

**Lower Providence Township Police Department
Eagleville, Pennsylvania**

General Order ☒
Special Order ☐
Personnel Order ☐

ORDER NUMBER

402

Subject

Rank / O.I.C. / Seniority

Date of Issue

January 29, 2020

Effective Date

January 29, 2020

Expiration Date

**Until Amended or
Rescinded**

Issued by:

Michael Jackson, Chief of Police

Amends

Rescinds

All Previous Orders

Standard Number:

1.4.1

Distribution

- 1. General Order Manuals**
- 2. Records Manual**
- 3. Reading Verification to all Personnel**

I. PURPOSE

The purpose of this order is to establish firm procedures regarding rank, seniority, and the position of OIC to establish and ensure clear lines of authority within the Department and platoons. These lines of authority shall be exercised at all times including overtime, special details or events.

II. REGULATION

- A. Rank - All officers of the same grade should rank according to the date of their appointment to that rank, unless directed otherwise by the Chief of Police.
- B. Seniority - Shall be determined by date of hire as a Police Officer with the Lower Providence Township Police Department in conformance with the Police Collective Bargaining Agreement.
- C. Sergeant - Shall be, in all instances, the shift supervisor of the platoon to which he/she has been designated, during regularly scheduled tours of duty. His/her authority will not be superseded except by an officer of higher rank.
 1. However, in the event of special details or events, where two or more Sergeants are specially assigned, the senior Sergeant will prevail, unless otherwise ordered by the Chief of Police (in the absence of command personnel).
 2. In the event a Sergeant, on special assignment through overtime, assumes charge of another platoon, his/her authority will only be the same as that of the regularly designated Sergeant in his/her absence.
- D. Corporal – shall, in the absence of a Sergeant, assume the same authority and responsibility of a Sergeant as the Shift Supervisor as delineated in “C” above.
 1. However, in the event of special details or events, where two or more Corporals are assigned, the

Senior Corporal will prevail unless designated by the Chief of Police.

- E. Officer-in-Charge – Shall be determined by the command staff. The selection of the OIC will be determined in collaboration amongst the chief of police. Lieutenant, squad sergeants, and squad corporals. He/she will assume all supervisory authority and responsibilities of the Sergeant/Corporal in his/her absence.
 - 1. To receive compensation for acting in a higher rank in conformance with the Collective Bargaining Agreement, officers shall submit an OIC pay slip to the Chief of Police or his designee upon working in the higher grade.

Michael Jackson

Michael Jackson
Chief of Police