

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS BUSINESS MEETING
NOVEMBER 19, 2020**

Call to Order: Vice Chairwoman Eckman called the hybrid live/virtual meeting to order at 7:03 p.m.

Pledge of Allegiance

Roll Call:

- a. The following members were in attendance: Vice Chairwoman Eckman, Supervisors Coless, MacFarland and Neights. Chairman Sorgini was absent.
- b. Also in attendance were: Don Delamater, Township Manager; William Roth, Director of Special Projects and Technology; and Will Oetinger, Township Solicitor.

Chairman's Comments: Vice Chairwoman Eckman noted that an executive session was not held prior to the meeting.

1) Consent Agenda

- A) **MOTION:** Supervisor Coless made a motion to approve the consent agenda items 1(a), 1(b), and 1(c), including moving the meeting minutes of October 28, 2020 and November 5, 2020 into the record. Supervisor Neights seconded the motion.
 - i) Supervisor Coless asked for a clarification of sewer rental rates included in the Sewer Authority's minutes. Mr. Delamater will follow-up.
 - ii) Supervisor Neights asked about payment for repairs of damage to the ARA pavilion. Mr. Delamater said the cost was below the township deductible and was therefore paid from Township funds.
 - iii) There was no public comment
 - iv) The motion *passed 4-0*.

2) New Business

- A) Consideration of Ordinance No. 671 adopting the 2015 edition of the International Fire Code as the fire code of Lower Providence Township.
 - i) Mr. Delamater said the proposed ordinance had been presented previously and advertised as required. However, the proposed ordinance had not been forwarded to the fire company. He recommended tabling the vote to allow the fire company to review the ordinance.
 - ii) **MOTION:** Supervisor MacFarland made a motion to table the vote on Ordinance No. 671. Supervisor Neights seconded the motion.
 - iii) There was no public comment.
 - viii) The motion *passed 4-0*.
- B) Authorization to advertise the appointment at the 2021 Reorganization Meeting of BBD as the Township auditor for the year ending December 31, 2020
 - (1) Mr. Delamater said this is standard procedure and that the advertisement must be made 30 days in advance of the appointment which will be made on January 4, 2021. He noted that the Second Class Township Code permits the Township to hire a firm to do a full audit that the elected auditors may not have the expertise to complete.
 - i. **MOTION:** Supervisor Neights made a motion to authorize staff to advertise the appointment of BBD at the Reorganization meeting to conduct the audit for the year ending December 31, 2020. Supervisor MacFarland seconded the motion.
 - ii. There was no public comment.
 - iii. The motion *passed 4-0*.
- C) Consideration of Resolution 2020-22 approving disposal of assets
 - iv. Mr. Delamater said the resolution would authorize him to dispose of outdated police department items, 2012 Crash Zone version 9 software and laser.

- v. **MOTION:** Supervisor Neights made a motion to approve Resolution 2020-22. Supervisor MacFarland seconded the motion.
- vi. There was no public comment.
- vii. The motion *passed* 4-0.

3) Announcements

- A) Chief Jackson read a Commendation of Merit that had been presented to Officer Patrick Young for his efforts that prevented theft of an auto from a local business and the arrest of suspects in another car theft.
- B) Student Representative Irene Biju reported that Methacton High School had moved to a hybrid system but now has returned to all remote. She thanked the staff and students for their resilience. She said clubs are continuing to meet online. The International Festival, which raised funds for the Native American Heritage Association, also was held virtually. She said the Black Student Union is sponsoring a food drive on November 21.
- C) The Caring & Sharing holiday food drive is underway. Gift cards, monetary donations and food items can be dropped off at the Township building. Online donations can be made at lptrec.com.
- D) Supervisor Neights thanked the police, fire department and EMS workers who put their lives on the line every day and now have the additional risk of COVID. He thanked Chief Jackson and the police department for their professionalism.
- E) Supervisor Coless wished her fellow supervisors and the community a Happy Thanksgiving and encouraged all to extend an act of kindness.
- F) Vice Chairwoman Eckman said that it was noted at the Parks & Recreation Board meeting that there has been a lot of interest in donations and the donations are very welcome. She said the Open Space Plan Update committee recently was working on trails and connectivity. They will be moving into contacting focus groups and key contacts in the beginning of the new year. Residents were encouraged to complete the Open Space survey, comment on the WikiMapping feature and view meeting materials. All are posted on the township website. She said the Business Development Committee met and in addition to the regular updates on Township business properties, the supervisors' year-end video presentation was discussed.

5). Courtesy of the Floor

- A) No comments.

6). Adjournment

- i) **MOTION:** Supervisor Neights made a motion to adjourn. Supervisor Coless seconded the motion. The motion *passed* 4-0. The meeting adjourned at 7:25 p.m.

Next Business Meetings: December 3, 2020
December 17, 2020

Respectfully submitted:

Donald D. Delamater, Secretary