**LOWER PROVIDENCE TOWNSHIP**

**BOARD OF SUPERVISORS BUSINESS MEETING**

**FEBRUARY 15, 2018** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Call to Order**: Chairman Duffy called the meeting to order at 7:35 p.m.

**Pledge of Allegiance**

**Moment of Silence for former Supervisor and Auditor Mary Ralston**

**Roll Call:**

1. The following members were in attendance: Chairman Duffy, Supervisors Eckman, Sorgini, MacFarland and Neights.
2. Also in attendance were: John Rice, Township Solicitor; Don Delamater, Township Manager; William Roth, Director of Special Projects and Technology; Mike Mrozinski, Community Development Director; Tim Woodrow, Township Engineer; Geri Golas, Assistant Township Manager; John Primus, Director of Public Works; and Stanley Turtle, Chief of Police
3. **MOTION:** Supervisor Sorgini made a motion to set aside a page in the minutes for former supervisor and auditor Mary Ralston who passed away on February 2, 2018. Supervisor MacFarland seconded the motion.
	1. Supervisor Eckman recognized Mrs. Ralston’s family who were in attendance and expressed her appreciation and regard for Mrs. Ralston and her years of effort on behalf of the Lower Providence Township community.

The motion *passed* 5-0.

**Chairman’s Comments** – Chairman Duffy noted that an Executive Session was held prior to the public meeting.

**1) Consent Agenda**

* 1. **MOTION:** Supervisor Sorgini made a motion to approve the consent agenda items 1(a), 1(b) and 1(c), including moving the minutes of February 1, 2018 into the record. Supervisor Eckman seconded the motion.
		1. Supervisor Neights requested that the February 1, 2018 minutes be amended to include his comments to Mr. Goodman as transcribed from the videotape of the meeting.
		2. The motion and the second were amended to include the request.

The motion *passed* 5-0.

1. **Presentation**
	1. Presentations were made to outgoing board/commission volunteers to thank them for their service: Marie Altieri, Library Board of Trustees; Michael Comroe and Naomi Satterwhite, Planning Commission; and William Wurtz, Parks and Recreation Board.
2. **New Business**
	1. Consideration of Ordinance No. 653 amending parking regulations of the Township Code.
		1. Solicitor Rice said on the recommendation of the police department the proposed ordinance will extend the recently adopted parking restrictions on Clearfield Avenue down to Oakdale Avenue.
		2. **MOTION:** Supervisor Neights made a motion to adopt the ordinance. Supervisor MacFarland seconded the motion.
			1. There was no public comment.

The motion *passed* 5-0.

* 1. Authorization to advertise an ordinance regarding drug paraphernalia.
		1. Chief of Police Stanley Turtle said the change to the existing ordinance would allow police officers the latitude to help certain offenders without going to criminal court and to turn them around before it becomes a major problem.
		2. **MOTION:** Supervisor MacFarland made a motion to advertise the ordinance regarding drug paraphernalia. Supervisor Sorgini seconded the motion.
			1. Heather Hyvarinen of Second St. asked for an explanation of drug paraphernalia and a summary violation.

The motion *passed* 5-0.

* 1. Consideration of a lease agreement with the Lower Providence Tax Collector.
		1. Mr. Delamater reviewed a lease agreement for the use of the Shoemaker House, on the Township complex, by the Lower Providence tax collector.
		2. **MOTION:** Supervisor Sorgini made a motion to approve the lease agreement. Supervisor Neights seconded the motion.
			1. Supervisor Neights said this would address residents’ confusion as to where to pay.
			2. Supervisor MacFarland asked about the tax collector’s schedule and confirmed that no township activities would be affected.
			3. There was no public comment.

The motion *passed* 5-0.

* 1. Montco 2040 Implementation Grant application
		1. Mr. Delamater explained that the grant would be for sidewalk connectivity in the business park. He said Woodrow and Associates had submitted a proposal to prepare plans to show where sidewalks will be constructed that would be included in the grant application.
		2. **MOTION**: Supervisor MacFarland made a motion to submit an application for the 2040 Implementation Grant and accept the proposal of Woodrow and Associates. Supervisor Eckman seconded the motion.
			1. Supervisor Neights asked if the Township could apply for this grant every year. He discussed sidewalks in residential areas.
			2. Supervisor Sorgini confirmed that no private property acquisition is needed for the business park sidewalks.
			3. Cara Coless, discussed the need for community sidewalk and trail connections.
		3. The motion *passed* 5-0.
1. **Announcements**
	1. The Zoning Hearing Board meets Feb. 22 at 7:00 p.m.
	2. The Planning Commission meets Feb. 28 at 7:00 p.m.
2. **Comments and Other Business**
	1. Supervisor Neights said that he attended and spoke at the funeral service for former supervisor Rick Brown. He commended Mr. Brown’s service and asked for a final moment of silence in his memory.
	2. Supervisor MacFarland gave an update on the activities of the Business Development Committee, including the attendance by Supervisors MacFarland and Eckman and Manager Delamater at the monthly meeting of the Lower Providence Business Association. He mentioned the committee’s work on target properties including the former Bud’s Bar, 950 Rittenhouse, former Eagleville Genuardi’s and Audubon School.
	3. Supervisor Eckman said work had begun on analyzing the Township’s comprehensive plan, open space and trail plan, and recreation plan in order to have a clear plan in place to pursue grant opportunities.
	4. Mr. Delamater reminded residents to register with the ReadyMontco notification system.
	5. Mr. Woodrow said materials on the work of the Skippack Creek TMDL consortium would be provided to the Board.
3. **Public Comment**
	1. Marie Altieri, Deerfield Drive, thanked the Board for continuing the work in the business park that was started years prior.
	2. Heather Hyvarinen, Second Street, thanked the Board for providing Eagleville Park for the community.
4. **Adjournment**
	1. **MOTION:** Supervisor MacFarland made a motion to adjourn the meeting. Supervisor Neights seconded the motion. The motion *passed* 5-0. The meeting adjourned at 8:30 p.m.

# *In Remembrance*

***This page is set-aside in remembrance of***

## Mary S. Ralston

***(1924 - 2018)***

Lower Providence Township Supervisor

1982 - 1999

Former member - Lower Providence Board of Auditors

Co-founder of the Lower Providence Community Library

**Next Business Meeting:** March 1, 2018

March 15, 2018

**Respectfully submitted:**

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**Donald D. Delamater, Secretary**