

**Lower Providence Township Police Department
Eagleville, Pennsylvania**

General Order ☒
Special Order ☐
Personnel Order ☐

ORDER NUMBER

109

Subject

Corruption Prevention

Date of Issue

January 28, 2020

Effective Date

January 28, 2020

Expiration Date

**Until Amended or
Rescinded**

Issued by:

Michael Jackson, Chief of Police

Amends

Rescinds

All Previous Orders

Standard Number:

2.3.1

Distribution

- 1. General Order Manuals**
- 2. Records Manual**
- 3. Reading Verification to all Personnel**

I PURPOSE

The purpose of this policy is to prevent corruption from occurring in this law enforcement agency and to prescribe actions to be taken in the event that corruption is alleged and/or identified by any person or entity.

II POLICY

It is the policy of the Lower Providence Township Police Department to establish proactive procedures to prevent corruption and to investigate and prosecute corruption to the full extent of the law, and administrative authority, when reported or identified.

III DEFINITIONS

Corruption: Corruption is defined as "acts involving the misuse of authority by a police officer in a manner designed to produce personal gains for himself/ herself or others."

IV REGULATION

A. Establishment and Maintenance of Professional Standards

1. Code of Ethics:

This department will maintain, periodically review, and update the Code of Ethics. Each employee will be instructed in the Rules of Conduct (General Order 103).

2. Rules of Conduct:

This department will maintain, periodically review, and update the Rules of Conduct. Each employee will be instructed in the Rules of Conduct (General Order 104).

B. Proactive Prevention Measures

1. The Chief of Police shall designate an officer to handle corruption prevention measures. This designee's responsibilities are:
 - a. To review citizen and internal complaints for indicators of misuse of police powers for personal gain.
 - b. To review the findings of internal affairs investigations for patterns that are indicative of corrupt police behavior.
 - c. To review duty assignments to ensure that periodic rotations are occurring, if necessary.
 - d. To cooperatively investigate, along with the internal affairs authority, any complaint in which corruption is suspected.
 - e. To make recommendations to the Chief of Police for policies and procedures that would encourage the reporting of suspicious behavior by both citizens and employees.
 - f. To conduct a public education campaign, if the Chief of Police deems it necessary, to enhance the level of awareness that all citizens can assist the department in maintaining the integrity of the police service.
2. Responsibilities of Supervisors:
 - a. Supervisors and command personnel will be held accountable for corruption which occurs under their assigned area of supervision or command.
 - b. Supervisors are responsible for reporting any suspicious behaviors indicative of corruption. This behavior may include duty-related activities or personal, off-duty activities.
 - c. The associated behavior of supervisor and command personnel will also be reviewed when a subordinate is charged with a corruption violation.
 - d. The Internal Affairs authority will be required to immediately notify the Chief of Police when a suspicion of serious corruption enters an investigation.
3. Training:

The Chief of Police shall ensure that training is provided in the areas of corruption prevention, ethics, integrity, and professional standards for all levels of the department.

C. Responsibilities of All employees:

1. The Code of Ethics will be regarded as a working and applicable document.
2. Employees are responsible for reporting other employees whose behavior is clearly illegal.

D. Special Responsibilities

1. Managers
 - a. The management will recognize that its own behavior sets an example to subordinates. Therefore, managers are responsible for being especially concerned about the impression or image they are presenting to subordinates.
 - b. The recruitment, selection, and training processes shall be conducted with an acute awareness that integrity in the workplace correlates with the quality of the employee.
2. Specific and Critical Policies and Procedures:

Narcotics and/or Drug Enforcement

 - a. Two or more officers must be present to affect any arrests resulting from a planned drug operation.
 - b. All confidential informants and drug buys will conform to control, bookkeeping, and accountability procedures.
 - c. All evidence will be processed strictly according to the policies and procedures governing the property and evidence functions.

E. Response to Corruption Allegations

1. Whenever there is a suspicion that a complaint or an investigation will result in a charge of corruption, the following procedures will be followed:
 - a. The Chief of Police will be notified immediately.
 - b. Information will be released to the public as directed by the Chief of Police.
 - c. Any criminal investigation will receive full cooperation of the police department and its employees, to the extent permitted by law.

- d. An after-action review will be conducted to determine the cause of the breakdown that allowed corruption to occur and to recommend system changes and measures to prevent recurrence.

Michael Jackson

Michael Jackson
Chief of Police