

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS BUSINESS MEETING
DECEMBER 1, 2016**

Call to Order: Chairman Sorgini called the meeting to order at 7:35 p.m.

Pledge of Allegiance

Roll Call:

- a. The following members were in attendance: Chairman Sorgini, Supervisors Eckman, and Duffy, MacFarland. Supervisor Zimmerman was absent.
- b. Also in attendance were: John Rice, Township Solicitor; Don Delamater, Township Manager; William Roth, Director of Special Projects and Technology; Mike Mrozinski, Community Development Director; Tim Woodrow, Township Engineer; Geri Golas, Assistant Township Manager; Susan Law, Accounting Manager; John Primus, Director of Public Works; and Stanley Turtle, Chief of Police.

Chairman Sorgini announced that prior to the meeting the Board met to discuss legal, personnel and real estate matters.

1) Consent Agenda

- A) **MOTION:** Supervisor Duffy made a motion to approve the consent agenda items 1(a) and 1(b), including moving the meeting minutes of November 17, 2016 into the record. Supervisor Eckman seconded the motion. The motion *passed* 4-0

2) New Business

- A) Review of LD-15-06 Eagleville Hospital preliminary/final minor land development.
 - i) Mr. Mrozinski reviewed the project. Joe Clement appeared on behalf of the applicant. He introduced Eugene Ott, Jr., Chief Operating Officer of Eagleville Hospital; John Bornick, Civil Engineer and Matt Hammond, Traffic Engineer. He explained that this is a precursor to the upcoming construction and this development will allow better access to the facility. He outlined the scope of the project.
 - ii) Supervisor MacFarland asked about the outstanding issues noted in the November 23 memo from Mr. Mrozinski. Mr. Clement reviewed the issues and indicated that all of the issues had been addressed and resolved.
 - iii) Supervisor Eckman said she was happy to see the Eagleville Road entrance is being closed. She asked for clarification of the proposed fence and how the circulation through the entrance would work. The applicant explained the traffic flow through the facility. Chief Turtled said he was not aware that the gates would be secured and asked if the emergency services would be given an access code. Mr. Clement said that they would. Discussion was held regarding the gating of the campus.
 - iv) Supervisor MacFarland asked if the exterior fencing would be containment fencing or estate fencing. Mr. Clement described the fencing and said it he would classify it as estate fencing. Mr. Woodrow clarified and said it was giving the appearance of separation. Supervisor MacFarland asked for clarification of a building on site and where the fencing would be located in relation.
 - v) Mr. Clement said that he would be asking for the sidewalk waivers asked for in the December 14, 2015 letter. Solicitor Rice requested an updated letter with the requested waivers, stating he would prepare a resolution, which would be presented at the December 15

- Board of Supervisors meeting. Solicitor Rice asked about a Traffic Study review letter. Mr. Woodrow said that because traffic is not impacted there was no study.
- B) Consideration of a request from Child & Family Focus, Inc. for waiver of land development for installation of a shed.
- i) Mr. Mrozinski reviewed the request and said the result of this waiver would be to allow administrative approval of a zoning permit. Mr. Larry Hebling, the owner of the facility, appeared to discuss the scope of the project.
 - ii) Solicitor MacFarland asked if the roofline would be above the existing structure. Mr. Hebling said it would be below.
 - iii) **MOTION:** Supervisor MacFarland made a motion to approve Child & Family Focus, Inc.'s waiver of land development for installation of a shed. Supervisor Eckman seconded the motion. The motion *passed* 4-0.
- C) Consideration of a resolution adopting the 2017 Budget and appropriating specific sums estimated to be required for the specific purposes of the municipal government.
- i) Mr. Delamater reviewed the budget resolution, noting it had been presented at the November 17, 2016 Board of Supervisors Meeting and appropriately advertised.
 - ii) **MOTION:** Supervisor Eckman made a motion to approve a resolution adopting the 2017 budget and appropriating specific sums estimated to be required for the specific purposes of the municipal government. Supervisor Duffy seconded the motion. The motion *passed* 4-0.
- D) Consideration of a resolution establishing the 2017 real estate tax millage rate of .905 mills as the rate for General Purposes. 345 mills for the Library Fund, .276 for the Debt Service Fund and .241 mills for the Parks and Recreation Operating Fund.
- i) Mr. Delamater reviewed the resolution, noting that there was no tax increase for 2017.
 - ii) **MOTION:** Supervisor MacFarland made a motion to approve a resolution establishing the 2017 real estate tax millage rate of .905 mills as the rate for General Purposes, 345 mills for the Library Fund, .276 for the Debt Service Fund and .241 mills for the Parks and Recreation Operating Fund. Supervisor Duffy seconded the motion. The motion *passed* 4-0.
- E) Approval of the 2017 fee schedule.
- i) Ms. Law reviewed the fee schedule noting several increases in the rates.
 - ii) Supervisor Duffy said he was happy to see the reduced zoning fees for residents. Ms. Eckman asked how the "working without a permit fee" is enforced. Mr. Mrozinski explained how these discrepancies are discovered and will be resolved.
 - iii) **MOTION:** Supervisor MacFarland made a motion to approve the 2017 Fee Schedule. Supervisor Duffy seconded the motion. The motion *passed* 4-0.
- F) Consideration of a resolution approving the disposition of records.
- i) Ms. Law reviewed the standard practice of disposition of records.
 - ii) Mr. MacFarland asked how the documents are destroyed. Ms. Law said most items are stored at the Iron Mountain Facility. She described the rigorous process used to review, approve and dispose of documents.
 - iii) **MOTION:** Supervisor MacFarland made a motion to approve the resolution approving the disposition of records. Supervisor Eckman seconded the motion. The motion *passed* 4-0.
- G) Authorization to post Act 44 Disclosure Forms on the township website.
- i) Ms. Golas reviewed the requirements and purpose of Act 44, stating that disclosure forms were completed by Charles Friedlander of Municipal Finance Partners, Inc. and InR Advisory Services.

ii) **MOTION:** Supervisor Duffy made a motion to authorize posting of Act 44 Disclosure Forms on the Township website. Supervisor Eckman seconded the motion. The motion *passed* 4-0.

H) Consideration of a resolution requesting a Multimodal Transportation Fund Grant of \$2,000,000 from the Pennsylvania Department of Transportation for the Park Avenue, Eagleville Road, Crawford realignment.

i) Mr. Delamater reviewed the resolution and the scope of the project. He said the deadline for the application is Dec. 16. Supervisor Sorgini said that 2.3 million in dedicated funding is available for the project. In addition a one million multi-modal grant has been secured and the Township is continuing to seek funding for completion of the project.

I) **MOTION:** Supervisor Eckman made a motion to approve a resolution requesting a Multimodal Transportation Fund Grant of \$2,000,000 from the Pennsylvania Department of Transportation for the Park Avenue, Eagleville Road, Crawford realignment. Supervisor Duffy seconded the motion. The motion *passed* 4-0.

3) Announcements

A) The Caring & Sharing holiday food drive is underway. Items can be dropped off at the Township Building weekdays from 8 a.m. to 4:30 p.m. Details on the tree Lighting and the Caring and Sharing programs can be found at www.lptrec.com.

B) The Parks & Recreation Board meeting will be held December 13 at 7 p.m.

C) The Sewer Authority will meet on December 14 at 5:30 p.m.

4) Comments

A) Solicitor Rice announced that a conditional use hearing will be scheduled for January for Providence Place. He stated it will be advertised and come before the Board for a public hearing on January 19.

5) Adjournment

A) **MOTION:** Supervisor Duffy made a motion to adjourn the meeting. Supervisor MacFarland seconded the motion. The motion *passed* 4-0. The meeting adjourned at 8:10 p.m.

Next Business Meeting: December 15, 2016
January 3, 2017

Respectfully submitted:

Donald D. Delamater, Secretary