

**Lower Providence Community Library  
Board of Trustees meeting  
July 16, 2018**

**The meeting convened at 7:00 p.m.**

**Present:** Nancy Klein, president; Lisa Bono, Ben Simkin, David Nawrocki, Earl Catagnus, Art Miller, Lynn Burkholder (library director), Gary Neight. Supervisor, and Kelly Quigg, observer from Clarion State University.

**Approval of minutes:** The June 18 minutes were approved on motion by Ben, seconded by David.

**Treasurer's report:** We made a larger debt repayment in June and we are on track with our yearly budget. A sizable CD will come due soon and Ben will negotiate a new two-year CD at a higher interest rate. Art moved a motion to approve seconded by Lisa.

**Library Director's report:** Lynn reported that the accounting firm of Bond, Pezzano and Etze are auditing the library accounts and will complete their work by September. We have received the new banner advertising the library which will soon be hung at the Eagleville traffic light by Public Works. Lynn conferred with the activities department of the Shannondell retirement community about an orientation presentation to its residents about how to use electronics means to get services from our library; Shannondell agreed and suggested this fall as a good time for the presentation. Invitations have gone out for the Volunteer Night social to be held August 8. at the library. In a staff change, Judy Snook will retire shortly and Lynn has advertised to find a replacement. Lynn stated that no owner has yet been found for the cash that was recently found on the library parking lot.

**OLD BUSINESS**

**Fall fundraiser:** Nancy reported on plans for a Casino Night, probably for October or November. She contacted Paul Hernandez of MoonLite Entertainment who has experience conducting such a casino night. The fundraising committee will meet soon with Hernandez to work out the details. We will probably ask neighborhood businesses to contribute food items. Each gaming table could be sponsored by a local company. A 50-50 raffle may be included.

**FUTURE BUSINESS**

**Township Fall Festival:** The township will hold its annual Fall Festival at Eagleville Park on October 6 and the library should have a booth (Lynn suggested maybe a tent). We could also use the occasion to distribute our strategic plan survey form to members of the public.

**Strategic Planning:** Scheduled a committee meeting for July 26.

**Meeting adjourned at 8:00 p.m.**

*Arthur Miller, Secretary*