

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
MAY 8, 2018 MEETING MINUTES**

1) Call to Order

A) Chairwoman Mazza called the meeting to order at 7:00 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Ms. Beth Ann Mazza, Ms. Jean Akers, Ms. Erin DiPaolo, Ms. Charlotte Mandracchia and Student Representatives Mr. Dylan Pompe, Ms. Katherine McGrath and Ms. Reilly Smith.

B) Also in attendance: Karl Lukens, Director of Parks & Recreation; and Patrick Duffy, Board of Supervisors Liaison.

4) Meeting Minutes:

A) Review/Approve meeting minutes of April 10, 2018.

i) **MOTION:** Ms. Jean Akers made a motion to move minutes of April 10, 2018 into the record. Ms. Erin DiPaolo seconded the motion. The motion *passed* 6-0.

5) Old Business

A) Redtail Field Update (MUSC)

i) John Larcinese, President of Methacton United Soccer Club gave an update on the status of Redtail Field Update. He reported that he is new to the position but said that the club will fulfill all of its obligations to the Township by the deadline. Mr. Larcinese will have more information by the next meeting and will be available to present a report.

B) Park Tour – Capital Projects/Scout Projects

i) Chairwoman Mazza reported on the Park Tour. Mr. Lukens said he took the Board members comments and created a spreadsheet that will be used for the capital plan scheduled for discussion in August. He asked that any board members who have not yet sent him their comments do so by the next meeting. Discussion was held regarding projects that can be completed by Parks Crew in the near future. Ms. DiPaolo suggested attention be paid to the fencing on Level Road.

(1) Ms. Smith asked if there had any interest in creating a dog park. Mr. Lukens said that there had been talks at one time, but the donation fell through once they saw how much a dog park project would cost. Ms. Mandracchia reviewed some of the difficulties involved in creating a dog park.

(2) Chairwoman Mazza suggested the following Scout projects: a walkway to the bocce courts, sprucing up of garden areas at various parks, rebounding wall for tennis and lacrosse; seating at Sherwood Park and bird/bat houses at Cranberry Park.

(3) Ms. Akers asked if the mowed path at Cranberry provide for boats access. Mr. Lukens said that he is waiting for the Access Plan to be finalized so they can place the path appropriately.

C) New Business -Upcoming Events

i) Volunteer of the Year award – criteria discussion

(1) Mr. Lukens distributed the Citizen of the Year criteria as a starting point for the discussion. Chairwoman Mazza reviewed award language that she had researched.

- (2) Mr. Lukens asked about the volunteer time-criteria required for winning the award. Supervisor Duffy said that was up to the Board but said they don't want to cut anyone off due to a constructed time constraint.
- (3) Discussion was held regarding the criteria for the award. Supervisor Duffy requested that the criteria be finalized by the end of the June meeting so it can be placed on the website.
- (4) Chairwoman Mazza said she will use the various examples she found online to re-write and re-craft the sample application for the board to review prior to the June meeting.
- ii) Programs: Mr. Lukens reviewed upcoming programming
 - (1) Mr. Pompe reported on the Slime/Kids Night Out event and reviewed areas of concern.
 - (2) Summer Camps: Mr. Lukens reviewed the summer camp numbers and said they still need a few counselors including a group leader and two camp counselors. Mr. Lukens said the information for the positions is on the website.
 - (3) July 4th celebration: Ms. Hegedus will be sending out an email for volunteers. He said that all other plans are in place.
 - (4) Fall Festival: information is out and they are starting to get vendors for the event.
 - (5) Chairwoman Mazza asked about the Yoga programs. Mr. Lukens said it is going well but some programs need to more participation but he is working with the instructor to help pick that up.
 - (6) Mr. Lukens opened discussion regarding a youth tournament day with the student representatives the new parks intern. He said the intern will work with the student representatives to put on the event. Discussion was held as to timing of meeting with student representatives.
- iii) Ms. Smith suggested adding summer concerts to the program schedule. Chairwoman Mazza said that the Township held concerts in the past but since so many other townships in the area held concerts, they were poorly attended. Mr. Pompe suggested an open mike night in the park. Mr. Lukens said this would be an interesting project for the intern to manage with the student representatives input. Discussion was held as to the logistics of holding the event.
- iv) Ms. Smith also suggested a Gingerbread House competition as a part of the Christmas celebration and a pumpkin carving/decorating contest as part of the Fall Festival

6) Comments from the Board:

- A) Ms. Akers shared a fact sheet on the Perkiomen Water Trail Feasibility Study. She said the opening event is the Sojourn that will be held on June 2nd. She discussed the hope for increased access to the creek as a result of the study.

7) Supervisor Liaison Report

- A) Supervisor Duffy stated that the Board of Supervisor's Open House, sponsored by the Business Development Committee, is being held May 9th. He said that Supervisors will be on hand to report and discuss new businesses in the Township and future plans.

8) Motion to Adjourn

- A) **MOTION:** Mr. Pompe made a motion to adjourn. Ms. Mandracchia seconded the motion. The motion *passed* 6-0. The meeting adjourned at 8:20 p.m.

Next Meeting: June 2, 2018