

Lower Providence Community Library  
Board of Trustees Meeting  
December 14, 2020

Present: Marija Skoog, Nancy Klein, Lisa Bono, Shannon Chase, Tejal Mehta, Karen Stine, Michele Santoro

Approval of Minutes: The minutes of November 16, 2020 were approved with two corrections.

Treasurer's Report: Lisa Yablonski reported to Lisa Bono that the library received \$30,000.00 from the Strong grant, and \$1,833.00 for the wine baskets. The Friends of the Library covered our credit card expense of \$234.00. Our Fall Annual Appeal totaled \$27,138.00. The township's income was down by \$2,000. Because of PPE, the Strong Grant, and our CD's, library income is inflated.

Expenses: Our expenses are down by 6%. PPE is our biggest expense around \$10,000. Other expenses include: Computer Technology- Invision Ware renewal, Fraser copier costs, Furniture and Fixtures- used money from the Strong Grant. Books and Materials are down 24%.

PPE- Loan forgiveness ( anything under \$150,000), will help the library, since we used less than that amount for payroll.

Santander and Harleysville Banks: All CD's amount to \$107,270; State Aid- \$32,431.00 and holding for next year. We used our Harleysville PPE for payroll.

Library Director's Report: Marija reported that we received \$77,836.00 from the state; township reported \$565,197.00- most of it through millage. An extra \$1,000 was used in the following manner: \$800.00 for Library Programs, and \$200.00 for Continuing Education. The Budget was passed unanimously. Lisa made the motion to accept and Michele seconded the motion.

Other Business: This was Lisa Bono's last meeting. She has been a tremendous help to the Board of Trustees with her extensive knowledge of monetary policies. The Board of Supervisors is responsible for vetting volunteers for this vacancy; however Ben Simkin, a former treasurer of our Board, expressed an interest in serving in that capacity once again. The new Board member will be appointed on January 5, 2021. Our President, Nancy Klein, is serving her last year in office; however, according to the by-laws, she will be unable to chair the meetings in 2021.

Meeting Adjourned: 7:48 p.m.

Respectfully submitted,  
Michele Santoro (for Art Miller)

