

**Lower Providence Community Library
Board of Trustees meeting
October 19, 2020**

Present: Nancy Klein, president; Lisa Bono; Michele Santoro; Shannon Chase; Karen Stein; Art Miller; Peter MacFarland.

Approval of minutes: The minutes of September 21, 2020, were approved on motion by Lisa, seconded by Michele.

Treasurer's report: Lisa reported that income from the township is down but so is the expense of upkeep because of the pandemic. None of our CDs will mature for several months. Report approved on motion by Art, seconded by Karen.

Supervisor's report: Peter emphasized the upcoming meetings of committees to draw up a comprehensive plan for the township and another to develop an open space plan. The public is invited to attend both. State revenues, of course, are reduced due to the effects of the pandemic and this will reduce road building in the township.

Waiver of revenue: Be it resolved that the Board of Directors of the Lower Providence Community Library requests a waiver of standards for the reporting year 2020 at a duly noticed meeting of the Board held on October 19, 2020.

Library director's report: The state is dispensing 5/12th of our expected state aid for 2021 (\$34,000) in 2020 but we must hold these funds until 2021. The above waiver allows for our reduced library hours because of the pandemic.

Our fall library appeal has been mailed to 16,000 patrons for which we have high hopes because of the cancellation of our two planned fundraisers. The fundraising committee, however, has redistributed the wine that we received and will distribute bottles of wine to those who purchased tickets for the event that was not held. They will put the raffle baskets made for the event online to be raffled off in November.

Marija has come up with a new sale item for the library – a tote bag to carry books. A designer has created a logo that will be printed on the canvas bag.

We have applied for a MontCo grant for financial relief for non-profit organizations because of the Covid-19 pandemic. We have requested \$40,000.

Preliminary 2021 budget: Marina and the staff have developed a preliminary budget for 2021. Various items were discussed. Marija will adjust some items and resubmit the budget at the next meeting.

Adjourned at 8:40 p.m.