



**Lower Providence Township
Office of Emergency Management**

100 Parklane Drive • Eagleville, PA 19403
Phone: (610) 539-5901 • Fax: (610) 539-6347
www.lowerprovidence.org



Tent/Membrane Structures Permit Application

Tents & membrane structures having an area in excess of 400 square feet (> 400 sf) shall not be erected, operated, or maintained for any purpose without first obtaining a permit and approval from the fire code official.

Exceptions from Fire Code:

- Tents used exclusively for recreational camping purposes
- Tents open on all sides that comply with *all* of the following:
 - Individual tents having a maximum size of 700 sf
 - The aggregate area of multiple tents placed side-by-side without a fire break clearance of 12 ft, not exceeding 700 sf total
 - A minimum clearance of 12 ft to all structures & other tents

Detailed drawings:

With this application you must submit (2) detailed drawings:

- 1) Site/Plot Plan - *showing location on property where tents will be located*
- 2) Floor Plan - *showing layout of furniture & equipment within tent structure*

See Page 2 of application for required details.

Blank grid is also included (last page of application) for your convenience,
though we are happy to accept alternate drawings.

Additional documents to include with submission:

- 1) A flame propagation certificate showing compliance with NFPA 701
- 2) An affidavit or affirmation attesting to all of the following information relative to the flame propagation performance criteria of the fabric:
 - Names and address of the owners of the tent or air-supported structure
 - Date the fabric was last treated with flame-retardant solution
 - Trade name or kind of chemical used in treatment
 - Name of person or firm treating the material
 - Name of testing agency and test standard by which the fabric was tested

Detailed Site/Plot Plan:

BLANK GRID AVAILABLE ON LAST PAGE FOR YOUR USE.

Use of grid provided is optional; We are happy to accept alternate drawings.

Be sure to include the following details on submitted sketch/drawing:

- Property Lines
- Parking Lots
- Roads
- All Structures ... including Tents
- Dimensions of Structures; NOTE: support ropes & guy wires shall be considered part of tents
- Distances of Tents from all buildings, lot lines, parked vehicles, &/or internal combustion engines such as generator
- Outdoor cooking equipment not under tents that produce sparks or grease-laden vapors such as a grill – cannot be within 20' of tents

Detailed Floor Plan:

BLANK GRID AVAILABLE ON LAST PAGE FOR YOUR USE.

Use of grid provided is optional; We are happy to accept alternate drawings.

Be sure to include the following details on submitted sketch/drawing:

- Size (dimensions) of tent
- Location of exits
- Width of aisles (minimum of 44")
- Location of LP-gas containers, if applicable
- Location of cooking equipment
- Location of "No Smoking" signs
- Location of fire extinguishers

In addition to Floor Plan sketch & details, the following info is also required:

- Will tent be open on all sides? **YES** ~OR~ **NO**
- Type of anchoring
- Proposed occupant load
- Exits: remain open? **OPEN** ~OR~ **COVERED BY CURTAIN OR DOOR?**
- How will exits be marked? **UL924 listed signs** ~OR~ **Externally illuminated exit signs?**
- Type of heating and/or electrical equipment
- Gallonage of any LP-gas containers

SITE / OWNER / GENERAL INFORMATION:

Site Address for location of tent(s)/membrane structure(s):

Property Owner Name:

Property Owner Email:

Property Owner Phone:

APPLICANT INFORMATION:

Applicant Name:

Relationship to Property Owner: Owner Lessee Agent

Applicant's Mailing Address

Applicant's City/Zip:

Applicant's E-Mail: Applicant's

Phone:

ACKNOWLEDGEMENT:

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" plan and any additional approved building code requirements adopted by Lower Providence Township. The property owner and applicant assume the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances Lower Providence Township or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations and is responsible for all review costs incurred for the proposed project.

I, the Applicant for the Owner or Authorized Agent, certify the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Owner or Authorized Agent

Print Name of Owner or Authorized Agent

APPLICATION SUBMISSION: *Once you have verified the application is completed to your satisfaction, you may submit documentation ...*

* ***Via email:*** permits@lowerprovidence.org

* ***In person:*** 100 Parklane Drive, Eagleville, PA 19403 - 8:00 AM to 4:30 PM weekdays

KEEP IN MIND - to speed up review & approval of your application, be sure drawings &/or equipment specifications are included with submission.

SITE/PLOT PLAN OR FLOOR PLAN

REMINDER: You need to provide one of each drawing type: Site/Plot Plan ***AND*** Floor Plan

We will accept alternate sketches/drawings, but ...

whatever you provide must display required details listed on Page 2 of this application.

PROPERTY ADDRESS:This image shows a full page of blank graph paper. The grid consists of thin, light gray horizontal and vertical lines that intersect to form small squares across the entire surface. There are no margins, text, or other markings on the paper.