

**Lower Providence Community Library  
Board of Trustees meeting  
August 20, 2018**

**The meeting convened at 7:00 p.m.**

**Present:** Nancy Klein, president; Lucy Arnold; Ben Simkin; Earl Catagnus; David Nawrocki; Art Miller; Lisa Yanak, Friends of the Library; Lynn Burkholder, Director.

**Approval of minutes:** Minutes of the July 16 meeting were approved with one correction on motion by Ben, seconded by Lucy.

**Treasurer's report:** Expenses were up a bit but still within budget range. A certificate of deposit came due, was redeemed, then renewed at 2.5% rate. The outside audit of the library accounts is ongoing.

**Friends of the Library:** Lisa reported that the recent book sale sponsored by the Friends resulted in the highest profit of any book sale. Another book sale is planned for September 22- October 6. The Friends also plan to thank the circulation desk staff for their help in the sale with some special treats.

**Burkholder retirement:** Lynn announced that she planned to retire as director after 10 years guiding the Lower Providence Community Library. "I plan to remain in my position until January 25, 2019 which should allow ample time to find and hire a new library director," she wrote in her letter of resignation. Board members expressed their esteem for Lynn and for her competent direction of the library and wished her well in retirement. She will consult with the Board's personnel committee on a replacement.

**Library director's report:** The library banner has been mounted at the corner at Ridge Pike but needs to be mounted lower for visibility. The Volunteer Appreciation Ice Cream Social was attended by some 55 people, both teens and adults. A set of earbuds was given to each as a gift. Ginny Emery, a volunteer for 17 years, was honored. Regan Nelson joined the staff as an assistant in children's service, replacing the retiring Judy Snook. Five replacement computers are on order for the public access machines.

**Fall Festival:** The library, along with other community and township organizations, will have a station to portray its activities for visitors to the annual outdoor festival at Eagleville Park. Lynn suggested having a costumed individual to call attention to its site as well as possible activities such as buttonmaking or a bean bag toss to attract attention. Those manning the library site will distribute a community survey the board has prepared. Board members are invited to help at the site at the festival scheduled for Saturday, October, 6, from 11 a.m. to 4 p.m.

**Fall fundraiser:** Nancy described the arrangements that have been made with Paul Hernandez of MoonLite Entertainment to stage a "Las Vegas Night" at the library on November 10. MoonLite will set up a series of table games (roulette, blackjack, craps, slots) and provide croupiers and chips for play. Moonlight's fee was negotiated at \$3335. Each customer ticket will include a variety of foods and beverages, chips to play and 10 raffle tickets. We will look for sponsors for each gaming table. We will appeal to firms to offer gift baskets to be raffled. Flyers have been distributed and the September township newsletter will announce the Los Vegas event.

**Meeting adjourned at 8:30 p.m.**

***Arthur Miller, Secretary***