

**LOWER PROVIDENCE TOWNSHIP
PARKS & RECREATION
DECEMBER 12, 2017 MEETING MINUTES**

1) Call to Order

A) Chairman Ozorowski called the meeting to order at 7:00 p.m.

2) Pledge of Allegiance

3) Roll Call:

A) The following Parks & Recreation board members were in attendance: Chairman Ozorowski; Vice-Chairman Wurtz, Mr. Neilson and Student Representatives Mr. Pompe (V), Ms. Ozorowski (Alt.), Ms. Smith (V) and Ms. McGrath (NV)

B) Also in attendance: Karl Lukens, Director of Parks & Recreation; Karen Hegedus, Recreation Superintendent; and Jason Sorgini, Board of Supervisor Liaison.

4) Meeting Minutes:

A) Review/Approve meeting minutes of October 10, 2017.

i) **MOTION:** Mr. Wurtz made a motion to move the minutes of October 10, 2017 into the record. Ms. Smith seconded the motion. The motion *passed* 5-0.

5) Old Business

A) Redtail Field Update (MUSC)

i) Mr. Lukens said he reached out to the club and they are in the process of deciding on what type of field they are going to build. He said he reminded them of the time frame for moving forward. Mr. Ozorowski said that Ralph Navarete would be, or was in the process of, resigning and suggested Mr. Lukens reach out to the club and figure out who to talk to now regarding this issue.

6) New Business

A) 2017 Meeting Dates

i) Mr. Lukens reviewed the 2017 meeting dates.

ii) **MOTION:** Mr. Pompe made a motion to approve the 2017 meeting dates. Chairman Ozorowski seconded the motion. The motion *passed* 5-0.

B) 9th Annual Community Tree Lighting (Re-Cap)

i) Mr. Lukens reviewed the event. He said all went as planned and the games were a success. Ms. Hegedus said that the vendors all worked out and were placed well at the event and the entertainment all worked well.

ii) Mr. Ozorowski asked if there would be anything Mr. Lukens would change for 2018. Mr. Lukens said that perhaps having Santa arrive at 6:30 would help the event end closer to 9:00pm. Mr. Ozorowski suggested having two Santas. Mr. Lukens said that the weather would affect that sort of setup and the added expense of an added photographer would have to be taken into consideration as that is a large expense for the event. Ms. Smith said it went really well. Ms. Hegedus said that they had ample volunteers and thanked Ms. Smith for her assistance in recruiting volunteers.

C) Upcoming Events

i) Ms. Hegedus said that they just held their last bus trip for 2017. She said they will begin working on on bus trips for 2018 shortly. She said Parents Night Out will be held next week and said that the new Parks & Recreation assistant, Melanie Baker, has been a great asset in marketing. She reviewed the winter break programs. Ms. Hegedus said that Ms. Baker is working on programs for January and February and she is starting on Summer Camp plans. All camp information will be available on January 1 with registration for residents beginning on February 1st and Non-Resident on March 1st.

- ii) Mr. Lukens said they are waiting on the final price but after meeting with officials he announced that they will be given Woodland elementary as third site in place of Audubon Elementary School for summer camp programming.

7) Comments from the Board

- A) Mr. Ozorowski announced that Mr. Wurtz would be leaving the Board after 10 years of service. Mr. Lukens ran a slide presentation highlighting Mr. Wurtz's years of service.
- B) Mr. Neilson asked about the status of the budget. Mr. Sorgini said that the budget was approved at the last Board of Supervisors meeting. Mr. Lukens said that due to the additional site their projected revenue is actually greater than anticipated. He also said that the mowing contractor has extended his contract for two additional years, which will be a cost savings as well.
- C) Chairman Ozorowski asked about plans for 2018. Mr. Lukens reported that the fireworks for July 4th are locked in. Ms. Hegedus said that Fall Fest plans will begin after January 1st and they are working on contracting the band for July 4th. Mr. Lukens said that the special events dates for 2018 have been set. Discussion was held regarding the Easter Egg Hunt falling on St. Patrick's Day in 2018. Mr. Lukens reviewed the special event dates.

8) Board of Supervisors Liaison Report

- A) Supervisor Sorgini said that he enjoyed his year on the Board and said that a new liaison will be appointed for 2018.

9) Comments from Residents

10) Motion to Adjourn

- A) **MOTION:** Mr. Wurtz made a motion to adjourn. Ms. Smith seconded the motion. The motion *passed* 5-0. The meeting adjourned at 7:25 p.m.

Next Meeting: January 9, 2018