



LOWER PROVIDENCE TOWNSHIP

100 Parklane Drive • Eagleville, PA 19403 • www.lowerprovidence.org

Administration: 610 539-8020 • Fax: 610 539-6347

Police: 610-539-5901 • Fax: 610-630-2219



LOWER PROVIDENCE TOWNSHIP BOARD OF SUPERVISORS REORGANIZATION MEETING Monday, January 3, 2022 – 6:00 p.m.

NOTE: The meeting is being held as a combination of virtual (general public) and in-person (agenda item presenters only). Specific instructions for meetings will be posted to www.lowerprovidence.org. Those without computer access can attend via phone. For phone-in instructions, call 610-539-8020.

Oaths of Office

- Peter MacFarland to be sworn in as Supervisor
- Janine Darby to be sworn in as Supervisor
- Kelbin Carolina to be sworn in as Auditor
- Michael Deal to be sworn in as Tax Collector

Call to Order

Pledge of Allegiance

Roll Call C. Coless ___ J. Darby ___ P. MacFarland ___ G. Neights ___ J. Sorgini ___

1. Appointment of Temporary Chair
Motion ___ Second ___ Vote ___ Abstained ___
2. Nomination and Election of Chair
Motion ___ Second ___ Vote ___ Abstained ___
3. Nomination and Election of Vice-Chair
Motion ___ Second ___ Vote ___ Abstained ___
4. Appointment of Secretary
Motion ___ Second ___ Vote ___ Abstained ___
5. Appointment of Assistant Secretary
Motion ___ Second ___ Vote ___ Abstained ___
6. Appointment of Treasurer
Motion ___ Second ___ Vote ___ Abstained ___
7. Appointment of Assistant Treasurer
Motion ___ Second ___ Vote ___ Abstained ___

8. Appointment of Open Records Officer
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
9. Appointment to Library Board of Trustees
Two (2) three-year terms
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
10. Appointment to Sewer Authority
One (1) five-year term
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
11. Appointment to Planning Commission
One (1) four-year term
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
12. Appointment to Zoning Hearing Board by Resolution #2022-01
One (1) five-year term
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
13. Appointment to Parks & Recreation Board
Two (2) five-year terms
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
14. Appointment to Finance Committee
One (1) four-year term
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
15. Appointment to Vacancy Board
One (1) one-year term
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
16. Appointment to UCC Board of Appeals
One (1) three-year term
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
17. Environmental Advisory Council
Two (2) three-year terms
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
18. Appointment of Environmental Advisory Council chair
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
19. Appointment of Consulting Engineer and Fixing of Compensation
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
20. Appointment of Traffic Engineer and Fixing of Compensation
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
21. Appointment of Landscape Architectural Consultant and Fixing of Compensation
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___

22. Appointment of Township Lighting Consultant and Fixing of Compensation
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
23. Appointment of Actuary for Township Pension Plans, Township Employees’ Pension Plan and the Defined Contribution (401(a)) Plan and Fixing of Compensation
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
24. Appointment of Labor Attorney and Fixing of Compensation
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
25. Appointment of Solicitor and Fixing of Compensation
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
26. Fixing of Compensation for Zoning Hearing Board Solicitor
Motion ___ **Second** ___ **Vote** _____ **Abstained** ___
27. Appointment of Board of Supervisors liaisons:
Business Development Committee
Comprehensive Plan Steering Committee
Emergency Services Committee
Environmental Advisory Council
Open Space Committee
Finance Committee
Library Board
Parks & Recreation Board
Pension Committee
Planning Commission
Sewer Authority
Zoning Hearing Board
28. **Resolutions**
- a. Resolution No. 2022-02 authorizing the appropriate Township Officials to affix signatures on checks.
Motion ___ **Second** ___ **Vote** ___ **Abstained** ___
- b. Resolution No. 2022-03 designating depositories for Township Funds.
Motion ___ **Second** ___ **Vote** ___ **Abstained** ___
- c. Resolution No. 2022-04 establishing the amount of the Treasurer’s Bond at \$1,000,000 which will apply to the Township Manager-Secretary.
Motion ___ **Second** ___ **Vote** ___ **Abstained** ___
- d. Resolution No. 2022-05 establishing the Police Officers’ contributions to the Police Pension Plan for the Year 2022.
Motion ___ **Second** ___ **Vote** ___ **Abstained** ___
- e. Resolution No. 2022-06 establishing member contributions to the Employees Pension Fund for the Year 2022.
Motion ___ **Second** ___ **Vote** ___ **Abstained** ___
- f. Resolution No. 2022-07 appointing the certified public accounting firm of BBD LLP to serve as auditors to audit the accounts of Lower Providence Township for Fiscal Year 2021.
Motion ___ **Second** ___ **Vote** ___ **Abstained** ___

29. Certification of delegates and voting delegate to PSATS Annual State Convention.
Motion ____ **Second** ____ **Vote** ____ **Abstained** ____
30. Approval of 2022 meeting dates
Motion ____ **Second** ____ **Vote** ____ **Abstained** ____
31. Township Manager employment agreement
Motion ____ **Second** ____ **Vote** ____ **Abstained** ____
32. Addendum to Interim Township Manager Agreement
Motion ____ **Second** ____ **Vote** ____ **Abstained** ____
33. **Other Business**

Interim Township Manager Remarks

Announcements

Courtesy of Floor (not to exceed 3 minutes per person)

Adjournment

Next Business Meetings: January 20, 2022
February 3, 2022

Please note:

- The meeting is video recorded for rebroadcast on the Community Access Channel.
- A video camera has been installed in the Township Auditorium for security purposes.

The Board of Supervisors meets on the first and third Thursday of each month. The agenda can be found approximately 3 to 5 days in advance on the Township website: www.lowerprovidence.org. Click on the "Agenda" tab.