

**Lower Providence Community Library
Board of Trustees meeting
April 15, 2019**

The meeting convened at 7:00 p.m.

Present: Nancy Klein, president; David Nawrocki; Earl Catagnus; Ben Simkin; Michele Santoro; Art Miller; Peter MacFarland, liaison; Jil Kozol, Acting Director

Approval of the minutes: Minutes of the March meeting were approved. Motion by Earl, second by Dave.

Treasurer's report: Ben noted that \$9417 income this month resulted from the wine tasting fundraiser. Actual profit from the fundraiser was \$13,213 but was below our budget estimate of \$18,000. Motion by Earl, second by Art.

Supervisor's overview: Peter MacFarland brought up to date or several township projects underway including plans for the Eagleville Elementary School site.

Old business:

New Library Director: Nancy reported that Marija Skoog, presently library director of Conshohocken Library, has been hired and will come on board May 1. Marija has already been involved in interviews of candidates for a new office manager to replace Sandy Grady who is retiring. Nancy outlined announcements about Marija's appointment that will be included on the website and in the local press. Marija will be introduced at the Board of Supervisors meeting of May 2. Nancy will also take her to the next meeting of the Lower Providence Business Associates to acquaint her with the business community. We will also plan a local "Meet and Greet" session soon. Earl suggested that Marija be given guidance on the board's major expectations. We agreed that our top objectives would be strategic planning, staffing and community relations. The board unanimously agreed with this recommendation.

Wine tasting critique: Board members felt the fundraiser had been a success but that ticket sales had been light. The wine was excellent and we judged the amount well. Six local restaurants provided appealing food choices that folks seem to enjoy. Personal thank you notes have sent to the major donors. The baskets provided by the Friends were popular and brought a good return.

Office Manager position: Four applicants have applied for the position, but two are the most experienced. The second candidate will be interviewed April 16 by Nancy and Marija. It looks like the new office manager can be hired shortly after Marija becomes the library director. Nancy proposed that we have a farewell party for Sandy Grady at an appropriate time.

Board recruitment: We need to be thinking about replacing Ben and Dave when their terms expire this year. Peter stated that the supervisors keep a list of volunteers that can be helpful and the board agreed to coordinate with the supervisors in filling the positions. We agreed that September-October was an appropriate time to coordinate.

New business:

Fall fundraiser: Nancy raised the idea of a beer tasting event for the fall, taking advantage of new brewers in the area. Possibly we could plan the event for September or October and hold it outdoors near the library.

Staff retirement plans: The board discussed the subject of staff retirement plans and the possibility of supplementing a retirement plan. We agreed that we needed more information about retirement plans. Nancy will ask Lisa, a banker, to look into the subject.

Meeting adjourned at 8:30 p.m.

Arthur Miller, Secretary