

**LOWER PROVIDENCE TOWNSHIP  
PARKS & RECREATION  
OCTOBER 10, 2017 MEETING MINUTES**

**1) Call to Order**

A) Chairman Ozorowski called the meeting to order at 7:00 p.m.

**2) Pledge of Allegiance**

**3) Roll Call:**

A) The following Parks & Recreation board members were in attendance: Chairman Ozorowski; Vice-Chairman Wurtz, Ms. Mandracchia and Student Representatives Mr. Pompe, Ms. Ozorowski and Ms. Smith.

B) Also in attendance: Karl Lukens, Director of Parks & Recreation and Jason Sorgini, Board of Supervisor Liaison.

**4) Introduction of new student representatives**

A) The student representatives introduced themselves to the remainder of the Board.

**5) Meeting Minutes:**

A) Review/Approve meeting minutes of September 12, 2017.

i) **MOTION:** Ms. Mandracchia made a motion to move the minutes of September 12, 2017 into the record. Mr. Wurtz seconded the motion. The motion *passed* 5-0.

**6) Old Business**

A) Redtail Field Update (MUSC)

i) Neither Chairman Ozorowski and Mr. Lukens had any new information to report

B) 30<sup>th</sup> Annual Community Fall Festival – Re-Cap

i) Mr. Lukens said that Fall Festival was the most attended to date.

(1) Chairman Ozorowski asked if parking was an issue. Mr. Lukens said On-site parking was filled by 11:40am and that they had overflow parking at the school and that seemed to be utilized. He said that, based on this year's numbers, they will possibly use Streamlight or the Storage Facility for parking next year and rent a bus to shuttle attendees.

(2) Chairman Ozorowski asked if there were any complaints or issues with the event. Mr. Lukens said that there was a Facebook comment regarding children on the inflatables and suggested an adult be in attendance. He noted that there is a paid attendant at each inflatable so we will pass that on to the vendor to be sure it is corrected. Mr. Lukens said that sponsors seemed happy and reviews were positive. He did report that the scheduled helicopter did not make the Festival due to an emergency landing in Scranton.

(3) Mr. Wurtz asked if they had more crafters this year. Mr. Lukens said there were actually more non-profits and around the same number of crafters. He said that they did better on vendor fees due to the early registration fee deadline. Mr. Lukens also reported that the food vendors were happy, with several sell-outs, and that the instance of a circuit breaker tripping, which affected the coffee vendor, was quickly remedied.

(4) Ms. Mandracchia praised the princess on the hayride and said that people offered to pay extra if they could be shuttled back to the Eagleville Parking lot. She felt that a shuttle service would be well utilized. Mr. Lukens said they could look into that for next year and discussion was held regarding how to price a shuttle service.

(5) Mr. Pompe reported that the scarecrows were a hit and there were inquiries about how to donate clothing for next year's activity. Mr. Lukens said that would be a good idea for next year.

ii) Ms. Smith offered to make a connection with a local volunteer group for future events.

- iii) Mr. Pompe reported that they ran out of pumpkins at 1:30 p.m. Mr. Lukens noted that they had the same number of pumpkins as last year but attendance was higher. He said they talked about putting half the pumpkins out and replenishing later in the day but decided that wouldn't be fair. Mr. Pompe said that there was a slight issue with people claiming pumpkins that were not theirs. Mr. Lukens discussed the pumpkin painting that they did in past years and said with more volunteers they may be able to revamp that activity.
- iv) Mr. Bopst of the Optimist Club said they did 40-50% better than last year and their stand was always crowded.

## **7) New Business**

### **A) Upcoming Events**

- i) Mr. Lukens reported that all the programs booked are on LPT.com. Offerings will include babysitting, Bricks For Kids, as well as cupcake and cookie creation class. He reported that bus trips scheduled include the Bethlehem Christkringlemart and three trips to Radio City Music Hall, which can be done with or without tickets for New York On Your Own. Mr. Lukens said that programs should pick up in numbers and offerings now that a part-time recreation assistant has been hired.

## **8) Comments from the Board**

- A) Mr. Wurtz confirmed that the tree lighting ceremony will be held Friday, December 1.
- B) Chairman Ozorowski confirmed that the next meeting would be held November 14.

## **9) Board of Supervisors Liaison Report**

- A) Supervisor Sorgini reported that Providence Place has been approved and that the preliminary final plan for Lidl grocery store will be approved next month. He stated that the 2018 Budget will be advertised in November with no tax increase.

## **10) Comments from Residents**

- A) Tom Bopst of the Optimist Club said that they will be holding a Halloween Party for younger children at the firehouse. He said that volunteer hours are available and they also service hours for those who need them. Mr. Bopst asked if there was a drone available to photograph the Fall Fest and other Township activities. Mr. Lukens said that they have been in talks with someone who may be able to serve that function in the future. He also said they have a retired videography who filmed the 4<sup>th</sup> of July Fireworks and the Fall Festival. Mr. Lukens said he did have some concerns about liability issues.

## **11) Motion to Adjourn**

- A) **MOTION:** Ms. Mandracchia made a motion to adjourn. Ms. Smith seconded the motion. The motion *passed* 5-0. The meeting adjourned at 7:30 p.m.

**Next Meeting: November 14, 2017**