

**LOWER PROVIDENCE TOWNSHIP  
BOARD OF SUPERVISORS BUSINESS MEETING  
AUGUST 6, 2015**

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**Executive Session:** The session was called to order at 7:06 p.m. on a motion by Mr. Thomas, seconded by Mrs. Zimmerman. Present were Supervisors Mr. Sorgini, Mr. Duffy, Mrs. Eckman, Mr. Thomas and Mrs. Zimmerman. Also present were Solicitor Mr. Rice, Township Manager Mr. Gestrich and Assistant Township Manager Geri Golas. The session ended at 7:32 p.m. on a motion by Mrs. Zimmerman, seconded by Mr. Duffy.

**Call to Order:** Chairman Sorgini called the meeting to order at 7:30 p.m.

**Pledge of Allegiance**

**Moment of Silence** in recognition of the passing of Carl A. Langheim Sr., a life member of the Lower Providence Fire Company. Mr. Sorgini said that a page would be set aside in the minutes to recognize his accomplishments.

**Roll Call:**

- a. The following members were in attendance: Chairman Sorgini, Supervisors Duffy, Eckman Thomas and Zimmerman.
- b. Also in attendance were: Richard Gestrich, Township Manager, John Rice, Township Solicitor; William Roth, Director of Special Projects and Technology; Mike Mrozinski, Community Development Director; Karl Lukens, Parks & Recreation Directors; Timothy Woodrow, Township Engineer; John Primus, Director of Public Works; Geri Golas, Assistant Township Manager; Lt. Stanley Turtle, Deputy Chief of Police, and Denise Walsh, Community Relations Coordinator.

Chairman Sorgini noted that prior to the meeting an executive session was held to discuss financial, personnel and legal matters.

**1) Consent Agenda**

A) **MOTION:** Supervisor Zimmerman made a motion to approve the consent agenda items 1(a) and 1(b), including moving the meeting minutes of July 16, 2015 into the record. Supervisor Duffy seconded the motion.

- i) Supervisor Eckman questioned the Escrow Release #2, asking if the road had been restored to a better condition. Mr. Woodrow said that it is not yet perfect but it is getting better.

The motion *passed* 5-0.

**2) Presentations**

A) Presentation to Zachary Bodek in recognition of his service as Student Representative to the Park and Recreation Board.

B) Presentation by Mike Bowman, President, Valley Forge Tourism and Convention Board and Edward Harris, Vice President of Marketing and Communications, Valley Forge Tourism and Convention Board.

- i) Mr. Bowman presented a marketing video supporting tourism in Montgomery County.
- ii) Mr. Harris discussed the Patriot Trail initiative, a micro website which allows visitors to explore the history of Revolutionary War in Montgomery County. He requested the Board to visit the calendar at [valleyforge.org](http://valleyforge.org) and encouraged the Board to send events from Lower Providence to the calendar.

- iii) Mr. Harris discussed a special event to be held at Valley Forge State Park on September 25 from 2-5 p.m. to correspond with Pope Francis' visit to the Philadelphia. He said that more information could be found at [homeawayfromrome.com](http://homeawayfromrome.com)
- iv) Supervisor Duffy thanked the Tourism and Convention board for their hard work and said that they would be happy to help the board with anything they can do to promote Lower Providence Township.
- v) Mr. Gestrich asked about the John James Audubon Center at Mill Grove on the website. Mr. Harris said they were waiting for updated photos since the Center was undergoing a renovation.
- vi) Mr. Harris also discussed Montco 360, an initiative in cooperation with Google. This initiative will take Google's street view technology and apply it to parks, restaurants, malls, attractions, etc. to give 360 degree views of local spaces. They anticipate the program going live in October.
- vii) Mr. Sorgini said they are willing to partner with the Tourism board in any way that is mutually beneficial.
- C) 2015 Budget 2<sup>nd</sup> Quarter Report.
  - i) Mr. Gestrich presented a Power Point breakdown of the 2015 2<sup>nd</sup> Quarter Budget Report. (Copy Attached)

### 3) New Business

- A) Consideration of Delaware Valley Insurance Trust (DVHT) agreement and amendments to by-laws.
  - i) Ms. Golas reviewed the Delaware Valley Insurance Trust agreement and amendments. The revised sections include allowing participation in the Trust by charter schools; expanding the Executive Committee from five to seven members and the selection and terms of officers; and to disallow proxy voting by Executive Committee members.
  - ii) **MOTION:** Supervisor Eckman made a motion to approve the Delaware Valley Insurance trust agreement and amendments to by-laws. Supervisor Thomas seconded the motion. The motion *passed* 5-0.
- B) Consideration of request of the Audubon Oaks Lions Club for waiver of yard sale permit fee.
  - i) Mr. Mrozinski reviewed the request of the Audubon Oaks Lions Club. Supervisor Sorgini noted that this fee has been waived in the past.
  - ii) **MOTION:** Supervisor Thomas made a motion to grant the request of the Audubon Oaks Lions Club for waiver of yard sale permit fee. Supervisor Zimmerman seconded the motion. The motion *passed* 5-0.
- C) Consideration of written conditional use decision for Stoneridge Acquisitions (W.B. Homes).
  - i) Solicitor Rice reviewed the conditional use hearing, which was held at the July 16 Board of Supervisors meeting. He noted that approval was being sought for the written decision of the oral approval granted during that July meeting.
  - ii) **MOTION:** Supervisor Zimmerman made a motion to approve the written conditional use decision for Stoneridge Acquisitions (W.B. Homes). Supervisor Thomas seconded the motion. The motion *passed* 5-0.
- D) Consideration of dissolution of Public Work asset (1978 backhoe) through public auction.
  - i) Mr. Primus requested permission from the Board to dispose of the 1978 backhoe to auction on August 15. Mr. Primus noted this was a piece of equipment that was no longer in use.

- ii) **MOTION:** Mr. Thomas made a motion to approve the dissolution of Public Work asset (1978 backhoe) through public auction. Supervisor Eckman seconded the motion. The motion *passed* 5-0.

#### 4) Announcements

- A) The Parks and Recreation Board will meet on August 11 at 7 p.m.
- B) The Sewer Authority will meet on August 12 at 7:30 p.m.
- C) The Library Board will meet on August 12 at 7 p.m.
- D) The Planning Commission will meet on August 26 at 7 p.m.
  - i) Mr. Mrozinski stated that there are several items in the works pending paperwork but that the August agenda may include the Dunkin Donuts Land Development project.
- E) The Zoning Hearing Board will meet on August 27 at 7 p.m.
  - i) Mr. Mrozinski stated that matters would include a previously continued variance request to develop property at Ridge Pike and North Grange Ave.
  - ii) Mr. Mrozinski also reviewed the sewer issue status at Sunnyside Trailer Park, noting problems which had been reported by a resident. He stated that site visits and testing were done by the County Department of Health but there is still some debate on locating the origin or destination of the sewage problem. The Department of Health has assigned an enforcement officer to the complaint. Mr. Mrozinski said there is a verbal commitment by the owner of the property to replace the water and the storm sewer lines where needed. Mr. Mrozinski also said his office will keep pressure on the owners to replace domestic water lines.

#### 5) Comments and other Business

- A) Chairman Sorgini reminded residents that roadwork and paving will be in progress throughout the Township as well as ongoing on 422 and Egypt Road. He said the Township is working hard to keep residents informed and will continue to send out alert phone calls and emails. He also reminded residents to check the Township website for updates.
- B) Supervisor Duffy stated that Supervisor Zimmerman had attended the July 22 Planning Commission Meeting and that matters approved included a subdivision and lot line change request from Valley Crest Landscape and a minor land development plan requested by the Lower Providence Rod and Gun Club.
- C) Supervisor Duffy also reported that State Rep. Mike Vereb held a meeting for residents at the Township Building regarding the progress of the Arcola Road Bridge. He gave update on construction and seemed optimistic that the opening could be prior to the projected July 6, 2016 completion date.
- D) Supervisor Duffy also commended the Audubon Recreation Association 10U softball team who won the Babe Ruth Regional Championship and finished fourth in the country at the Babe Ruth Championship in Florida this summer.

#### 6) Courtesy of the Floor

- A) At Mr. Gestrich's request, Brian Kuklinski, Executive Director of the Lower Providence Ambulance, gave an update on their building construction. He stated that they were close to completion and anticipated finishing construction within the next two weeks. Mr. Kuklinski said he hoped to have a Certificate of Occupancy and be moved in by the end of the month. He said they are discussing a grand opening event and will keep the Board informed.

#### 7) Adjournment

**MOTION:** Supervisor Zimmerman made a motion to adjourn the meeting. Supervisor Thomas seconded the motion. The motion *passed* 5-0. The meeting adjourned at 8:25 p.m.

Next Business Meeting: August 20, 2015  
September 3, 2015

## *In Remembrance*

*This page is set aside in remembrance of  
Carl A. Langheim Sr.  
(1931 - 2015)*

*Mr. Langheim was a life member of the Lower Providence Volunteer Fire Company and spent many years as an active member, holding the offices of Chief and Chief Engineer. He also was an honorary life member of the Collegeville Fire Company and was a member of the Jefferson Fire Company. We remember Mr. Langheim for his dedicated service to the community.*

## 2015 2nd Qtr. Financial Report



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## Executive Summary 2nd Qtr. 2015

### Financial Highlights:

- \* Q2 Revenues ahead of expenditures by \$1,518,626.  
Considering timing and seasonality factors =positive  
for the 1<sup>st</sup> half.
- \* Q2 Revenues and Expenditures combining to quietly  
eliminate the budgeted (-\$ 407,887) deficit.
- \* Now projecting elimination of budgeted deficit.

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## Financial Summary Test 1 (Actuals) June 30, 2015

Actuals	Actual	Budget/Year	Favorable (Unfavorable)
2015 YTD Revenues (less fund Balance)	\$ 5,657,532.14	\$ 4,767,648.50	\$ 889,883.64
2015 YTD Expenditures	\$ 4,138,905.83	\$ 4,971,592.00	\$ 832,686.17
(Deficit) Spending/Surplus	\$ 1,518,626.31	\$ (203,943.50)	\$ 1,722,569.81

\* Note: Budget based on straight-line calculation (e.g. 6/12 of annual budget and fund balances excluded). YTD revenue and expenditures are positive and reflective of strong seasonal mid year revenue stream= (Its only half time folks but we have the lead.)

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## Minimum General Fund Balance Calculation (test 2)

- \* Policy is to maintain 5% - 7% of annual expenditures in reserve in the General Fund
- \* Calculation @ June 30, 2015 is as follows:

Minimum Balance Calculation (5%-7% Required)	6/30/2015
Beginning Fund Balance 1/1/2015	\$ 2,550,999.61
YTD Deficit Spending/Surplus	\$ 1,518,626.31
Ending Balance	\$ 4,069,625.92
Percentage of annual expenditures	41%

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## Q2 2015 Revenue Highlights

Revenues: Target % 50%

Line Items of Interest:	Actual	Budget	%Rcvd.
• Earned income tax	\$3,015,308	\$4,877,183	61%
• Real Estate transfer tax	\$189,710	\$ 360,00	52%
• Inspection fees	\$443,280	\$ 625,000	70%

Conclusion: Real Estate transfers on target which is a break from earlier year trends and building permits ahead of themselves due to Shannondel 2 buildings. EIT running ahead of budget by 11%.

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## Q2 2015 Expenditure Highlights

Expenditures Target 50%

Line Items of Interest:	Actual	Budget	% Expend
• Snow removal costs	\$ 174,781	\$115,500	151%
• Truck/vehicle repairs	\$ 71,805	\$ 91,500	78%
• Building Maintenance	\$ 11,805	\$ 15,000	78%

Conclusion: Comparison of storm call outs in 2013/14 and 2014/15 almost even 20 & 19.

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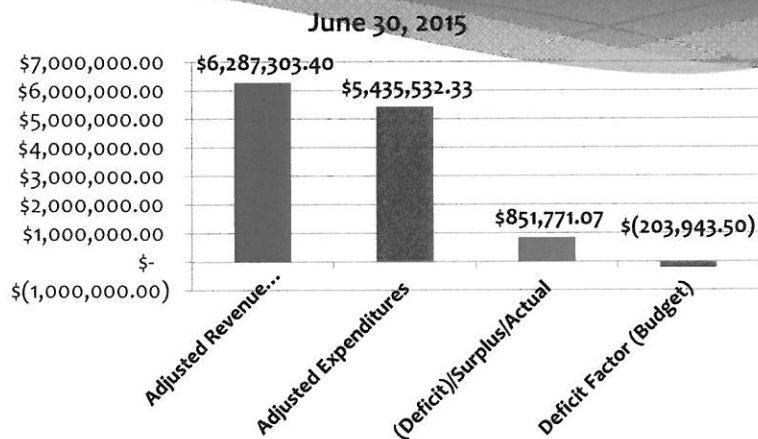


## Adjusted Calculation Basis: The Formula behind (test 3).

Adjusted Calculation	6/30/2015	Budget	Percentage	Target
2015 YTD Revenues	\$ 8,208,531.75			
Less Beginning Fund Balance	\$ (2,550,999.61)			
Plus Smoothed Fund Balance	\$ 1,275,499.81			
Less Real Estate Taxes Received	\$ (1,291,457.10)			
Plus Smoothed Real Estate Taxes	\$ 645,728.55			
Adjusted Revenue Calculation	\$ 6,287,303.40	\$ 11,749,912.00	54%	50%
2015 YTD Expenditures	\$ 4,138,905.83			
Plus Smoothed Ending Fund Balance (\$1,806,728)	\$ 903,364.00			
Plus Smoothed Police & NonUniformed Pensions (Total = \$1,100,234-State Contib. \$313,709)	\$ 393,262.50			
Adjusted Expenditures	\$ 5,435,532.33	\$ 11,749,912.00	46%	50%
Deficit/Surplus Calculation	Current	End of Year Est.		
(Deficit) Spending/Surplus	\$ 851,771.07	\$ (407,890.00)		

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## Comparison of Adjusted Revenues and Expenditures



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## Q1 2015 Capital Expenditure Highlights

<b>2015 Resurfacing Budget</b>	<b>\$ 571,600</b>
• Eagle Stream Road	\$ 75,370.00
• Collegeville Road	\$ 114,390.00
• Sunnyside Ave.	\$ 83,820.00
• Woodland Ave.	\$ 215,360.75
• Regency Drive	\$ 34,760.00
• Repair and Leveling	\$ 63,975.00
• Total	\$ 587,675.75

Comments: Bids came in \$16,075 too high

- Financed \$1,012,000 (10 yrs. At 2.11% Fixed)= (2014 & 2015 Resurfacing)
- Created Five Year Capital Expenditure Road Resurfacing plan

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## 2015 – What's on the Horizon

- **2015 Budgetary Supplemental Appropriations**
- **Technology Leasing (3 yr.) of 20 new Desk tops and 4 new Laptops and direct purchase of audio visual equipment deferring technology financing.** **\$30,130**
- **Vehicle Replacements:**
  - Manager's 2005 Ford Explorer 139,500 miles **\$30,000**
  - Deputy Chief's 2007 Dodge Charger 93,000 miles **\$30,000**

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## Questions

