

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
JANUARY 10, 2017 MEETING MINUTES**

1) Call to Order

A) Vice-Chairman Wurtz called the meeting to order at 7:05 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Mr. Wurtz, Ms. DiPaolo, Mr. Ozorowski and Student Representatives Mr. Beil and Ms. Hallman

B) Also in attendance: Karl Lukens, Director of Parks & Recreation; Karen Hegedus, Recreation Superintendent; and Jason Sorgini, Board of Supervisors Liaison.

4) Reorganization Meeting

A) Appointment of Temporary Chair

i) **MOTION:** Mr. Ozorowski made a motion to appoint Karl Lukens as temporary chair. Ms. Mandracchia seconded the motion. The motion *passed* 6-0.

B) Nominate and Elect Chairman and Vice-Chairman

i) **MOTION:** Mr. Wurtz nominated Mr. Ozorowski as Chair of the Parks & Recreation Board. Ms. DiPaolo seconded the motion.

(1) Mr. Ozorowski accepted with the caveat that should Ms. Mazza be interested in serving another term he would step down.

The motion *passed* 6-0.

ii) **MOTION:** Ms. Mandracchia made a motion to close the nominations for Chairman. Ms. DiPaolo seconded the motion. The motion *passed* 6-0.

iii) **MOTION:** Ms. Mandracchia made a motion to appoint Mr. Wurtz as Vice-Chair of the Parks & Recreation Board. Ms. Hallman seconded the motion. The motion *passed* 6-0.

C) Adjourn Reorganization Meeting

i) **MOTION:** Chairman Ozorowski made a motion to adjourn the Reorganization Meeting. Mr. Wurtz seconded the meeting. The motion *passed* 6-0.

5) Meeting Minutes:

A) Review/Approve meeting minutes of December 13, 2016

i) **MOTION:** Ms. DiPaolo made a motion to move the minutes of December 14, 2016 into record. Mr. Wurtz seconded the motion. The motion *passed* 6-0.

6) Presentations

A) Mary Malley (Perkiomen Trail Access)

i) Ms. Malley introduced the project and introduced a PowerPoint presentation in support of a footbridge across the Perkiomen Creek. Bill Massar reviewed the proposed project and offered suggestions for location of the footbridge.

(1) Mr. Ozorowski asked about parking for residents who drive. Mr. Massar noted an area on Google maps adjacent to Yerkes bridge site that could support an 8 to 10 car parking lot. Discussion was held as to potential for additional traffic and parking problems in the adjacent neighborhood.

(2) Mr. Wurtz opened a discussion on who owned adjacent land and its potential availability.

- (3) Mr. Massar asked about next step. Mr. Lukens said the next step would be to approach the Township Supervisors to see if this fits in with the Township's master plan and get further direction. He said that if it is approved to go further a committee with members of Parks & Recreation, the Planning Commission and key residents will be formed to explore funding and planning. Chairman Ozorowski said that we would also need to speak with the County as this is their park system. Mr. Lukens said, optimistically, this could be something that the county would get involved and assist with grants.
- (4) Discussion was held as to the appropriateness of the project. The Board was in favor of further investigating the possibility and said they should make a recommendation to the Board of Supervisors.
 - (a) **MOTION:** to recommend to the Board of Supervisors to investigate this further.
Mr. Wurtz seconded the motion.
 - (i) Supervisor Sorgini said that the township recognizes the importance of alternate forms of access. He stated that there are several factors in play including land acquisition and the issues of disturbing the earth in a flood plain. He said that when dealing with flood plains the EPA must be involved and the process can take years. Supervisor Sorgini noted that if a bridge can be built on a previous existing bridge site the process will be easier and cheaper. He said it would be critical to work with local government representatives to help gain resources. He said he loved the idea but cautioned the board to be thoughtful and his feeling is that it should be placed on the site of the previous bridge. Discussion was held as to the location of the bridge. Ms. Massar said that Yerkes road is a state road and wondered if that would complicate the process of having a pedestrian bridge.
Mr. Wurtz seconded the motion. The motion *passed* 6-0.

7) Old Business

A) Redtail Field Update (MUSC)

- i) Chairman Ozorowski said that an engineer is looking at property and that the Club has an April 1 deadline for an application to EPSYA. He said he needs a plan and budget for some of the improvements based on the engineer's report. Chairman Ozorowski said he asked engineer to have the information to him by the end of January.
- ii) Supervisor Sorgini asked if the field would be tournament playable? Chairman Ozorowski said that it could be if they want it to be. He said the club is still determining how they want to define the fields for play.

B) Park Signs/Park Trash & Recycling cans

- i) Mr. Lukens handed out catalog pages with trashcan recommendations. He asked the Board to note what cans they preferred. Discussion was held as to the best size and style of cans to be purchased. He said he is not looking for a decision this evening, but only recommendations. He reviewed the budget for the trashcans and said he would like to have cans sitting on a concrete slab which will aid in maintenance and aesthetics.
- ii) Mr. Lukens said there are 21 signs that need to be replaced. He shared several sign options with the Board. He reviewed how the signs would be labeled and will included address and entrance notation upon recommendation of the Township fire marshal. Mr. Beil asked for clarification as to how the logo would appear. Mr. Lukens reviewed the various options for logos including having it engraved into the sign or having a separate logo created to be attached to the sign. Chairman Ozorowski asked if there was uniformity in existing signs. Mr. Lukens said the uniformity is in the colors and logo. The board selected a preferred

shape of the sign. Mr. Lukens reviewed how the address would appear. Chairman Ozorowski asked if a mock-up could be created with the Township information and logo so the Board can make an informed decision.

- iii) Chairman Ozorowski said that Mr. Lukens should select the trashcan based on the recommendations of the Board and come back with the final look for approval to the Board.
- iv) Mr. Lukens reviewed the color options and costs of the signs, however for the Evansburg Point Park sign they must use the brown and white color option. Ms. DiPaolo asked if he could create a mock-up with the brown and white and green and tan option.

8) New Business

A) Egg Hunt

- i) Ms. Hegedus said that a holdover issue from last year is the eggs for the 2 to 4 y.o. age group as the prefilled eggs contain candy that is not appropriate for the younger children. She said that this year they are going to get empty eggs and stuff with stickers and tattoos. Ms. Tse commented on crowd control and that some parents went in before the event which was problematic. Discussion was held as to what would be appropriate for the younger kids eggs. The event is April 1 with a rain date of April 8.

B) Upcoming Events

- i) Programs: Ms. Hegedus reported that spring programs are being added to the website noting that most will start in February. She said that a few holiday programs were not of interest and had low registration. Mr. Lukens noted that the programs are being advertised on the Township marquis, kiosks, Facebook and through the email program. He said that staff is currently working on Summer programming.
- ii) Bus Trips: Ms. Hegedus reported that they will be added to website and will start in April.
- iii) Summer camp: Ms. Hegedus reported that Camp Perky and Trailblazer's calendars went up that day. Registration will begin on February 1 for residents and March 1 for non-residents. Ms. Hegedus said that they have a lot of returning staff but still have a few openings and will be accepting applications through February.
- iv) Mr. Wurtz stated that Mr. Beil had made a prior suggestion about adding a Longwood Garden's bus trip for Christmas. Ms. Hegedus said that this had come up in discussions along with a trip to the Christkindlemarkt in Bethlehem. She said she will bring this up at the bus trip meeting as they are seeking to add another type of Christmas trip.

9) Comments from Supervisor

- A) Supervisor Sorgini said that this was his first chance to serve as the liaison to the Parks & Recreation Board and that he was looking forward to working with them.

10) Comments from board:

- A) Ms. DiPaolo asked for an update on the new snack bar and shed at Evansburg State Park. Mr. Lukens said that is currently on hold as the football organization's request went to the state and who came back with some approvals but also with stipulation that the buildings had to match existing structures. Mr. Lukens said that he spoke to LP Warriors a bit more about options and that the group will re-evaluate the project and redevelop the plan at a later date.
- B) Mr. Beil asked if they were any ongoing projects with Cranberry Park. Mr. Lukens said there was nothing at this time but would be something to consider when redoing the capital plan, noting that it could benefit from a master plan. He said that when the property was acquired a parking lot was installed and that he believes there was a trail plan at one point but noted that they are limited due to flooding in that area.

11) Motion to Adjourn

A) Ms. Mandracchia made a motion to adjourn. Mr. Tse seconded the motion. The motion *passed* 6-0. The meeting adjourned at 8:20 p.m.

Next Meeting: February 14, 2016