

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
MARCH 12, 2019 MEETING MINUTES**

1) Call to Order

A) Chairwoman Mazza called the meeting to order at 7:00 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Ms. Beth Ann Mazza, Ms. Jean Akers, Ms. Erin DiPaolo Mr. John Nielson, Jr. and Student Representatives Ms. Katherine McGrath Ms. Kendall Ozorowski and Mr. Dylan Pompe.

B) Also in attendance: Karl Lukens, Director of Parks & Recreation; Karen Hegedus Recreation Superintendent; and Patrick Duffy, Board of Supervisor Liaison.

4) Reorganization Meeting

A) Chairwoman Mazza turned the meeting over to Mr. Lukens. Mr. Lukens called for nominations.

i) Mr. Clement nominated Beth Ann Mazza for Chair.

ii) **MOTION:** Mr. Clement moved to close nominations. Ms. DiPaolo seconded the motion. The motion passed 7-0.

B) Chairwoman Mazza called for nominations for vice-chair.

i) **MOTION:** Mr. Clement nominated Erin DiPaolo for vice-chair. Ms. Smith seconded the motion. The motion passed 7-0.

C) **MOTION:** Mr. Clement made a motion to close nominations. Ms. DiPaolo seconded the motion. The motion passed 7-0.

5) Meeting Minutes:

A) Review/Approve meeting minutes of October 9, 2018.

i) **MOTION:** Ms. DiPaolo made a motion to move minutes of October 9, 2018 into the record. Ms. Akers seconded the motion. The motion *passed* 6-0.

6) Old Business

A) Redtail Field Update (MUSC) (Must be completed by January 1, 2020)

i) Mr. Lukens gave an update from MUSC. He said they are getting prices on topsoil which they will be spreading in spring. Mr. Lukens said he was assured the club will complete the Township's expectations shortly afterwards. He noted the issue of the club wishing for the stone ramp to stay and that the club will appear before the Board to discuss.

B) Open Space Committee Updated

i) Chairwoman Mazza said the Committee met prior to the meeting. She said they have completed all tasks necessary to submit application to on Friday, March 15. Chairwoman Mazza said the application will be for \$100,000. Mr. Lukens discussed how the capital plan will be adjusted next year in order to assist with the matching fund requirement.

ii) Chairwoman Mazza said they will hear in October if the grant has been awarded after which they have one year to implement the plan. In response to Reilly Smith Mr. Lukens said they had a high chance on having the grant awarded.

C) Recruit Student Reps candidates

i) Mr. Lukens said they put out advertisements but will do so again. He said they'd like to have applications in by the end of the month so they can sit in on the August meeting. Ms. Hegedus reviewed what social media outreach is being done.

7) New Business

A) Upcoming Events

- i) Ms. Hegedus reviewed the spring programs and the upcoming summer camp programs. She said that most camps were filled by residents by February 26 with Little Perks only having a few spots open. She said they are interviewing staff and camps beginning in June.
- ii) Ms. Hegedus reviewed the bus trips stating the Cherry Blossom trip will take place in April and the May New York City trip still has seats available.
- iii) Egg Hunt
 - (1) Ms. Hegedus said that volunteers are critical this year as Mr. Lukens will not at the event. Mr. Lukens said that there may be a ribbon cutting for the new playground if the poured-in-place is completed by the date of the Egg Hunt.
 - (2) Ms. Hegedus reviewed the prize baskets that will be available.
- iv) Chairwoman Mazza asked about doing the open mic night again this year. Ms. Hegedus said they are planning that for August. Discussion was held regarding holding fitness in the park sessions.
- v) 4th of July Fireworks
 - (1) Discussion was held regarding hiring a DJ who can do games and trivia as opposed to a band. Ms. Hegedus also suggested bringing in food trucks for a “come have dinner with the family” type of promotion. Discussion was held regarding how much money is lost if the event is cancelled due to weather. Ms. Ozorowski and Ms. Smith were in favor of a DJ. Mr. Duffy said that something more interactive would be good for the event. Discussion was regarding logistics of placing the DJ at the event.
 - (a) Ms. DiPaolo asked about the possibility of renting out the Township tents as a sort of Cabana tent. Mr. Duffy said it could be interesting to market the event as a “family tailgate and fireworks”. Discussion was held regarding types of games that could be incorporated and the number of volunteers needed.
 - (2) Fall Fest
 - (a) Ms. Hegedus said the event will be held the first Saturday in October and planning is underway. She said they have several new food vendors for the event this year.

B) Meeting Change

- i) Chairwoman Mazza proposed moving the Board’s meeting night from second week of the month to either the first week or third week of the month.
- ii) **MOTION:** Mr. Clement made a motion to move the meeting from the second week of the month to the third week of the month at 7 p.m. Ms. Ozorowski seconded the motion.
 - (1) Mr. Lukens discussed the logistics of moving the meeting and having it approved by the Board of Supervisors.
- iii) The motion passed 7-0.

8) Board of Supervisor Liaison Report

- A) Supervisor Duffy said that they are still working toward acquiring the Audubon School for Township use. He said the school board is split on how to proceed. Supervisor Duffy said they are putting together a presentation for the school board and hope to convince them to let the Township take over the facility for community use.

9) Board Comments

- A) Mr. Zollers gave a report on his work on removing invasive species and the volunteer kick off for the season. Mr. Lukens said there is a Facebook page, Eagleville Park Restoration, with information on volunteer opportunities. Mr. Duffy suggested partnering with a different civic

organization every month to gain volunteers. Ms. Hegedus said she could share the list of their non-profit organizations who they work with for FallFest with Mr. Zollers. Discussion was held regarding volunteer recruitment options.

- B) Chairwoman Mazza asked about the Parks & Recreation Board structure and whether alternates can be assigned. Discussion was held how to facilitate changing the structure.

10) PUBLIC COMMENT

- A) Mr. Bobst thanked Mr. Lukens for his service. He said the Optimist Club is set up for their summer activities.

11) Motion to Adjourn

- A) **MOTION:** Mr. Clement made a motion to adjourn. Mr. Zollers seconded the motion. The motion *passed* 7-0. The meeting adjourned at 8 p.m.

Next Meeting: April 9, 2019