

**REGULAR MEETING**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**MINUTES OF FEBRUARY 14, 2022**

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, February 14, 2022 at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Mr. Charles Rose, Mr. Jason Sorgini and Mr. Frank McDonough.

Absent was Authority Member:

Mr. Robert Tschoepe, Secretary

In addition thereto, the following persons were present:

Mr. Alan Rubendall, System Superintendent; Mrs. Lori Connolly, Office Manager; Mr. Ed Woyden, Engineer; Mr. Eric Frey, Solicitor.

Visitor not on Agenda: Ms. Leah Baird

**CALL TO ORDER**

The Chairman called the meeting to order at 4:30 PM and led everyone in the Pledge of Allegiance.

The Chairman stated that there was an Executive Session prior to the meeting to discuss legal issues.

**MINUTES**

The minutes of the January 10, 2022 meeting were presented. Upon motion of Mr. Rose seconded by Mr. Sorgini and unanimously carried, the reading of the minutes was waived and approved.

**TREASURER'S REPORT - EXHIBIT 'A'**

Mr. Sorgini presented to the Board the bills to be paid from the Revenue & Administration, Capital Improvement and Capital Reserve.

Upon motion of Mr. Sorgini seconded by Mr. Rose and unanimously carried, the Board approved payment of bills from Revenue & Administration, Capital Improvement and Capital Reserve hereto marked as Exhibit 'A'.

**PERSONNEL & PENSION**

Employee Retirement Account

The Chairman stated to the Board that the member assets have been transferred to Conrad Siegel by PMRS.

457 Plan

The Chairman stated to the Board that the cost for the record keeping & custodial services would be too high for the Authority to absorb for five employees for the quote received from Conrad Siegel. We are still waiting on another quote from Mission Square.

**EQUIPMENT & BUILDING**

Mr. McDonough reported to the Board that the rusted out spring shackles were replaced on the rear of the 2003 GMC due to the truck having failed state inspection. With this replacement we were able to get the truck inspected for the year.

## **BUDGET & RATES**

### **PMAA Act 43**

Mr. Sorgini stated to the Board that the Solicitor will look into the ramifications to the Authority and will bring back information as he finds it.

## **CAPITAL PROJECTS**

### **2021 Sanitary Sewer Line Replacement**

Mr. Rose stated to the Board that since the last meeting the mainline pipe replacement started and completed on Second Street. Mainline pipe installation in progress within Sunnyside Avenue. Lateral installation in progress on Second Street. Lateral installation in progress on Sunnyside Avenue.

Work anticipated during this month finish mainline pipe installation on Sunnyside Avenue. Finish lateral installation Walker Lane, Second Street and Sunnyside venue. Perform Test Pits on Alexandra Drive.

Estimate no. three in the amount of \$270,271.26 was presented for payment and will need approval for the Chairman to sign along with change order number one. The next job conference will be held in the LPTSA conference room on February 15, 2022 at 10:00 AM.

### **2022 Sanitary Sewer Line Replacement**

Design is complete and being QA/QC reviewed.

### **Exposed Sewer – Mine Run**

Design is complete. The Board needs to decide if we want to include with the 2022 project or bid separately.

## **EDU SALES**

A motion was made by Mr. Rose seconded by Mr. Sorgini and unanimously carried to approve one (1) EDU for 2600 Ridge Pike, one (1) EDU for 915 Madison Avenue and twenty eight (28) EDUs for 50 Eagleville Road.

## **ENGINEER'S REPORT - EXHIBIT 'B'**

There were no questions on the Engineer's Report.

### **2021 Sanitary Sewer Line Replacement**

Mr. Woyden requested a motion for payment of Estimate number three and Change Order number one.

A motion was made by Mr. Rose, seconded by Mr. Sorgini and unanimously carried, to authorize the Chairman to sign Payment Estimate number three for the 2021 Sanitary Sewer Replacement Project with Anrich in the amount of \$270,271.26.

A motion was made by Mr. Rose, seconded by Mr. Sorgini and unanimously carried, to authorize the Chairman to sign Change Order number one (no cost) for the 2021 Sanitary Sewer Replacement Project with Anrich to increase substantial completion time from February 28, 2022 to July 29, 2022.

### **2022 Sanitary Sewer Line Replacement**

Mr. Rose asked the Board if they want the 2022 Projects to go out to bid in the March or wait.

After discussion, the Board agreed that they would like to be ready in March,

## **SYSTEM SUPERINTENDENT'S REPORT - EXHIBIT 'C'**

There were no questions on the System Superintendent's Report.

139 E. Mount Kirk Avenue

Mr. Rubendall stated to the Board that while replacing the manhole at Mount Kirk Avenue and Walker Lane it was noticed that a lot of flow was coming from Mount Kirk. The main was videoed and a substantial leak was found at the house lateral at this location.

After discussion, the Board directed Mr. Rubendall to have this repaired.

**ATTORNEY REPORT**

Mr. Frey reported that all of his comments on legal matters had been previously discussed in Executive Session.

**NEW BUSINESS**

Easement Ratification

A motion was made by Mr. Rose, seconded by Mr. McDonough and unanimously carried, to ratify Mr. Walker's signature on the Temporary Construction Easement for 609 Linnett Road and a Sanitary Sewer Easement on the vacant lot on Third Street.


Adopt Pension Plan Trust Agreement - EXHIBIT 'D'

The Chairman presented to the Board the Pension Plan Trust Agreement with Mr. Rubendall to sign on behalf on the Employer and Mr. Walker to sign on behalf of the Trustee.

Upon motion of Mr. Sorgini seconded by Mr. McDonough and carried, Pension Plan Trust Agreement was approved hereto marked as Exhibit 'D'. Mr. Rose abstained from voting.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 5:20 PM by motion of Mr. Sorgini, seconded by Mr. McDonough and unanimously carried.

  
Robert Tschoepe, Secretary

BILLS PAID FROM REV. & ADMIN.		FEBRUARY 14, 2022 BOARD MEETING	
ROBERT SMITH	BUILDING OPERATION & MAINT: OIL FURNACE CHIMNEY FLUE RELINING [ALREADY ISSUED]		1,675.00
ADP	ADMINISTRATION: PAYROLL PROCESSING	[AUTO DEBIT]	322.63
ADVANCED AUTO PARTS	TRUCK & EQUIPMENT MAINT: BATTERY FOR UNIT 4		165.64
AMERICAN WATER COMPANY	COMPUTER BILLING, SEWER RENTAL: MONTHLY METER READINGS		29.61
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE		282.45
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		65.06
BEE, BERGVALL & CO.	AUDIT: PROGRESS BILL THROUGH JANUARY 31, 2022FOR 2021 AUDIT		2000.00
CAR CARE CENTER & AUTO REPAIR	TRUCK & EQUIPMENT MAINT: INSPECTION UNIT 1		85.00
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING		350.00
CLOVERLEAF TOOL COMPANY	TRUCK & EQUIPMENT: HOSE GUIDE FOR SEWER CAMERA		55.60
CONNOLLY, LORI	HOSPITALIZATION: REIMBURSEMENT OF COPAY		795.95
DISCHEL BARTLE & DOOLEY	LEGAL FEES, SPECIAL PROJECTS, REF: MONTH OF JANUARY		3993.00
EXETER SUPPLY CO INC	COLLECTION SYSTEM MAINT: BALLS FOR CHECK VALVES		232.06
GANNETT FLEMING, INC	ENGINEERING FEES. SPECIAL PROJECTS, REF: DECEMBER 4, 2021 - DECEMBER 31, 2021		2096.20
GRAINGER	PUMP STATION MAINT: FUSES FOR PUMP STATION		33.63
HADLEY, BLAYNE	HEALTH & SAFETY: REIMBURSEMENT OF BOOTS		125.00
HAGENBUCH, MIKE	HEALTH & SAFETY: REIMBURSEMENT OF BOOTS		125.00
HOME DEPOT	PUMP STATION MAINT, BUILDING OPERATION & MAINT, TRUCK & EQUIPMENT		192.69
HOMER GROUP	ADMINISTRATION: ACCOUNT CARDS		53.50
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL		81.05
LPVRS	TREATMENT CHARGES		192765.00
LOWER PROVIDECE TOWNSHIP	REIMBURSABLE ENGINEERING FEES: EP TOWNS		52.50
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE FEBRUARY		50.00
MCGOVERN ENVIRONMENTAL	PUMP STATION MAINT: CLEAN OLD BAPTIST ROAD PUMP STATION		1,007.50
NAPA AUTO PARTS	TRUCK & EQUIPMENT MAINT, PUMP STATION MAINT		425.43
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE		77.92
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING		126.62
PECO	GAS & ELECTRIC		4524.39
PENN-HOLO SALES & SERVICE	TRUCK & EQUIPMENT MAINT: SERVICE OF CHAIN SAW, WEED EATER & LEAF BLOWER		235.57
RAY ROSS PLUMBING	TRUCK & EQUIPMENT MAINT: BACKFLOW TEST		150.00
RICHTER OFFICE SUPPLY COMPANY, INC.	ADMIN MISC, OFFICE SUPPLIES		395.34
SHARP WATER CULLIGAN	OPERATING EXPENSES: WATER COOLER RENTAL		18.00
STAGLIANO HEATING	BUILDING OPERATION & MAINT: CLEANED FURNACE		419.00
STRATIX LEASING	ADMINISTRATION: COPIER LEASE	[AUTO DEBIT]	321.00
SUN LIFE	INSURANCE: PREMIUM LIFE, AD&D, LTD, STD, DENTAL, VISION	[AUTO DEBIT]	1163.76
TWENTYFIRST CENTURY MEDIA	ADMINISTRATION: ADVERTISEMENT OF MEETING DATES		135.33
UNIFIRST	HEALTH & SAFETY: UNIFORM CLEANING		273.80
UNITED HEALTHCARE	HOSPITALIZATION: PREMIUM		6319.99
USPS	POSTAGE		580.00
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS		852.07
VERIZON	TELEPHONE: OFFICE FIOS		217.16
VERIZON	TELEPHONE: OFFICE INTERNET		109.00
VERIZON WIRELESS	TELEPHONE: MOBILE PHONES		258.25
WELLS FARGO	DEBT SERVICE: INTEREST 2016 NOTE	[AUTO DEBIT]	931.47
WELLS FARGO	DEBT SERVICE: INTEREST 2020 NOTE	[AUTO DEBIT]	11040.56
WEX BANK	TRUCK & EQUIPMENT: FUEL FOR VEHICLES & EQUIPMENT		754.70
LPTSA CREDIT CARD	MISC: AFTER HOURS EMER SERV, FUSE BLOCK FOR PUMP STATION, SPACE HEATER	[TRANSFERRED]	161.15
LPTSA	PAYROLL	[TRANSFERRED]	45,000.00
TOTAL			279449.58
BILLS PAID FROM CAPITAL IMPROVEMENT			
ANRICH	PAYMENT ESTIMATE NO.: 3		270271.26
DISCHEL BARTLE & DOOLEY	LEGAL FEES: MONTH OF JANUARY		1749.00
GANNETT FLEMING	ENGINEERING FEES: DECEMBER 4, 2021 - DECEMBER 31, 2021		29421.64
TOTAL			301441.90
BILLS PAID FROM CAPITAL RESERVE			
LPVRS	CAPACITY PERMITS	EXHIBIT 'A'	80100.00
TOTAL			80100.00

**GANNETT FLEMING'S REPORT**  
**for the**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**February 14, 2022**

66692.105	DEP CAP/CMP	-	Received email response to submittal of updated CMP list from the DEP on January 14, 2022. Working on response.
66692.109	Update CIP	-	Meeting held February 9, 2022 to review and update the CIP.
66692.110	2021 Capital Project	-	Construction is progressing. Estimate #3 in the amount of \$270,271.26 will be presented at the February 10, 2022 meeting.
66692.119	2022 Capital Projects	-	Design work continuing. On schedule for completion by end of February 2022.
66692.121	Exposed Sanitary Sewer - Jode Rd & Park Ave.	-	Design drawings are being prepared.
66692.222	Montco Coroner's Office	-	Construction is expected to begin this month.
66692.227	Church Road Subdivision	-	Transmitted review letter to Engineer on February 2, 2022.

## **SYSTEM SUPERINTENDENT'S REPORT**

**FEBRUARY 2022**

**FOR WORK DONE JANUARY 1, 2022 – JANUARY 31, 2022**

### **SEWER AUTHORITY PROJECTS:**

**Construction progress meeting:** We have a progress meeting with Anrich scheduled for tomorrow at 10:00 AM at our office.

**2003 GMC:** We replaced the rusted out spring shackles on the rear of the truck due to the failing of State inspection. We took the truck back and got it inspected for the year.

**ROW:** Walked the ROW from Regency to Appledale Rd. marking manhole locations and making sure the lids are secure.

**139 MT. KIRK AVE.** While replacing the manhole at Mt Kirk and Walker we notice a lot of flow coming from Mt kirk. We videoed the main and found a substantial leak at the house lateral at this location.

**FOX ROAD STATION:** Deckmans got back to us with a quote for the replacement and the rebuild of the pump for. We compared the prices and gave Deckmans the ok to do the rebuild.

**CLEANED AND VIDEOED MAIN LINES:** Cleaned and videoed 2,300 foot of sewer main in various roads and ROW's.

**UPDATE - 2021 SEWER REPLACEMENT PROJECT:** Anrich is now replacing the sewer main on Sunnyside Ave. They have completed the replacement from Farmhouse Ave. to Fourth St. they also have a second crew working that replaced the sewer main on Second St. They now have two crews that have been working on lateral replacements on Walker, Second and Sunnyside.

**NO UPDATE - 609 LINNETT ROAD:** We got a quote from Anrich for the work that needs to be done on the three exposed mains on the Mine Run. It quote seems to be more than we expected so Gannett Fleming suggested that we get some other bids.

**NO UPDATE - DISLODGED MANHOLES FROM HURRICANE:** We are still in contact with FEMA trying to put in a claim in to get reimbursed for the damage done by the hurricane.

**UPDATE - OLD ARCOLA STATION SITE:** Contacted PECO and we are on the schedule to have the power disconnected for both Arcola and old Wemco pump station sites.

**NO UPDATE-WALKER STATION:** We are still waiting on a quote for pump repair and pump replacement from Deckmans.

### **PROPOSED / POSSIBLE FUTURE DEVELOPER PROJECTS:**

**Providence Place:** 160 units. 61 units were allocated. 19 EDUs need to be purchased in the second phase. As of now the schedule for phase 2 is unknown.

**420 Church Road:** Possible 26 lot subdivision. Property had one house on it that was demoed. 25 EDUs may be needed

**MAINTENANCE DEPARTMENT:**

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 142 locations (PA One Calls).
- Routine station inspections revealed the generator battery charger at Gertrude Avenue was not operating. A brief investigation showed the fuse had blown. The fuse was replaced and the issue was resolved.
- Replaced faulty generator block heater at St Gabes.
- Replaced broken door closer at Valley Forge Station.
- Snow removal at office, shop and stations.
- Changed oil and filter and installed new battery on unit 4.
- Locate and mark Manholes on Appledale R.O.W from regency to Appledale.
- Video sewer main on Oakdale MH T70 to T71.
- Video sewer main on Walker Lane MH W12 to W11.
- Video sewer main on Ringneck R.O.W from MH Pt46 to Pt44.
- Clean and Video sewer Main on Mockingbird MhPT17 to PT16 and PT70 to PT69 about 700'.
- Inspect lateral repair at 4057 Cardin Place.
- Inspect lateral repair at 2601 Woodland Ave.
- Inspect lateral repair at 617 Meadowlark Rd.
- Inspect lateral repair at 1060 Bayless Place.

**DEPARTMENT INFORMATION:**

	Maintenance	Administration
Regular hours worked	300	280
Sick hours	64	0
PTO hours	0	24
Holiday hours	24	16
Overtime	16	n/a
Part-time hours		101 (billing month)
Injury related hours	0	0