

**Lower Providence Community Library  
Board of Trustees meeting  
November 16, 2020**

**Present:** Nancy Klein, president; Arthur Miller; Lisa Bono; Shannon Chase; Tejal Mehta; Karen Stine; Peter MacFarland; Marija Skoog.

**Approval of minutes:** The minutes of October 19 were approved with one correction.

**Treasurer's report:** The library has received a \$30,000 grant of Montgomery County state aid as assistance with our budget for 2021. We have paid our dues to the Pennsylvania Library Association as well as our fees to Mclinc. Motion to approve by Art, seconded by Nancy.

**Supervisor's report :** Pete MaFarland reported that the township supervisors have adopted a slight increase in funding in the township budget for 2021. They also approved the first increase in the earned income tax on residents in four years, an increase that will result in about a \$60 increase for the average homeowner.

**Library Director's report:** Board discussion concerning our 2021 budget. Although the federal PPP funding we were given in April was technically a "loan," we will not have to pay it back as long as the funding was used for staffing and needed material. Until the state passes its 2021 budget we will not know what our state funding for our library will be so the board decided to put off adopting its 2021 budget until its December meeting. Board members were encouraged to call their state representative to ask for "level funding" for the library for 2021.

Discussion about whether to return to "contactless operation" because of the increase in the local virus infection rate. The board decided to return to contactless operation where patrons do not come into the library but rather pick up their ordered books and materials at the curb outside, beginning November 23 and continuing until early January. Marija will get the word out to the public.

Our fall appeal to library patrons has brought in \$19,977.80 thus far and the sale of the gift baskets prepared for our wine tasting event (not held) brought in \$624. Marija reported we have bought new tables for the community room, new chairs for the staff and some air purifiers. Marija has worked out a revised staff work schedule, allowing some of the staff to work from home.

**Board members:** Nancy reviewed the board makeup for 2021. Lisa Bono will go off the board; Art Miller will continue for a second term. Shannon Chase will continue following her partial term. Nancy will ask Don Demeter for board prospects, noting that a former member, Ben Simkin, would like to return to the board.

**Adjourn:** 8:10 p.m.