

**LOWER PROVIDENCE TOWNSHIP  
PARKS & RECREATION  
JUNE 12, 2018 MEETING MINUTES**

**1) Call to Order**

A) Chairwoman Mazza called the meeting to order at 7:00 p.m.

**2) Pledge of Allegiance**

**3) Roll Call:**

- A) The following Parks & Recreation board members were in attendance: Ms. Beth Ann Mazza, Ms. Jean Akers, Mr. Joe Clement and Student Representatives Mr. Dylan Pompe, Ms. Katherine McGrath and Ms. Kendall Ozorowski. Ms. McGrath left the meeting at 7:30.
- B) Also in attendance: Karl Lukens, Director of Parks & Recreation; and Austin Maffei, Parks & Recreation Intern.

**4) Introduction**

A) Austin Maffei – Park & Recreation Intern

**5) Presentations**

- A) Eagle Scout Candidate – Daniel Falvo Troop 267
- i) Mr. Falvo reviewed his proposal to build four bat houses in Eskie Park.
  - ii) Chairwoman Mazza discussed approvals for the project and asked if Mr. Falvo had researched the requirements for building bat boxes. Mr. Falvo said that he had.
  - iii) Ms. Akers suggested that crushed rock be used instead pea gravel as it will be more stable.
  - iv) Mr. Falvo said that he hoped to have the project done by the end of the summer but it would depend on approvals and getting donations for supplies.
  - v) Ms. McGrath asked if he had locations picked out. Mr. Falvo said that he would work with Mr. Lukens to determine locations.
  - vi) Mr. Pompe asked how the bat boxes would affect the uses of the park. Mr. Falvo said that he is keeping the park usages in mind when deciding on location. Mr. Lukens suggested he set up a meeting with the Township to help determine location.
  - vii) **MOTION:** Mr. Pompe made a motion to approve Daniel Falvo's Eagle Scout project subject to approval of location and building materials by Mr. Lukens. Mr. Clement seconded the motion. The motion *passed* 5-0.

**6) Meeting Minutes:**

- A) Review/Approve meeting minutes of May 8, 2018.
- i) **MOTION:** Mr. Clement made a motion to move minutes of May 8, 2018 into the record. Ms. Akers seconded the motion. The motion *passed* 5-0.

**7) Old Business**

- A) Redtail Field Update (MUSC)
- i) There is no update at this time.
- B) Volunteer of the Year Award – finalize
- i) Chairwoman Mazza reviewed the draft solicitation for Volunteer of the Year Award.
- C) Tournament Day
- i) Mr. Maffei presented his Tournament Day proposal.
    - (1) Mr. Bopst suggested he contacted the Optimist Club who could get involved and help provide food.

(2) Mr. Lukens confirmed that the township would not provide t-shirts. He asked him to come up with registration numbers and expenses and said the Township could help purchase equipment. He suggested \$5 as a registration fee to get more registrants. Discussion was held regarding structure of tournaments and locations. Discussion was also held regarding prizes for team shirts. Mr. Bopst suggested talking to Arnolds for prizes.

(3) Chairwoman Mazza discussed the logistics of hosting more than one sport per tournament day.

**D) Open Mic Nights**

i) Mr. Maffei distributed the Open Mic fliers and presented his proposal

(1) Discussion was held regarding power capabilities, the use of the generators and equipment needs.

(2) Discussion was held regarding concessions and generating revenue for future events.

(3) Discussion was held regarding advertising and goals for attendance.

**E) Review Capital Plan updates**

i) Mr. Lukens reviewed the Parks & Recreation 5-Year Capital Plan.

**F) Review Scout Project Ideas**

i) Mr. Lukens said this is a running tab that he keeps and will be updated prior to the August Meeting.

**8) New Business**

A) Independence Day Celebration – Wednesday, July 4<sup>th</sup>. Rain Date: Saturday, July 7<sup>th</sup>

i) Mr. Lukens said an email will be sent out regarding volunteers. He said that extra help will be needed to sell 50/50 tickets.

**B) Upcoming Events**

i) Programs: Mr. Lukens reviewed upcoming programming

(1) Mr. Lukens said that Parent Information night was held. Staff orientation will be held Thursday and Friday of this week. Camp will begin on Monday, June 18<sup>th</sup>.

(a) Mr. Pompe asked how parents will drop off at Woodlyn. Mr. Lukens said he would send an email clarifying drop-off procedures. He discussed the state review procedures for the Lil' Perkiomen Camp.

**9) Comments from residents**

i) Mr. Bopst discussed the fishing tournament being held on June 16<sup>th</sup>.

(1) Chairwoman Mazza clarified the parking situation and expressed concerns about the recent rain and its effect on lawn parking. He also said they are set for bicycle safety and photo contest for camp. Young kids Halloween at the firehouse in the fall.

**10) Motion to Adjourn**

A) **MOTION:** Mr. Pompe made a motion to adjourn. Ms. Ozorowski seconded the motion. The motion *passed* 5-0. The meeting adjourned at 8:20 p.m.

**Next Meeting:** August 14, 2018