

**LOWER PROVIDENCE TOWNSHIP
BOARD OF SUPERVISORS 2018 BUDGET WORKSHOP
OCTOBER 16, 2018**

Attendance:

- a. The following were in attendance: Supervisors Patrick Duffy, Jason Sorgini, and Peter MacFarland. Also in attendance were: Donald Delamater, Township Manager; Geri Golas Assistant Township Manager; and Susan Law, Accounting Manager.
- b. The meeting convened at 5:10 p.m.

1. Budget Discussion

A) Workshop Goal

- i) Mr. Delamater said the focus of this follow-up workshop was to review the General Fund budget as a whole and discuss what is needed to make the budget structurally sound for 2019 and into the future. The attendees reviewed the revenue and expenditure past trends as well as future projections.

B) General Fund Budget Gap and Emergency Services Related Expenses

- i) Supervisor Duffy asked if it was appropriate to include projected permit revenue from the planned Eagleville Hospital renovation project in the 2019 budget. It was determined that it was not as the project has not yet received any approvals.
- ii) There was discussion about the fire-related expenses and the ambulance donations and how they should be funded by the Township. It was discussed that an Emergency Services Fund could be established to designate these specific costs.
- iii) There was discussion about the library millage and the library's debt obligation.
- iv) There was discussion about the fire company's expenses and the need for more detailed information about them from the company.

C) Fund Balance and Return Funds to Unrestricted Capital Reserve

- i) Mr. Delamater reviewed his recommendation to return funds that had been moved to the General Fund back to the Unrestricted Capital Fund for future capital purchases.
- ii) There was discussion regarding the fund balance and the Township's intention for it.

D) Future Stormwater Costs

- i) Mr. Delamater advised that the Township is facing very costly mandates from DEP and EPA related to reducing stream pollution and sediment load as part of our MS4 Permit. The need for a revenue source was discussed and the staff will explore the possibility of implementing a stormwater fee.

E) Next Steps

- i) There was discussion about the various costs that will continue to rise and the fact that the Township's revenue sources are stagnant, and it was noted that the General Fund millage rate has been the same since 2004.
- ii) Mr. Delamater and staff will revise the draft budget to show additional cost reductions, potential revenue enhancements, and fund balance transfer.

2) Adjournment – 7:30 p.m.

Respectfully submitted:

Donald Delamater, Secretary