

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
APRIL 11, 2017 MEETING MINUTES**

1) Call to Order

A) Chairman Ozorowski called the meeting to order at 7:05 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Ms. Mazza, Mr. Wurtz, Mr. Ozorowski and Student Representatives Mr. Beil and Ms. Hallman and Ms. Tse.

B) Also in attendance: Karl Lukens, Director of Parks & Recreation

4) Meeting Minutes:

A) Review/Approve meeting minutes of February 14, 2017.

i) **MOTION:** Ms. Hallman made a motion to move the minutes of February 14, 2017 into record. Ms. Mazza seconded the motion. The motion *passed* 5-0.

5) Presentations

A) Eagle Scout Candidate – Matthew Kahn

i) Mr. Kahn reviewed his proposal of building picnic tables for Dell Angelo Park.

ii) Mr. Wurtz asked if he was buying kits or simply wood from Home Depot. Mr. Kahn said that he was purchasing kits. He reviewed the dimension and appearance of the picnic tables. He said that he did not believe the wood was pressure treated but offered to seal for weatherproofing. Mr. Lukens said that clear polyurethane would be the best finish for the tables. He recommended that the parts that touch the ground get several coats. Mr. Lukens suggested using bolts or a locknut rather than wingnuts so the table cannot be unassembled as easy.

iii) **MOTION:** Ms. Mazza made a motion to accept the proposal put forth by Mr. Kahn for four to six picnic tables with the condition that they are coated and permanent bolts be used. Mr. Mazza seconded the motion. The motion *passed* 5-0.

6) Old Business

A) Redtail Field Update (MUSC)

i) Chairman Ozorowski gave an update of the project and showed a survey of the site. He stated that a decision had to be made whether to make the size of the field smaller or prepare to build up the topography to accommodate the grade. He stated that some rough estimates for the work had been received but need review.

ii) Mr. Wurtz asked if there was a drain in the field. Chairman Ozorowski reviewed the stormwater management of the facility. Mr. Wurtz asked if the field could be split in half if they wanted to use the field for younger players. Chairman Ozorowski said that they could.

iii) Ms. Hallman asked if the current estimates were for a regulation size. Chairman Ozorowski reviewed the dimension of the field, stating it was not but was on the larger size.

B) Park Signs/Park Trash & Recycling cans

i) Signs: Mr. Lukens showed a proposed sign mockup.

ii) Mr. Wurtz confirmed that all signs would have the street address. Mr. Lukens suggested that they authorize all the big signs and open discussion about the format of various entrance

signs. Ms. Mazza said that the emergency services purposes that the identified address of the park should be used on all signs.

iii) MOTION: Ms. Mazza made a motion to approve the signs with the Township logo, Department of Park & Recreation, name of park and the park address. Ms. Tse seconded the motion. The motion *passed* 5-0.

C) Perkiomen Trail Access Update: – Chairman Ozorowski reviewed the presentation from the January meeting.

i) Mr. Lukens said that Township Manager was waiting to talk to the manager of Upper Providence as well as several companies in that area for their input. He said the next step going forward would be a master site plan. He noted that the county suggested that there was a real need for connections down Level Road on order to access the trails to recreation facilities. Mr. Lukens said the Township’s master plan is outdated so they need to decide whether or not to have it updated. He said a master site plan would include hiring a company who will evaluate and determine costs. Mr. Lukens said that he estimated that a minimum plan would cost between \$8,000 and \$9,000.

ii) Discussion was held as to the need for and how to connect the Level Road neighborhoods.

iii) Chairman Ozorowski asked if it would make sense to create a subcommittee to work with other Lower Providence Township bodies in order to move the project forward. Mr. Lukens said that would be the second step. He said the first step would be to determine what area would be logical to develop a site plan. Discussion was held regarding the difference between a master plan and feasibility study. Mr. Lukens said that he would set up a meeting with Supervisor MacFarland, Mr. Delamater and himself in order to increase the flow of information. Chairman Ozorowski said he would prefer to have some expert opinion (before making the decision to spend money on studies. He said the project needs more time than a monthly Parks & Recreation Board meeting would accommodate. Mr. Lukens said he would talk to the Township Manager to get some dates and times for small group meetings with real direction.

D) Student Representative Interviews

i) Chairman Ozorowski said there were six interviews, three sophomores, and three freshmen. He discussed the interview process, stating they were leaning toward recommending three candidates and adding a fourth non-voting member. Chairman Ozorowski noted that his daughter was a candidate but he stepped outside for her interview, which was conducted by the remainder of the committee.

ii) Ms. Mazza and Mr. Lukens talked about the history adding student representatives to the Board. Mr. Wurtz clarified that if they go with four representatives two would be voting, one would be an alternate and one would be non-voting

iii) Ms. Mazza reviewed the applicants. Mr. Beil said his opinion was that sophomores should be put in the voting positions. Ms. Mazza said that overall the sophomore group was stronger. Discussion was held as to the merits of each candidate. The Board was at consensus that four board members be recommended for approval with two voting, one alternate and one non-voting representatives.

iv) MOTION: Ms. Mazza made a motion to recommend to the Board of Supervisors that Reilly Smith, Dylan Pompe be appointed voting members to the Park and Recreation Board for a term of September through August 2018. Mr. Wurtz seconded the motion. The motion *passed* 5-0.

- v) **MOTION:** Ms. Mazza made a motion to recommend to the Board of Directors that Kendall Ozorowski be appointed an alternate member to the Park and Recreation Board. Mr. Wurtz seconded the motion. The motion *passed* 5-0.
- vi) **MOTION:** Ms. Mazza made a motion to recommend to the Board of Supervisors that Katherine McGrath be appointed to the Park and Recreation Board as a non-voting member. Mr. Wurtz seconded the motion. The motion *passed* 5-0.

7) New Business

A) Park Tour – Possible Dates (April 29th/30th/May14th/20th/21st)

- i) Mr. Lukens said the tour should take approximately 4 hours. Mr. Lukens said that members can also do the tour on their own to make notes of the facilities and ideas. He does feel there is a benefit to go as a group as it generates more conversation. Mr. Beil suggested that new board members be included. Mr. Lukens said he could do a private tour once they are approved by the Board of Supervisors at their May meeting. The Board decided that April 30th was the best date for the tour. The tour will begin at 10 a.m.

B) Easter Egg Hunt – Re-cap rain date April 8, 2017

- i) Mr. Lukens said the event was well organized in advance and everything went well. Mr. Lukens said they may want to consider moving the 5 and 6 year-olds from the amphitheater to the open space behind Gauger Field. Mr. Lukens asked if there were any comments as to the contents of the younger children's eggs. Mr. Lukens said that the Chik-fil-a and Rita's gift cards/certificates were new and were handed out after kids saw the Easter bunny. Mr. Lukens estimated that over 1500 were in attendance.

C) Upcoming Events

- i) July 4 – Mr. Lukens stated he reached out to the recommended band but had not heard back. Ms. Mazza said she would also reach out.
- ii) Programs: Mr. Lukens reviewed the registration numbers for summer camps. In response to Chairman Ozorowski Mr. Lukens said that all permits were in place for all three schools.

8) Comments from Board:

- A) Ms. Mazza said that as most bus trips are during the week would there be any interest to running trips on the weekend. Mr. Lukens said that they have a few trips on weekends but their clientele is mostly seniors.
- B) Mr. Beil asked if it would be in the Township's interest to make a bid for Audubon School after it closes. Mr. Lukens said that this idea has been briefly discussed.

9) Comments from the Residents

- A) Tom Bopst of the Optimist Club reported that they had a very good event at the Easter Egg Hunt and broke even with their concessions. He said that during the summer they may want to do a scavenger hunt with the camps.

10) Motion to Adjourn

- A) Ms. Mazza made a motion to adjourn. Mr. Wurtz seconded the motion. The motion *passed* 5-0. The meeting adjourned at 8:35 p.m.

Next Meeting: May 9, 2017