

**Lower Providence Township Police Department  
Eagleville, Pennsylvania**

**General Order** ☒  
**Special Order** ☐  
**Personnel Order** ☐

**ORDER NUMBER**

**1106**

**Subject**

**Child Protective Service Law**

**Date of Issue**

**July 28, 2020**

**Effective Date**

**July 28, 2020**

**Expiration Date**

**Until Amended or  
Rescinded**

**Issued by:**

**Michael Jackson, Chief of Police**

**Amends**

**Rescinds**

**Standard Number:**

**4.1.6**

**Distribution**

- 1. General Order Manuals**
- 2. Records Manual**
- 3. Reading Verification to all Personnel**

## **I. PURPOSE**

The purpose of this general order is to provide members with guidelines on the Pennsylvania Child Protective Services Law.

## **II. POLICY**

It is the policy of the Lower Providence Township Police Department to comply with Section 6311 of the Pennsylvania Child Protective Services Law (23 Pa. C.S.A. § 6301, et seq.) in regard to persons required to report suspected child abuse.

## **III. PROCEDURE**

### **A. Persons required to report suspected child abuse**

1. Persons who, in the course of their employment, occupation or practice of their profession, come into contact with children shall report or cause a report to be made in accordance with section 6313 (relating to reporting procedure) when they have reasonable cause to suspect on the basis of their medical, professional or other training and experience, that a child coming before them in their professional or official capacity is an abused child. Except with respect to confidential communications made to an ordained member of the clergy which are protected under 42 Pa.C.S. §5943 (relating to confidential communications to clergymen), the privileged communication between any professional person required to report and the patient or client of

that person shall not apply to situations involving child abuse and shall not constitute grounds for failure to report as required by this chapter.

2. The above mentioned persons and officials are required to report suspected child abuse immediately by telephone and in writing to Montgomery County CYS within 48 hours after the oral report, OR immediately via the electronic reporting procedure (Childline Portal) at Electronic Reporting Procedure (Childline Portal):  
<https://www.compass.state.pa.us/cwis/public/home>

B. Enumeration of persons required to report

1. Persons required to report include, but are not limited to:
  - a. any licensed physician, osteopath, medical examiner, coroner,
  - b. funeral director,
  - c. dentist,
  - d. optometrist,
  - e. chiropractor,
  - f. podiatrist,
  - g. intern,
  - h. registered nurse, licensed practical nurse, hospital personnel engaged in the admission, examination, care or treatment of persons,
  - i. Christian Science practitioner,
  - j. member of the clergy, school administrator, teacher, school nurse,
  - k. social services worker, day-care center worker or any other child-care or foster-care worker,
  - l. mental health professional,
  - m. peace officer or law enforcement official.

C. Child Protective Services Law

1. If any member, in the course of their duties, observes or suspects that a child has been abused they shall ensure that:
  - a. a call is placed to CHILDLINE at 1-800-932-0313
  - b. a call is made to the Montgomery County Office of Children & Youth Services Center at 610-278-5800 and written report filed within 48 hours of the oral report.
  - c. A submission is immediately made via the electronic reporting procedure (Childline Portal) at Electronic Reporting Procedure (Childline Portal).
    - a. If submission through the Childline Portal is completed, sections a and b do not need to be completed. However, the Childline Portal receipt shall be printed and attached to the police report.
2. Also refer to General Order 605, Investigating Child Abuse.

*Michael Jackson*

Michael Jackson  
Chief of Police