

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS BUSINESS MEETING
February 3, 2022**

Call to Order: Chairman Neights called the hybrid live/virtual meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call:

- a. The following members were in attendance: Chairman Neights, Vice-Chair Coless, Supervisors Sorgini and Darby, Supervisor MacFarland attending via Zoom.
- b. Also, in attendance were: E.J. Mentry, Township Manager; Mike Mrozinski, Community Development Director; Tim Woodrow, Township Engineer; Casey Moore, Traffic Engineer, via Zoom, Bill Roth, Special Projects and Technology; Joe Chillano, Public Works Director and Michael Jackson, Chief of Police.

Chairman's Comments

- a. Chairman Neights announced that an executive session was held on February 3, to discuss legal and personnel matters.
- b. Chairman Neights announced that Supervisors MacFarland and Sorgini's liaison assignments to the Sewer Authority and Library Board were switched. Supervisor MacFarland is now the liaison to the Library Board and Supervisor Sorgini is now the liaison to the Sewer Authority.

1) Consent Agenda

- a. **MOTION:** Vice-Chair Coless made a motion to approve the consent agenda items 1(a), 1(b), and 1(c), including moving the meeting minutes of January 20, 2022, into the record. Supervisor Sorgini seconded the motion. The motion *passed* 5-0.
- b. **Conditional Use Hearing – 3237 Ridge Pike**
 - i) **MOTION:** Chairman Neights made a motion to open the conditional use hearing. Supervisor Sorgini seconded the motion.
 - ii) There was no public comment.
 - iii) The motion *passed* 5-0.
 - iv) **MOTION:** Chairman Neights made a motion to table the matter to the March 3rd meeting. Supervisor Darby seconded the motion.
 - v) There was no public comment.
 - vi) The motion *passed* 5-0.

2) Presentations

- a. ARC Alliance request to secure funding:
 - i) Nikkie Krelovich, Executive Director of The Arc Alliance Foundation, presented to the Board of Supervisors on the services provided to the community by The Arc Alliance and on the staffing and funding shortages they're experience because of the pandemic. Ms. Krelovich requested the Board's consideration of donating \$100,000 of the Township's American Rescue Plan funding to The Arc Alliance Foundation. The Board thanked Ms. Krelovich and her team for all of their important work. No decision on any funding allocation or donation was made.
- b. Park Avenue – Eagleville Road – Crawford Road alignment project update

- i) Stephanie Butler and Jason Weston from McMahon Associates, the Township's Transportation Engineer, presented to the Board of Supervisors with a project status update on the Park Avenue, Eagleville Road, and Crawford Road intersection project. The presentation provided a historical background on the project and information on the current status, design, utility coordination, rights-of-way acquisition, next steps, construction schedule, cost estimates and funding.

3) New Business

- a. Proclamation: Black History Month made by Chairman Neights
 - i) Chairman Neights read aloud a proclamation declaring February 2022 to be Black History Month.
- b. Conditional Use Hearing – 3237 Ridge Pike.
 - i) This agenda item was moved to the beginning of the meeting.
- c. Discussion of strategic planning process by Chairman Neights
 - i) The Board discussed next steps in the strategic planning process and it was decided that each Supervisor would email the Township Manager their top five list of goals and priorities by February 17, 2022. The Manager will then compile and share all of the responses in advance of a further discussion at the March Supervisors meeting.
 - ii) The Township Manager was also instructed to begin meeting with department heads, boards, and commissions to get their input on one, five, and ten year priorities. No timeline was established.
 - iii) Supervisors Sorgini stated that several of the departments already have five-year capital plans which should be incorporated into the overall strategic plan. Other planning projects that have been completed, such as the Park, Recreation, and Open Space Plan, should also be considered and included in the process.
- d. Discussion of staff-solicitor meeting format by Chairman Neights
 - i) After further discussion on the format of the staff-solicitor meetings, the Board decided to make no changes for a few more months until the new Township Manager and Solicitor have an opportunity to participate in the current process. The Board will then ask the Manager for a recommendation.
- e. Discussion of staff recommendations – 420 Church Road subdivision
 - i) Township staff, led by Community Development Director Mike Mrozinski and Township Engineer Tim Woodrow, provided a recap of the December 2021 Planning Commission meeting during which the 420 Church Road subdivision plan received a recommendation for preliminary/final approval. Staff briefed the Board on the waiver requests that were evaluated by the Planning Commission along with several unanswered questions pertaining to the development, including parking, stormwater management, and sidewalks. Mr. Tony Branca and Mr. Joseph Estock, the owner and engineer of the development, respectively, were also present and participated in the conversation.
- f. Authorization to advertise streetlight maintenance RFP
 - i) E.J. Mentry asked the board for approval to advertise for streetlight maintenance RFP
 - ii) **MOTION:** Vice-Chair Coless made a motion to authorize the advertisement for streetlight maintenance. Supervisor Sorgini seconded the motion.
 - iii) There was no public comment.
 - iv) The motion *passed* 5-0.
- g. Execution of residential municipal waste and recycling agreement
 - i) E.J. Mentry asked the board for approval to execute the residential municipal waste and recycling agreement.

- ii) **MOTION:** Supervisor Sorgini made a motion to approve the execution of the municipal waste and recycling agreement. Chairman Neights seconded the motion.
- iii) There was no public comment
- iv) The motion *passed* 5-0.
- h. Consideration of request for review process extension/Shannondell Phase III
 - i) Mike Mrozinski spoke regarding the request for review process extension for the Shannondell Phase III development.
 - ii) **MOTION:** Supervisor Sorgini made a motion to approve the request of extension. Supervisor MacFarland seconded the motion.
 - iii) There was no public comment.
 - iv) The motion *passed* 5-0.
- i. Project recommendation for solicitor transition
 - i) E.J. Mentry asked to board to approve the solicitor transition plan pursuant to his memorandum dated January 28, 2022.
 - ii) **MOTION:** Supervisor Sorgini made a motion to approve project recommendations for solicitor transition. Vice-Chair Coless seconded the motion,
 - iii) There was no public comment.
 - iv) The motion *passed* 5-0.
- j. Consideration of purchase of Township-issued electronics for Supervisors
 - i) E.J. Mentry asked the board to consider Township-issued electronics for Supervisors. Said consideration would be for each individual Supervisor to have the option of selecting a preapproved Township-issued cell phone and/or laptop/tablet.
 - ii) **MOTION:** Chairman Neights made a motion to approve purchase of Township-issued electronics for Supervisors who wants one. Supervisor Darby seconded the motion.
 - iii) There was no public comment.
 - iv) The motion *passed* 4-1 with Supervisor MacFarland dissenting
- k. Approval of manager's attendance at Public Employer Labor Relations Advisory Service (PELRAS) conference
 - i) E.J. Mentry asked for approval to attend the PELRAS conference.
 - ii) **MOTION:** Chairman Neights made a motion to approve the manager to attend the PELRAS conference. Supervisor Sorgini seconded the motion.
 - iii) There was no public comment.
 - iv) The motion *passed* 5-0.
- l. Consideration of Hough Associates Agreement for Recycling Reporting and Grant Services
 - i) E.J. Mentry asked for consideration of the Hough Associates Agreement for Recycling Reporting and Grant Services. The Board has two options for consideration. The first option is for a three-year agreement with fixed pricing, while the second option is for a one year only agreement.
 - ii) **MOTION:** Chairman Neights made a motion to approve the three-year Hough Associates Agreement for Recycling Reporting and Grant Services. Supervisor Darby seconded the motion.
 - iii) There was no public comment.
 - iv) The motion *passed* 5-0.
- m. Authorization of the Township Manager to execute all necessary documents to allow the Township to opt-in the Opioid Settlement
 - i) Solicitor Gallagher asks for authorization for the Township Manager to execute all necessary documents to allow the Township to opt-in the Opioid Settlement.

- ii) **MOTION:** Chairman Neights made to a motion to authorize the Township Manager to execute all necessary documents to allow the Township to opt-in the Opioid Settlement. Vice-Chair Coless seconded the motion.
- iii) There was no public comment.
- iv) The motion *passed* 5-0.
- n. Consideration of request for waiver of land development for R.E. Lamb/955 Madison Avenue
 - i) Mike Mrozinski spoke to the consideration of request for waiver of land development for R.E. Lamb/955 Madison Avenue. The owner/developer would like to build a garage on existing impervious blacktop.
 - ii) Tabled until the next meeting.

4. Announcements/Meetings

- a. Student Representative Sameeksha Panda
- b. Retirement – Officer Robert Cable (announced by Chief Jackson)
- c. Sewer Authority meeting – February 14 at 4:30pm
- d. Parks & Recreation Board meeting – February 15 at 7:00pm
- e. Comprehensive Plan Steering Committee meeting – February 16 at 7:00pm
- f. Environmental Advisory Council meeting – February 21 at 6:00pm
- g. Library Board meeting – February 21 at 7:00pm
- h. Planning Commission meeting – February 23 at 7:00pm
- i. Zoning Hearing Board meeting February 24 at 7:00 p.m.

5. Comments and other Business

- a. None

6. Courtesy of the Floor

- a. None

7. Adjournment

- a. **MOTION:** Supervisor Darby made a motion to adjourn. Supervisor Sorgini seconded the motion. The motion *passed* 5-0. The meeting adjourned at 10:45 p.m.

Next Business Meetings: February 17, 2022
March 3, 2022

LOWER PROVIDENCE TOWNSHIP
MONTGOMERY COUNTY, PA

Proclamation



WHEREAS, Black History Month grew out of the establishment of Negro History Week by historian Carter G. Woodson and the Association for the Study of African American Life and History in 1926; and

WHEREAS, Black History Month is observed annually to recognize Black people's integral role in US history; and

WHEREAS, the national theme for this year's observance is "Black Health and Wellness" and focuses on the importance of fostering good health and wellness. The theme acknowledges not only the legacy of Black scholars and medical practitioners in medicine, but also the role of birth workers, doulas, midwives, naturopaths, and herbalists.

NOW, THEREFORE, in appreciation of the many accomplishments, sacrifices and contributions of Black people past and present, the Board of Supervisors of Lower Providence Township hereby proclaims February 2022 to be

BLACK HISTORY MONTH

and encourages all citizens to celebrate our diverse heritage and to continue to work toward the goal of liberty and justice for all.

PROCLAIMED this 3rd day of February 2022.

A handwritten signature in blue ink, appearing to read "Gary Neights", written over a horizontal line.

Gary Neights, Chair

**Lower Providence Township
Board of Supervisors**