

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
APRIL 16, 2019 MEETING MINUTES**

1) Call to Order

A) Don Delamater, Township manager called the meeting to order at 7:00 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Ms. Beth Ann Mazza, Ms. Jean Akers, Mr. Joe Clement, Mr. John Nielson, Jr., Mr. John Zollers and Student Representative Ms. Reilly Smith.

B) Also in attendance: Jane Delaney, Director of Parks & Recreation; Karen Hegedus Recreation Superintendent; and Patrick Duffy, Board of Supervisor Liaison.

4) Welcome & Introductions:

A) Don Delamater introduced Jane Delaney as the new P&R Department

5) Meeting Minutes:

A) Review/Approve meeting minutes of March 12, 2019.

i) **MOTION:** Mr. Clement made a motion to move minutes of March 12, 2019, as corrected, into the record, as amended. Ms. Akers seconded the motion. The motion *passed* 6-0.

6) Old Business

A) Redtail Field Update (MUSC) (Must be completed by January 1, 2020)

i) Mr. Delamater said that no new information has been received since the March 12 meeting. Ms. Delaney will follow up to determine progress.

B) Open Space Committee Updated

i) With departure of Mr. Lukens, Mr. Delamater worked with Jean Akers to work on the grant application which was submitted prior to deadline date. They should know in the fall if the grant is awarded.

ii) Supervisor Duffy thanked Ms. Akers and open space committee for their hard work.

iii) Ms. Akers reported that Representative Webber and his staff offered to write an endorsement email. Mr. Delamater has requested support letters from the Representative Webber and Senator Muth.

C) Recruit Student Reps candidates

i) Ms. Delaney said that they had received one application to date but are open for applications until May 1 and hope to receive additional applications. Chairwoman Mazza said she will be in touch with Board members to assist with interviews. Ms. Hegedus said that they would like to fill all the vacant spots.

7) New Business

A) Revised 2019 Special Events & Dates

i) Ms. Hegedus distributed a list of special events and dates to the Board. She stated two new events, Lyrics in the Lawn and Trunk or Treat will become annual events. Discussion was held regarding Trunk or Treat including what local organizations will be invited to participate, prizes and other community's Trunk or Treat events. It was suggested that a theme for the event be selected.

- ii) Ms. Delaney said she is interested in bringing Movies in the Park to the Township. She gave an example of partnering with a star-themed movie with an event with the Delaware Valley Astronomers. Discussion was held regarding sponsorships and concert in the parks.
- iii) Supervisor Duffy asked if there had been any discussion regarding the 4th of July event and having an all-American tailgate as opposed to a band. Ms. Hegedus reviewed plans in place including the hiring of a DJ, camp games and the applications for food trucks.
- iv) Mr. Delamater said the Township is always looking at new events and invited anyone to contact Ms. Delaney or Ms. Hegedus if they had ideas.
 - (1) Mr. Zollers suggested nature walks in the restored park areas.
- v) Ms. Delaney said that Nicholas Rupert, and Eagle Scout candidate, suggested creating an orienteering course that he would create and place markers. She will follow up so he can make a presentation to the Board. Ms. Delaney also reported that a Girl Scout service project of installing a gaga pit in one of the Township parks has been requested. She said she will reach out to get details. Discussion was held regarding building material and where other gaga pits are located in the Township.

B) Seasonal Programs/Bus Trips update

- i) Ms. Hegedus said they are wrapping up spring programs and working on summer programming including finalizing the special week-long camps. She said the Cherry Blossom trip was a success and the next trip will be New York City.

C) Summer Lil' Perks, Camp Perkiomy & Perkiomy Trailblazers camp update.

- i) Ms. Hegedus stated that they were finishing staff interviews and beginning CIT interviews. She announced that camps have been sold out since February, most planning has been done and they are now working on getting staff paperwork completed, ordering t-shirts and nailing down orientation dates. Discussion was held regarding the overwhelming response to this year's camp.

8) Board of Supervisor Liaison Report

- A) Supervisor Duffy said that residents have ecomplimented the egg hunt and ribbon cutting ceremony. He thanked the Board for their work.

9) Board Comments

- A) Chairwoman Mazza opened a discussion on the Easter Egg Hunt. Discussion was held regarding moving the 7-8 y.o.'s to a new location to feel more included in the activities as well and steps to be taken to assure that the 3 and under age group are guaranteed a number of eggs. Ms. Hegedus said that all baskets were donated by local organizations and that the live bunnies were well received at the event.
- B) Chairwoman Mazza introduced Amy Smith who is a candidate for the Board position. Ms. Smith discussed her history with Lower Providence Township and how she has ideas for bringing healthy life style programs to the community.
- C) Don Delamater announced that Deborah Stanish is leaving as the Minutes Secretary and that the position is being advertised.
- D) Discussion was held regarding an alternate meeting date for the May meeting which is scheduled on the day of the primary election. Monday May 20 was proposed as the new meeting date.
 - i) **MOTION:** Mr. Clement made a motion to move the May meeting to Monday, May 20 at 7 p.m. and the change be advertised. Ms. Smith seconded the motion. The motion *passed*
- E) Chairwoman Mazza discussed the 2019 Park tour for the members of the Board. It was decided that the tour would be May 4 at 9 a.m.

F) Ms. Hegedus announced that they will be purchasing polo shirts for the Board to wear at Park and Recreation events. She will be emailing Board members for sizes.

10) Public Comment

A) Stacy Grayson, a local resident, asked who fills Easter Eggs as there are a lot of youth groups, including Scout troops, who need service hours. Discussion was held regarding utilizing youth groups for Township projects. Mr. Zollers said that youth groups could work on the invasive species project.

11) Motion to Adjourn

A) **MOTION:** Mr. Clement made a motion to adjourn. Mr. Zollers seconded the motion. The motion *passed* 6-0. The meeting adjourned at 7:50 p.m.

Next Meeting: May 20, 2019