

Lower Providence Community Library  
Board of Trustees meeting  
January 21, 2019

**The meeting convened at 7:00 p.m.**

**Present:** Nancy Klein, president, David Nawrocki; Lisa Bono; Michele Santoro; Art Miller; Lynn Burkholder, library director; Peter MacFarland, liaison; Lisa Yannak, Friends of the Library.

**Approval of the minutes:** The December minutes were approved with one correction.

**Treasurer's report:** Reporting for Ben Simkin, Lynn pointed out that for the year 2018 the library had income of \$756,506 and expenses of \$762, 889, although the results were under the budget of \$768,840. Income from the township was less than expected. Larger outlays for books and materials were offset by lesser expenditures in other categories. We did not receive this year a usual donation from Shannondell. Motion by Art, seconded by Dave, approved treasurer's report.

**New board member:** Michele Santoro reviewed her background, followed by background statements from other board members.

**Election of officers:** Lynn took over as temporary chairman to elect officers for 2019. Nancy Klein was nominated and elected as president. David Nawrocki was nominated and elected as vice president. Art Miller was nominated and elected as secretary. Ben Simkin was nominated and elected as treasurer.

**Friends of the Library:** Lisa Yanak reported that the Friends have budgeted \$15,000 for their annual donation to the library. A bag book sale, always popular, is scheduled for February. Lisa said the Friends are always looking for new members.

**Library Director's report:** The plan for the "Use of State Aid" has been filed with Commonwealth Libraries. The annual "State Report" will be completed by January 25. The Special Occasion permit for the March wine tasting event was filed and approved by the Pennsylvania Liquor Control Board. Jackie Kinsley has left the staff after several years and is replaced by John Roe who has operated a bookmobile for the Montgomery County-Norristown Public Library. Library attendance for 2018 increased by 9900.

**Search Committee:** Nancy, Earl, David and Lynn will meet January 23 to review applications for the library director position. Peter MacFarland will join the meeting.

**19<sup>th</sup> annual wine tasting fundraiser:** Plans are moving ahead for this popular fundraiser to be held at the library March 23. Six featured wines have been ordered and delivered by Mike Hones. Sponsors are being solicited. Restaurants will be contacted to offer canapés. Frank MacFarland suggested announcing the event at a Lower Providence Business Committee luncheon. Lisa will join the event committee.

**Annual library report:** Lynn presented a draft of the annual report to the public of activities of the library – excerpts of which are usually included in the township supervisors' report to the Commonwealth. One highlight was the furnishing of a new teen area, complete with computer charging ports. The Children's and Teen Department hosted 449 programs during the year. The library received 185,111 visitors in 2018 and loaned out 230,533 items.

**Acting Library Director:** On the recommendation of Lynn Burkholder, the Board appointed Jill Kozol of the library staff to serve as Acting Director until a replacement for Lynn is appointed. In addition, the Board appointed Barbara Loewengart and Sandy Grady of the staff to assist her. Motion made by Nancy, seconded by Dave.

**Meeting adjourned at 8:40 p.m.**

***Arthur Miller, Secretary***