

Lower Providence Community Library
Board of Directors meeting
February 21, 2022

Present: Karen Stine, president; Shannon Chase, vice president; Ben Simkin, treasurer; Arthur Miller, secretary; Tejal Mehta; Florence Maldonado; Patricia Fennell-Peaks; Marija Skoog, library director; Lisa Yanak, Friends of the Library.

Approval of minutes: The minutes of January 17 were approved.

Treasurer's report: The state contribution for the library this year is \$77834. Meanwhile, expenses for covid supplies and for proctoring were above budget. Two banks where we have CDs have merged so we will make sure that our CDs are appropriately transferred.

Director's report: We are going to switch payroll companies from Paychex to ADP beginning with the March 12 payday. This will cut our payroll expense from more than \$400 a month to \$86 a month. We have submitted the state library report and it is being reviewed by the district consultant. This annual report ensures that our library is meeting the state's requirements.

Sandy Moles has been hosting Storytimes at the library with great success and will move back to outdoor Storytimes in mid-March if it is safe.. Local author Reid Trulson will discuss her new book on March 20.

We have begun the data collection process for the library's strategic plan for 2022-2026 and I have turned over a large amount of collected data to our partners, J.R. Keller, Creative Partnership. I have also asked staff members to suggest improvements to our library facilities.

Friends of the Library: Lisa reported the Friends made \$924 on its recent book sale. Another input is register tapes from Redners Grocery Stores where the Friends get one cent for each dollar spent at Redners.

Adjournment: Meeting was adjourned at 7:50p.m.

Submitted,
Arthur Miller, Secretary