Lower Providence Township Police Department Eagleville, Pennsylvania			
General Order		ORDER NUMBER	
Special Order			
Personnel Order		303	
Subject			
Commendations / Longevity / Insignia			
Date of Issue	Effective Date		Expiration Date
January 29, 2020 January 29, 202		20	Until Amended or
			Rescinded
Issued by:			
Michael Jackson, Chief of Police			
Amends		Rescinds	
		All Previous Orders	
Standard Number:			
Distribution			
1. General Order Manuals			
2. Records Manual			
3. Reading Verification to all Personnel			

## I. PURPOSE

The purpose of this General Order is to provide standard procedures for the awarding and wearing of commendations and insignia.

## II. POLICY

It is the policy of this organization that police department personnel shall be given official recognition for outstanding performance of their duties. Awards given to signify this recognition are not to be construed as automatic citations, but shall be awarded after a thorough evaluation of each request.

## **III. DEFINITIONS**

- A. Commendation Bars These are given as recognition for outstanding performance.
- B. Commendation for Valor For an extraordinary act of outstanding courage, without regard for personal safety, while in actual combat with an armed and dangerous adversary. Designation: Bar with Red-Blue-Red and inscription "Valor"
- C. Commendation for Bravery- For the performance of an outstanding arrest where the officer's effort is met by an armed and dangerous adversary.
   Designation: Bar with Red-White-Red-White-Red
- D. Commendation for Heroism For an act of heroism and outstanding courage without regard for personal safety, which results in the saving of a life.
  Designation: Bar with Red-White-Red
- E. Wounded in Combat Commendation -For serious injury received in the line of duty, inflicted intentionally by an armed adversary, resulting in severe wounds, lacerations, fractures, injuries or concussions. Designation: White-Red-White
- F. Life Saving To be awarded for any act which results in the saving of a life Designation Blue-White-Blue with a red cross displayed in the white

G. Commendation of Merit - For an act of intelligent and valuable police service, demonstrating faithfulness or perseverance, including an especially important arrest, accomplished through highly intelligent police performance.

Designation: Bar with Blue-White-Green

H. Commendation of Exceptional Service - For a highly credible accomplishment bringing public acclaim to the officer, the department, and the law enforcement profession as a result of devotion to duty or service to the public.

Designation: Bar with White-Blue-White

I. Unit Citation - For exceptional police service where the outstanding accomplishment is the result of teamwork rather than that of individual(s).

Designation: Bar with Blue-Gold-Blue

- J. Commendatory Letter For the arrest or any police service which is exceptional and beyond the requirements of routine duty.
- K. Citizen's Commendation Whenever a citizen renders valuable or courageous assistance to a member of the police department or the community, the supervisor shall submit a detailed report of the facts to the Chief of Police. If the request is deemed worthy, a Commendation shall be given.
- L. Longevity Issued for every 5 years of service Designation: Hash mark on long sleeve uniform for every five years of service to the Lower Providence Township Police Department

## **IV. REGULATION**

- A. Requests for commendation bars:
  - 1. The supervisor shall submit a report for each case to the Chief of Police.
  - 2. The report shall briefly summarize the facts of the case. Where more than one officer is to be cited, describe the exact role of each officer in the case.
  - 3. The request for the commendation shall be evaluated by the Chief of Police.
- B. Restrictions
  - 1. No award or reward of any kind may be solicited.
  - 2. No award or reward of any kind may be accepted by a member of the department without the official approval of the Chief of Police.
  - 3. Any Commendation Bars received may only be worn in the prescribed manner. No other items, insignias or ornaments may be worn on the police uniform without prior consent from the Chief of Police.
- C. Display
  - 1. Commendation bars are to be worn over the officer's right shirt pocket, above the nametag. They are to be worn from top to bottom in the following order as applies to the individual officer:
    - a. Valor
    - b. Bravery
    - c. Heroism
    - d. Wounded in Combat
    - e. Life Saving
    - f. Merit
    - g. Exceptional Service
    - h. Unit Citation
  - 2. Nametags and Commendation Bars and all other approved items should be level with the pocket and each other and centered on the pocket.

Michael Jackson

Michael Jackson Chief of Police