

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
FEBRUARY 14, 2017 MEETING MINUTES**

1) Call to Order

A) Chairman Ozorowski called the meeting to order at 7:05 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Ms. DiPaolo, Mr. Mascaro, Ms. Mazza, Mr. Neilson, Mr. Wurtz, , Mr. Ozorowski and Student Representatives Mr. Beil and Ms. Hallman and Ms. Tse.

B) Also in attendance: Karl Lukens, Director of Parks & Recreation

4) Meeting Minutes:

A) Review/Approve meeting minutes of January 10, 2017.

i) **MOTION:** Ms. DiPaolo made a motion to move the minutes of January 10, 2017 into record. Ms. Hallman seconded the motion. The motion *passed* 8-0.

5) Old Business

A) Redtail Field Update (MUSC)

i) Chairman Ozorowski gave an update of the project, stating that not much had changed since the last meeting. He reminded the Board that the organization is seeking to put in a grant application to EPSYA and they are working with an engineer who has surveyed the park but that they are still waiting for plan and budget to see what it will take to complete the project. Chairman Ozorowski said while they are looking for professional guidance the engineer is working pro bono so that have to be patient.

(1) Mr. Lukens said that the club had a 10-year lease and part of that lease is to complete upgrades within 5 years and that they are two years into their lease.

ii) Mr. Ozorowski reviewed the state of the current fields and what the club's goals are for the facility.

B) Park Signs/Park Trash & Recycling cans

i) Trash & Recycling Cans: Mr. Lukens has a meeting with the Mascaro representative in charge of recycling so they can determine recycling specifications prior to making a decision on the recycling receptacles. He stated he has narrowed the trash can decision down.

ii) Signs: Mr. Lukens showed a sign mockup for Evansburg State Park. He noted that they are only allowed to use brown and white or brown and yellow signs as required by the State. He had discussed adding an emblem to existing signs but the cost is going to be more than the material so he feels getting new signs with the plastic material will be most cost effective option. Chairman Ozorowski asked about adding each park's address to the signs. Mr. Lukens said they were going to do that if they were saving the old signs but with the new material it will be at the base of each new sign. He discussed how the address will be placed on the signs.

iii) Discussion was held as to what elements need to be on the signs. Chairman Ozorowski recommended dropping the department name from the Evansburg sign and asked to see a mock-up on the other signs with and without the department name.

- C) Perkiomen Trail Access Update: – Chairman Ozorowski reviewed the presentation from the January meeting.
- i) Mr. Lukens said that Township Manager, Don Delamater presented the idea to the Board of Supervisors and they asked that Mr. Delamater set up a meeting with Mr. Lukens and the appropriate principles from Upper Providence and Montgomery County. He said they met last week and went over the presentation and received feedback. Mr. Lukens said that all parties were on board with the concept and that while the County said they didn't have money in the budget but would write letters of support to the appropriate agencies. He stated that there was agreement that a feasibility study should be done of the area for the trails and one suggestion was to not leave out making connections to Evansburg State park. Mr. Lukens said the idea was to not just look at the two connecting areas but to look at area as a whole. He said that the next step is to look at grant funding for the feasibility study, determine who wants to partner and who has money to provide to the project.
 - ii) Chairman Ozorowski asked if Upper Providence would be on board to partner the project. Mr. Lukens said they were on board to make the connection but realize that the project has more positives for us than them.
 - iii) Discussion was held regarding disturbing wetlands. Mr. Lukens said that wherever they go over whatever additional permits could be required. Ms. DiPaolo stated that if this project is going to cost a lot of money that they would have to prioritize it against other needs.
 - iv) Chairman Ozorowski said he would like to take some time to think about this and asked about how they would go about getting an estimate for a feasibility study and whether it is practical to suggest to the board at this time. Mr. Neilson asked if the County has an estimate of the timeline for putting the new bridge in near Egypt Road. Mr. Lukens did not know. Chairman Ozorowski asked Mr. Lukens to see if he could determine a rough number for the cost of the feasibility study before making any decisions. Mr. Lukens said he will ask Mr. Delamater to discuss it with the Board to determine what action they would like them to take.

6) New Business

A) Student Rep applications

- i) Mr. Lukens said they have four applications in hand. Mr. Beil said there is one more on the way. Chairman Ozorowski will put together an interview committee and send out dates for interviews.

B) Upcoming Events

- i) Egg Hunt – will be discussed in March.
- ii) Programs: Mr. Lukens said that registration for camp began on February 1 and that registration numbers are higher than last year. He said that Camp Perky may sell out and that Trailblazers will sell out soon. He reviewed camp registration numbers.
 - (1) Mr. Lukens noted that he had met with the state representatives who oversees day care certification. He reviewed the extensive application process and stated that while they were still subject to an onsite visit during camp, they were now authorized to open up registration for Little Perks. Mr. Lukens said the renewal process each year would be much easier.

7) Comments from Board:

- A) Ms. Mazza asked if the band had been booked for the 4th of July celebration and urged Mr. Lukens to book soon as schedules fill up.

- B) Discussion was held as to the timing of the Student Representative Interviews. It was noted that each interview should take approximately 30 minutes and they will try to be held prior to a Board meeting.
- C) Tom Bopst of the Optimist Club reported that their Halloween event will happen again this year and will be held the week before Halloween.

8) Motion to Adjourn

- A) Ms. Mazza made a motion to adjourn. Mr. Mascaro seconded the motion. The motion *passed* 8-0. The meeting adjourned at 8:20 p.m.

Next Meeting: March 14, 2016