

**Lower Providence Community Library  
Board of Trustees meeting  
May 20-2019**

**The meeting convened at 7:00 p.m.**

**Present:** Nancy Klein, president; Ben Simkin, David Nawrocki, Art Miller, Lisa Bono, Michele Santoro, Peter MacFarland, liaison.

**Approval of the minutes:** Minutes of the April 15, 2019, meeting were approved.

**Treasurer's report:** Ben reported a \$15,000 income from the recent successful wine tasting event. He said that our year-to-date accounts are a bit ahead of budget. He explained that we have various accounts at different banks and institutions because banks are insured only to a certain level so it is a prudent thing to do.. Motion by Art, seconded by Dave.

**Friends of the Library:** Marija reported that the Friends have contributed \$7500 from its recent book sale to the library. Pete suggested that the Friends consider placing selections of books in local hotels for possible use and in the schools where they might be given to the children.

**Library Director report:** Marija distributed to the board a detailed report for her first report. She stated that she has met with all of her staff and they have exchanged views. She said she will begin to spend some time herself at the reference desk to get a feel for the desires and concerns of our patrons. She has created a three-month list of goals to carry us through the summer; she passed out these goals to the board. She also passed out an organization chart of the staff. She has welcomed new hire Lisa Yablonski as our new business manager. On May 7 we had a break in one of the pipes to the air conditioner and the entire system had to be bled, but no permanent damage resulted. After she was hired by the township,, Marija met on May 2 with the township supervisors, on May 6 with the Lower Providence Township staff, on May 7 with the Lower Providence Township Business Association, on May 8 with the Friends of the Library and on May 15 with the MCLINC Circulation Users Group. She has also instituted a new form for payment requests by staff members.

**Supervisor's over view:** Peter MacFarland noted that the township will hold its annual open house on September 24 and suggested the library have a booth there as it did last year. He reviewed various area commercial and traffic developments, including the opening June 2 of a new visitor's center at Mill Grove of the Audubon Society.

**Old Business**

**Retirement plan for the staff:** Dave reported on the research he has done on various retirement options to consider for our library staff members. He said any retirement plan we decide on could not be implemented until January 2020. The various plans he outlined could be either contributory or non-contributory by the employee. Dave's opinion is that a "Simple IRA" plan might be the best choice but the board will want to consider a number of points about its proposed plan. Nancy suggested that a financial advisor she is acquainted with would be glad to brief the board on the options and will arrange for him to come to a meeting

**Fall fund raising event:** General agreement to try a beer tasting event this year. Peter pointed out that the township's annual Fall Fest is October 5. Board agreed that the beer tasting event could be held the same evening as the daytime Fall Fest. Several breweries and distributors would be asked to provide beer samples. Food trucks would be on hand to provide suitable food. We might consider putting it all under a tent.

**Recruiting new members for the board:** Nancy reminded the board that two board members will leave after 2019 and we need to think about replacements. Peter pointed out that the supervisors keep a list of qualified persons who wish to volunteer. Nancy said we will certainly consult that list and also asked the board members to suggest any persons they know.

**Meeting adjourned at 8:45 p.m.**

***Arthur Miller, Secretary***