

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
JUNE 20, 2017 MEETING MINUTES**

1) Call to Order

A) Chairman Ozorowski called the meeting to order at 7:00 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Chairman Ozorowski, Mr. Wurtz, Ms. DiPaolo, Mr. Neilson and Student Representatives Mr. Beil and Ms. Tse.

B) Also in attendance: Karl Lukens, Director of Parks & Recreation and Jason Sorgini, Board of Director Liaison.

4) Meeting Minutes:

A) Review/Approve meeting minutes of May 9, 2017.

i) **MOTION:** Mr. Beil made a motion to move the minutes of May 9, 2017 into record. Mr. Wurtz seconded the motion. The motion *passed* 5-0.

5) Old Business

A) Redtail Field Update (MUSC)

i) Mr. Lukens and Chairman Ozorowski reported no updates.

B) Capital Plan Update

i) Mr. Lukens reviewed the Parks & Recreation Five Year Capital Plan, including additions that were the result of suggestions after the Board's park tour. He asked the Board to look at the list and the individual parks to see if they had any additions. Mr. Lukens said that he checked with the finance department and they should start 2018 with \$93,000 in funds.

(1) Ms. DiPaolo asked if there were projects shifting from 2017 to later? Mr. Lukens said that needed to be discussed. He said that all 2017 projects will be completed.

(2) Chairman Ozorowski asked if unused funds will be carried over. Mr. Lukens said they would. Chairman Ozorowski asked about the line item for basin fencing as the Township has made a move away from fencing retention basins. Mr. Lukens said that some basins areas and fields have some fencing and may need repairs. However that number can probably be dropped down to \$5,000. Discussion was held regarding what fencing in ball fields and basins needed to be done.

(3) Mr. Beil asked if the backstop replacement at Eskie Park was necessary based on new baseball fields coming in. Mr. Lukens said the field will still be used but that he would encourage the field to be used for t-ball. Mr. Beil asked if the \$15,000 would include the backstop being removed. Mr. Lukens explained how the backstop was budgeted. Chairman Ozorowski asked Mr. Lukens to reach out to MBA to see what their needs were for the field and what their contribution would be toward payment. Ms. DiPaolo said the Board should examine the needs of all the parks.

(4) Chairman Ozorowski asked if they move the Redtail comfort station off the budget would there be enough money for Hoy Park. Chairman Ozorowski said that replacing the fishing pier with Trex may cost more than \$5,000 and requested that pricing done before the August meeting so they could discuss.

(5) Mr. Beil asked for an update on the spray pole at Eagleville Park. Mr. Lukens said they were going to replace it this year but it has been working fine. He said they will re-examine this project at the end of the summer.

ii) Mr. Lukens asked the Board to bring additional ideas and suggestions to the August Meeting.

C) Upcoming Events

i) Mr. Lukens reported that all summer programs are on Parks and Recreation website. He said that summer camp is completely filled with exception of a few spots in Lil' Perks. He said that August specialty programs include 3d printing, video production, cupcakes and sport specific camps. Mr. Lukens said the new registration website has been very easy to use and has helped registration numbers.

(1) Mr. Nielson asked if the website keeps track of traffic. Mr. Lukens said that he believes it does but has not yet had a chance to look into the analytics.

(2) Mr. Lukens stated that he has been using the website to send out email blasts and that it can also send out texts messages. He said the site has been updated and is now mobile friendly.

ii) Mr. Lukens reported that several summer bus trips have sold out and a complete list of trips are on the website.

iii) July 4th Fireworks & Concert – Mr. Lukens said the concert will begin at 6:30 and that the extreme weather date is July 8. He said that volunteers are needed and he will send an email out to the Board. In response to Mr. Wurtz, he said that additional parking will once again be available at Streamlight with buses to the Township Building.

iv) Mr. Lukens reported that summer camps have started and have been going well. He reviewed registration and waiting list numbers and showed photos from the first few days of camp. Mr. Lukens said that, for the first time, they held a Parent's Night that was very well received. Mr. Neilson agreed, saying it was informative and gave parents an idea of what to expect. Mr. Lukens said they are attempting to have photos posted quickly for the Instagram account, which automatically shares with Facebook and Twitter.

(1) Mr. Wurtz asked if most children are from Lower Providence Township. Mr. Lukens said most are and residents are permitted to sign up a month in advance of non-residents and that non-residents pay a higher registration fee.

6) Comments from the Board

A) Mr. Beil asked if the downed trees in Cranberry Park were a result of the Parks Crew or other causes. Mr. Lukens didn't believe Parks Crew took down any trees but will check.

B) Mr. Wurtz asked if Gabriel's Field was still on the list for mowing. Mr. Lukens said that it was and they will be doing the second cut next week.

C) Chairman Ozorowski noted that that Marc Small "On Your Marc" Run will be held August 5th and that they are always looking for volunteers. He said the Marc Small Soccer Tournament was held in June and was very successful. Chairman Ozorowski also encouraged Board members to speak up about any events in community.

D) Mr. Lukens confirmed that Mr. Tse and Mr. Beil's last meeting will be in August. Mr. Lukens said that Ms. Tse and Ms. Hallman were honored at the June 15th Board of Supervisor meeting and that Mr. Beil will be honored at the July 20th meeting.

E) Supervisor Sorgini reported that the Board of Supervisors were already thinking of budgeting and that the first budget meeting will be in September. Has stated that, at this time, he has no information regarding the Audubon School.

7) Residents

A) Tom Bobst of the Optimist Club reported that they are ready for the 4th of July celebration, the summer Bike Safety program and nature photo contest. Mr. Lukens said that perhaps next year they would consider making the photo contest open to children in the entire Township, not just those in camps.

8) Motion to Adjourn

A) Mr. Wurtz made a motion to adjourn. Ms. Tse seconded the motion. The motion *passed* 5-0. The meeting adjourned at 7:35 p.m.

Next Meeting: August 8, 2017