

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
July 18, 2023, MEETING MINUTES**

1) Call to Order.

- A) Amy Johnston-Smith called the meeting to order at 7:00 p.m.
- B) Ms. Johnston-Smith announced that the agenda order would be changed: New Business Item E is being moved to the first agenda item. She noted that the Board would be presented with the 5-year Capital Projects that had been reviewed by the Township Manager, Ms. Delaney and Mr. Lafiata. As an advisory board, they would then make a recommendation to the Board of Supervisors on the Capital Projects Budget.

2) Pledge of Allegiance

3) Roll Call:

- A) The following Parks & Recreation board members were in attendance: Amy Johnston-Smith, Beth Ann Mazza, Michelle Brown, Erin DiPaolo, Ray Lotfi, Kasey Walker, and Stephanie Padula.
- B) Also in attendance: Jane Delaney, Director of Parks & Recreation, Denise Walsh, Community Relations Coordinator, Rich Lafiata, Finance Director, and Dr. Janine Darby, Board Liaison.

4) Meeting Minutes:

- A) The meeting minutes of June 20, 2023 were approved as submitted.

5) New Business

A) Five-Year Capital Projects Budget

- (1) Ms. Delaney reviewed 2023 capital projects and purchases that had been completed, were in progress or would be completed as of this coming fall. She noted the spray pole repair had been moved to 2024.
- (2) Mr. Lafiata reviewed the budget, including anticipated developer funds and fund reserves.
- (3) Following discussion, there was consensus to recommend the 5-Year Capital Projects as presented with the following changes: Move replacement of Eskie Park swings and play structure from 2025 to 2024, move replacement of Sherwood Park swing set from 2028 to 2026, and include an appendix with other projects for consideration.
- (4) MOTION: Ms. DiPaolo made a motion to recommend the 5-Year Capital Projects as amended, seconded by Ms. Brown. The motion *passed* unanimously.

6) Old Business

- A) The Concert in the Park was rescheduled to July 23 due to threat of weather.
- B) The July 4th event was successful and a very large crowd attended. The Eagleville Taphouse was used for parking in addition to Streamlight. Thank you to Ms. Padula and Ms. Walker for running the trivia game.

7) New Business continued

- A) Movie in the Park – scheduled for July 19, “Lightyear.” There will be trivia, vendors and a pop-up Storybook Trail sponsored by the Optimists.
- B) Summer Camp is in its fifth week. It was noted that it’s good to have a full staff.
- C) The new digital sign was installed at the beginning of July.
- D) The student representatives have completed their terms. Thank you to Riley McDonald, Sameeksha Panda, and Parmest Sivakumar, for their service. Certificates will be presented in September or mailed.
- E) Interviews will be held July 19 to fill the student representative positions. Ms. Johnston-Smith suggested giving the students a designated project.
- F) Ms. Delaney asked for thoughts on adding a beer truck to the Fall Festival. The response was favorable.
- G) The park tour will be scheduled for September on a weekday evening.

7) Comments from the Board

A) Ms. Padula asked about the status of a wagon for the hayride. One has been secured. There was discussion about a possible haunted hayride.

8) Supervisor Liaison Report

Dr. Janine Darby

- Dr. Darby said that EPA and DEP held a meeting at the library on June 29 to provide an update on the Moyer's Landfill PFAS contamination. Bottled water has been provided to homes with affected wells and they will eventually receive carbon filters.

9) Resident Comments

N/A

10) Motion to Adjourn.

H) **MOTION:** Michelle Brown made a motion to adjourn. Kasey Walker seconded the motion. The motion *passed* 7-0. The meeting was adjourned at 8:40 p.m.

Next Meeting: September 19, 2023 (No meeting in August)