1) Call to Order

A) Vice-Chairman Wurtz called the meeting to order at 7:00 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Mr. Wurtz, Ms. DiPaolo, Ms. Mandracchia, George Ozorowski and Student Representatives Mr. Beil, Ms. Hallman and Ms. Tse.

B) Also in attendance: Karl Lukens, Director, Parks & Recreation Department and Peter MacFarland, Board of Supervisor Liaison.

4) Meeting Minutes:

A) Review/Approve meeting minutes of August 9, 2016

i) **MOTION:** Mr. Ozorowski made a motion to move the minutes of August 9, 2016 into record. Ms. Mandracchia seconded the motion. The motion *passed* 6-0.

5) Student Representatives:

A) Mr. Lukens said that the Board of Supervisors approved the reappointment of Mr. Beil and Ms. Hallman as student representatives with Ms. Hallman assuming the role of voting member with Mr. Beil as the alternate.

6) Old Business

A) Redtail Field Update (MUSC)

i) Mr. Ozorowski reported that he met with an engineer and survey company called Over the Mountain, which will begin surveying in next two to three weeks at no cost to the club. He noted that if more than one acre is disturbed a permit will be required by the state. Mr. Ozorowski said that this company will do that engineering work to make sure the club can do what it would like to do as well as help get quotes and prices to complete the work. He reported that his role within the organization is to liaison with the Township.

B) Five Year Capital Projects

i) Mr. Lukens distributed a spreadsheet with a breakdown of the projects through 2021. He reviewed the spreadsheet and noted an addition of Barn Structure Repairs for 2021.

(1) Ms. DiPaolo asked if there was any risk of any 2016 projects not being completed. Mr. Lukens said there was not and reviewed the projects completed and currently underway.

(2) Mr. Ozorowski asked for an update on fencing around basins. Mr. Lukens reported that will only be in certain areas. He reviewed the basins that will have fencing noting that Township Engineer Tim Woodrow said all fencing could be removed but he as well as the staff have been reviewing each basin on an individual basis.

(3) Mr. Ozorowski asked if any of the numbers in the five-year plan could be reduced. Mr. Lukens said that that number could also be shifted to other projects. Discussion was held regarding incoming developer fees.

(4) Mr. Wurtz inquired as to the funds for electrical service at Eagleville Park. Mr. Lukens said he was looking into portable generators.

- (5) Ms. DiPaolo asked if the Bocce Court should be added to the list for future maintenance and/or repair. Mr. Lukens added it to the plan.
- ii) **MOTION:** Mr. Ozorowski made a motion to recommend that the five-year capital plan, including the bocce court as a line item, to the Board of Supervisors. Ms. Mandracchia seconded the motion.
 - (1) Ms. DiPaolo asked how to quantify the number of trash cans in that line item. Mr. Lukens said an inventory will be done to determine where they are most needed and that will drive the number of cans needed. Discussion was held on how to determine the number of trash cans needed and how the budget number was reached.
 - (2) Mr. Beil asked if the park sign line item included a sign at Cranberry Park. Mr. Lukens said that it did and that the information will be added in the details.

The motion *passed* 6-0.

7) New Business

A) 29th Annual Community Fall Festival – Saturday, October 1, 2016 (11 a.m. – 4 p.m.)

- (1) Mr. Lukens said that the volunteer sign up has been circulated with board members signing up to assist. He reported that everything is in order and they hope to get more businesses courtyard vendors, stating they were around last year's numbers but he anticipates having more. Mr. Lukens reviewed the list of vendors who will be in attendance.
- (2) Mr. Bobst asked if there were any restrictions on the food items the Optimist Club could sell. Mr. Lukens said there were not but to check with Ms. Hegedus so vendors could be placed accordingly.

B) Park Signs/Parks Trash & Recycling cans

- i) Mr. Lukens said that since the capital plan was approved, he would like the members of the Board to take photos of various styles of signs and trashcans that they feel are attractive and functional. He noted that trashcans would need to have some sort of weather protection for trash. Mr. Lukens showed an example of the sign materials that had been recommended. He said that addresses will be added to the signs for emergency purposes. Discussion was held as to materials and the logo would be applied.

C) Upcoming Events

- i) Programs: Mr. Lukens reported that Fall Programs are on the website and highlights include an acting class, a babysitting course, soccer clinics, and guitar lessons. He said that flyers are in the parks on information kiosks as well as on the marquee. They have also been posted on Facebook and on information kiosks.
- ii) Bus Trips: Bus trips have been advertised and include New York City day trips, the CIA and Radio City.
 - (1) Mr. Ozorowski asked about affiliates listed on websites. Mr. Lukens said these are youth groups who use the fields.
- iii) December 2: Tree lighting ceremony at 6:30 p.m. Discussion was held about possible activities to entertain the children who are waiting.

8) Comments from Supervisor

- A) Supervisor MacFarland said that capital plan focused on keeping what we have in good shape but does not include much in way of new and improved facilities. He said he and the Board of Supervisors would like to hear what the department would like to have if there was money available in the budget. He encouraged the Board to not to be hesitant to make recommendations for additional and future items that would be good investments and that would be beneficial to

Township residents. He said the Board of Supervisors are open to ideas that benefit the Township.

- B) Supervisor MacFarland again raised the issue of providing access to the Montgomery County trail system and opened the topic for the Board to look into. Discussion was held as to how to provide access and properties in the area of providing access. He said this group could begin the process and bring other parties into the discussion.
- C) Supervisor MacFarland raised the issue of fields in the Township noting that there is only one soccer field and it is struggling to be upgraded. He said he would like to see improvement of soccer fields throughout the Township. Supervisor MacFarland made recommendations of several potential locations and said Methacton United Soccer Club should be leading this. Discussion was held as to various available locations for fields. He said that the Township would benefit financially from tournaments and a large number of Township residents would benefit as well.

9) Residents Comments

- A) Tom Bobst of the Optimist Club reported that they are all set for Fall Fest. He reported that the club will be holding Halloween program at firehouse for younger people.

10) Motion to Adjourn

- A) Ms. Mandracchia made a motion to adjourn. Ms. Tse seconded the motion. The motion *passed* 6-0. The meeting adjourned at 8:05 p.m.

Next Meeting: October 11, 2016