

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS BUSINESS MEETING
February 17, 2022**

Call to Order: Chairman Neights called the hybrid live/virtual meeting to order at 7:00 p.m.

Protocol for Hybrid Meetings: Township Manager E.J. Mentry provided an overview of the protocols for public participation for members of the public attending the meeting virtually over Zoom.

Pledge of Allegiance

Roll Call:

- a. The following members were in attendance: Chairman Neights, Vice-Chair Coless, Supervisors Darby and Supervisor MacFarland attending via Zoom. Supervisor Sorgini was absent.
- b. Also, in attendance were: E.J. Mentry, Township Manager; Mike Clarke and Lauren Gallagher, Solicitors; Tim Woodrow, Township Engineer; Bill Roth, Special Projects, Mike Mrozinski, Community Development and Technology; and Michael Jackson, Chief of Police.
- c. Chairman Neights announced that an executive session was held on February 17 to discuss legal and personnel matters.

1) Presentations

- A) Introduction of new police officer – Chief Jackson introduced the new officer Brooke Spence to the Police Department.
- B) Student Representative report – Chinmay Bapat

2) Consent Agenda

- i) **MOTION:** Vice-Chair Coless made a motion to approve the consent agenda items 1(a), 1(b), and 1(c), including moving the meeting minutes of February 3, 2022, into the record with one change: the addition of Township Solicitors Mike Clarke and Lauren Gallagher as meeting attendees. Supervisor Darby seconded the motion. The motion *passed 4-0*.

3) Old Business

- A) Consideration of request for waiver of land development – R.E. Lamb/955 Madison Avenue
 - i) Solicitor Gallagher spoke to the request for a waiver of land development for R.E. Lamb that was discussed in the last meeting.
 - ii) **MOTION:** Vice-Chair Coless made a motion to approve Resolution 2022-08 granting a waiver request of land development at 955 Madison Avenue. Supervisor Darby seconded the motion.
 - iii) There was no public comment.
 - iv) The motion *passed 4-0*.

4) New Business

- A) Consideration of request for waiver of auditorium rental fee.
 - i) E.J. Mentry asked for consideration for a request for waiver of auditorium rental fee for the Philadelphia Area Repeater Association and the Mid-Atlantic amateur radio club. He explained that since the auditorium rental fees are set by resolution in the Township's Annual Fee Schedule, the Manager does not have the authority to waive the fees. Discussion ensued regarding other potential community groups using the auditorium in the future.

Approved Meeting Minutes

- ii) **MOTION:** Chairman Neights made a motion to approve the waiver request for auditorium rental fee. Supervisor MacFarland seconded the motion.
- iii) Resident Ray Lotfi asked about using the room for other celebrations, and the library does not charge for the use of their rooms.
- iv) The motioned *passed* 3-1 with Supervisory Darby opposed.
- B) Award of traffic signal maintenance contract
 - i) E.J. Mentry asked for the Award of traffic signal maintenance contract to Armour and Sons Electric. This is for a two-year contract with two additional one-year options.
 - ii) **MOTION:** Vice-Chair Coless made a motion to award the traffic signal maintenance contract to Armour and Sons Electric. Supervisor Darby seconded the motion.
 - iii) There was no public comment.
 - iv) The motion *passed* 4-0.
- C) Approval of pension benefit distribution – Officer Robert Cable
 - i) E.J. Mentry asked for the approval of pension benefits distribution for Officer Robert Cable.
 - ii) **MOTION:** Vice-Chair Coless made a motion to approve the pension benefit distribution. Supervisor MacFarland seconded the motion.
 - iii) There was no public comment
 - iv) The motion *passed* 4-0
- D) Discussion of escrow policy for trash contract
 - i) Solicitor Clarke spoke regarding the escrow policy for the \$10,000 escrow requirement in the new trash/recycling contract. He reviewed possible issues and recouping staff costs for attending to those issues. He reviewed a process for documenting service-related issues and a cure period before damages are deducted from the escrow. Discussion ensued and the Board asked for more information and a more detailed recommendation at a later meeting.

5) Announcements/Meetings

- A) Environment Advisory Council meeting – Feb 21 at 6:00 p.m., hybrid
- B) Library Board meeting – Feb 21 at 7:00 p.m.
- C) Planning Commission meeting – Feb 23 at 7:00 p.m., hybrid
- D) Zoning Hearing Board Meeting – Feb 24 at 7:00 p.m., hybrid

6) Comments and other Business

7) Courtesy of the Floor

- A) Resident, Ray Lotfi suggested to provide a survey for Mascaro and allocate the monies from the trash contract escrow for environmental cleanup events.
- B) Resident, Leah Baird, Lincoln Road, asked if the EAC meeting was going to be hybrid.
- C) Resident, Mandy Notaristefano, Mourning Dove Road, wanted to voice her support for the Township's efforts for storm water management, and to request further review of the flooding and drainage issue at her property which has previously been communicated to the staff.

8) Adjournment

- A) **MOTION:** Supervisor Darby made a motion to adjourn. Vice-Chair Coless seconded the motion. The motion *passed* 4-0. The meeting adjourned at 8:12p.m.

Next Business Meetings: March 3, 2022
March 17, 2022

Approved Meeting Minutes

Respectfully submitted:

E.J. Mentry, Secretary