

**Lower Providence Community Library
Board of Trustees meeting
August 19, 2019**

The meeting convened at 7:00 p.m.

Present: Nancy Klein, president; Dave Nawrocki; Ben Simkin; Michele Santoro; Art Miller.; Marija Skoog, library director.

Approval of minutes: The minutes of July 15 were approved on motion by Ben, seconded by Dave.

Treasurer's report Ben reported the month's income a little higher than normal, but expenses were also higher. However, several donations were received, balancing accounts. A certificate of deposit for \$200,000 covering restricted funds will soon mature. Ben suggested renewing the CD for \$200,000 for 48 months so it will mature in time to cover the required payment of the existing mortgage. Motion to proceed by Dave, seconded by Ben.

Library Director' report: Judging by MCLINC standards, our library's computer system needs to be updated for virus protection, to insure authorized use and for connection purposes. Consulting with an MCLINC expert, Marija recommends a plan that will install a group policy at no cost from MCLINC that will protect from viruses, regulate guest log-ons and prevent misuse. Furthermore, she recommends buying an additional group policy from MCLINC that will put us on a secure WIFI internet network, replace our current Netnanny system, and protect against users being able to alter a computer's content. Estimated monthly cost for the library's 14 computers for this service is \$186 per month but we would save \$50 a month by dropping Netnanny. She will consult with a MCLINC expert to determine if we are set up to hook up to an Ethernet cable then come back for final board approval.

Our library is also working with MCLINC to unify lending periods and renewal limits to create a more seamless use experience for all county patrons. Dave questioned what our library contains for investor advice, such as the SEC company reports; a discussion ensued.

The board approved the new coffee arrangement by Valerio Coffee Roasters that was outlined at the July meeting. A cup of coffee will cost \$1, cups will be provided for both patrons and staff, instructions will be posted and a cash honor system will be used. Motion to approve by Art, seconded by Dave.

Fall fundraiser: Brief discussion pending a committee meeting this week. Several sponsors have signed up and a sponsor list will be sent to board members this week so they can help obtain additional sponsors. Marija has arranged for an acoustic guitar player.

Meeting adjourned at 8:15 p.m.

Arthur Miller, Secretary