

**LOWER PROVIDENCE TOWNSHIP  
PARKS & RECREATION  
SEPTEMBER 12, 2017 MEETING MINUTES**

**1) Call to Order**

A) Chairman Ozorowski called the meeting to order at 7:00 p.m.

**2) Pledge of Allegiance**

**3) Roll Call:**

A) The following Parks & Recreation board members were in attendance: Chairman Ozorowski; Vice-Chairman Wurtz, Ms. DiPaolo, Mr. Mascaro, Mr. Neilson and Student Representatives Mr. Pompe, Ms. Ozorowski and Ms. Smith (arrived at 7:25 p.m.).

B) Also in attendance: Karl Lukens, Director of Parks & Recreation and Karen Hegedus, Recreation Superintendent.

**4) Introduction of new student representatives**

**5) Meeting Minutes:**

A) Review/Approve meeting minutes of August 8, 2017.

- i) **MOTION:** Mr. Wurtz made a motion to move the minutes of August 8, 2017 into the record. Ms. DiPaolo seconded the motion. The motion *passed* 7-0.

**6) Old Business**

A) Redtail Field Update (MUSC)

- i) Mr. Lukens reported that he had reached out to Doug Wilen who reported he was out of the loop but would reach out to Ralph Navarrete. He said he reminded them that they were into year two of their five year lease Mr. Ozorowski said there is some hesitation from the club on the uses of the field.

B) Capital Plan Update and Vote

(1) Mr. Lukens reviewed the Parks & Recreation five year capital plan through 2022. He reviewed the request to the Board to look at the Dell Angelo play structure update, noting that there would be an future maintenance costs. Chairman Ozorowski explained to the student representatives the purpose of the five year capital plan and how the projects are determined. Mr. Lukens explained what constitutes a capital project and how the capital projects are funded.

(a) Mr. Wurtz asked how many parks in the Township have playground equipment. Mr. Lukens said that five parks currently have equipment and the new Mascaro baseball fields will also have a playground structure.

(b) Ms. DiPaolo asked about shifting the playground structure from Sherwood Park to Dell Angelo. Mr. Lukens said that they do not want to take away an existing park. He did not believe that the maintenance costs would be onerous. Mr. Wurtz agreed that taking a park away from an existing neighborhood is inadvisable. Mr. Mascaro said that the demographic around Dell Angelo would support a playground and that the park could use the upgrade. Mr. Lukens said both parks would be on different maintenance time frames.

(c) Mr. Neilson asked how the revenue looked for 2018. Mr. Lukens said that funding looked good for the next three years. Mr. Neilson asked how they did with completing projects in 2017. Mr. Lukens said they completed all 2017 projects and were able to save money on some projects that came in under budget such as signs and trashcans. Chairman Ozorowski asked if money saved goes back into the capital fund or into the general fund. Mr. Lukens said that it went back into the capital fund.

Mr. Nielson asked if he was comfortable with the proposed maintenance costs if a new structure is added. Mr. Lukens said that he was.

- (d) Discussion was held regarding the pier at Hoy Park and materials to be used.
- (e) Chairman Ozorowski asked if they were comfortable with replacing the backstops at Eskie with the new field going in. Mr. Lukens said this project would be lower on the priority list. Mr. Ozorowski said if not used for baseball they should look into adaptive uses.
- (f) Ms. DiPaolo asked if Mr. Lukens felt there was enough recreation in areas with new development. Mr. Lukens said Evansburg Point Park, which is closest to new the new development, has trails and playground.

(2) **MOTION:** Mr. Nielson made a motion to recommend the five year capital plan to the Board of Supervisors. Ms. DiPaolo seconded the motion. The motion *passed* 7-0.

## 7) New Business

A) 30<sup>th</sup> Annual Community Fall Festival (October 7<sup>th</sup>/Rain date October 8<sup>th</sup>)

- i) Ms. Hegedus reviewed the Fall Festival and distributed flyers to the Board. She said there are still a few vendor spaces available. Ms. Hegedus reported that she sent out an email to the Board for volunteers and encouraged the student representatives to solicit volunteers from school for service hours.
- ii) Mr. Wurtz asked what was the craft table rental fee. Ms. Hegedus said it was \$60 per table.
- iii) Ms. Hegedus said there are few spaces left for food vendors and there are two new vendors this year. She also reported that there will be new activities in the family fun zone such as water gun activities, Nerf gun target activity, an obstacle course, inflatables and a rock wall.
- iv) Ms. DiPaolo asked about face painting/pumpkin painting. Ms. Hegedus said she is waiting to hear back from the face-painting vendor but doesn't feel there is an issue and said they will have scarecrow and pumpkin activities. She also said that the James J. Audubon Society will be doing kids crafts this year under the pavilion.

B) Upcoming Events

- i) Ms. Hegedus said majority of fall activities are on the website. Bus trips to Radio City and Washington, D.C. are also being offered. She said that they will be starting on summer camp planning in the next month.

## 8) Comments from the Board

A) Chairman Ozorowski asked about the cricket games being held in the grass fields across from Gabriel's Field. Mr. Lukens said the group has been renting the fields for the past 12 years. He said they have a permit, rent the fields and pay for port-a-potty.

## 9) Comments from Residents

A) Tom Bobst of the Optimist Club introduced himself to the new student representatives and reported that they are preparing a Halloween Party for younger children at the firehouse. He said they try to do 8-10 activities per year with the children in the Township. Mr. Bobst said he also said that he can offer service hours to the student representatives.

## 10) Motion to Adjourn

A) **MOTION:** Mr. Pompe made a motion to adjourn. Ms. Smith seconded the motion. The motion *passed* 7-0. The meeting adjourned at 7:50 p.m.

**Next Meeting: October 10, 2017**