

**Lower Providence Township Police Department  
Eagleville, Pennsylvania**

General Order ☒  
Special Order ☐  
Personnel Order ☐

**ORDER NUMBER**

**503**

**Subject**

**Vehicle Lockouts**

**Date of Issue**

**February 3, 2020**

**Effective Date**

**February 3, 2020**

**Expiration Date**

**Until Amended or  
Rescinded**

**Issued by:**

**Michael Jackson, Chief of Police**

**Amends**

**Rescinds**

**All Previous Orders**

**Standard Number:**

**Distribution**

- 1. General Order Manuals**
- 2. Records Manual**
- 3. Reading Verification to all Personnel**

**I. PURPOSE**

It is the purpose of this General Order to provide guidelines and direction to personnel who are assigned to open locked motor vehicles.

**II. REGULATION**

- A. Lower Providence Township Police Department personnel shall be familiar with the use of vehicle lockout tools that are utilized by the Department.
- B. No effort will be made to unlock a locked vehicle unless a Release of Claim for Automobile Damage form is completed and signed by the owner or driver of the vehicle. No attempt will be made to open a vehicle in which it is indicated that the vehicle is equipped with side impact air bags or if there is uncertainty that the vehicle is so equipped.
  1. Exception: In the event of an emergency or a life-threatening situation, the assigned officer may attempt to unlock the vehicle prior to the completion of the Release of Claim for Automobile Damage form.

***Michael Jackson***

Michael Jackson  
Chief of Police



