

**REGULAR MEETING**

**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY  
MINUTES OF MARCH 8, 2021**

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, March 8, 2021 at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Chairman; Mr. Charles Rose, Vice Chairman; Mr. Doug Hager, Treasurer; Mr. Robert Tschoepe, Secretary.

Absent was Authority Member:

Mr. Jason Sorgini, Asst. Treasurer

In addition thereto, the following persons were present:

Mr. Alan Rubendall, System Superintendent; Mrs. Lori Connolly, Office Manager; Mr. Ed Woyden, Engineer; Mr. Eric Frey, Solicitor; Mr. Gary Neights, Liaison.'

Visitors on Agenda: Mr. Lou Gryga, Mr. Michael Gryga, Mrs. Debbie DeMedio, Mr. Michael DeMedio, Mr. Paul Rosone, Mr. and Mr. John Pergalese.

Visitor not on Agenda: Ms. Leah Baird

**CALL TO ORDER**

The Chairman called the meeting to order at 4:30 PM and led everyone in the Pledge of Allegiance.

The Chairman stated that there was an Executive Session prior to the meeting to discuss billing and legal issues.

**MINUTES**

The minutes of the February 8, 2021 meeting were presented. Upon motion of Mr. Rose, seconded by Mr. Hager and carried, the reading of the minutes was waived and approved. Mr. Tschoepe abstained from voting as he was not at that meeting.

**PUBLIC COMMENTS**

10 Indian Head Road

Mr. Paul Rosone from PR Environmental represented his clients, the Pergalese's at 10 Indian Head Lane. His clients are interested in running a low pressure line along Indian Head Lane to service his property and stub laterals to each property fronting the line. Sketches were submitted to the Authority prior to the meeting. There was discussion on reimbursement to the Pergalese's when and if his neighbors tie on. They may have one or two residents who would like to connect immediately. It is a private Road in a floodplain. Mr. Pergalese indicated that his system is failing and he believes others may be as well.

The Chairman stated that it is the Authority's responsibility to sewer the Township. The Authority Engineer will look into our options and have a report within a month.

100 Sunnyside Avenue

Mrs. Demedio stated to the Board that she is concerned about the Agreement she was presented to sign as it gives her no recourse if she has another problem in the future.

The Chairman stated that the Agreement is reasonable given the way the plumbing system is currently installed now in her home. If they make the changes they have inferred to the Authority, this doesn't

prevent them from coming to us in the future if another issue arises. The system requires maintenance & the Authority can't control how the DeMedios handle that.

The Chairman also stated that the Agreement will be withdrawn if it is not signed by the end of the month.

126 and 130 Sunnyside Avenue

Mr. Lou Gryga stated to the Board that he has had a problem for twenty five years with storm water and sewer backing up into his home and is astounded that this is his issue. He will not sign the Agreement he was presented and he stated he was advised by his Attorney not to sign it as well.

The Chairman stated that he respectfully disagrees and the Authority is not changing its position. The Sewer Authority line stops at the property line and has nothing to do with Township Code that his utilities are below grade. Mr. Gryga will receive a letter from the Authority's Solicitor.

The Chairman stated that the Agreement will be withdrawn if is not signed by the end of the month.

**TREASURER'S REPORT**

Mr. Hager presented to the Board the bills to be paid from the Revenue & Administration, Capital Improvement Account, Capital Reserve Account and Escrow Account.

Upon motion of Mr. Hager seconded by Mr. Tschoepe and unanimously carried, the Board approved payment of the Revenue & Administration, Capital Improvement, Capital Reserve and Escrow bills hereto marked as Exhibit "A".

**CAPITAL PROJECTS**

2021 Sanitary Sewer Replacement Project

Mr. Rose stated to the Board that Phase 1 – Alexandra, Amy and Jennifer Drives Area is ready to be put out to bid. He indicated that a constructability review had been done by a large utility contractor that resulted in good information for the conflicts with the Twp. storm sewer system in the area. Phase 2 - Walker Lane, Phase 3 Summit Ave and Phase 4 Sunnyside and Second Street are likewise ready to be bid.

Upon motion of Mr. Rose seconded by Mr. Tschoepe and unanimously carried, the Board approved the 2021 Sanitary Sewer Replacement Project (which includes Phase 1, Phase 2, Phase 3 and Phase 4 as described above) to go out to bid.

Mr. Woyden stated that the project will be bid via the PENNBID system utilized for electronic submission of bid documents in PA.

**EDU SALES**

A motion was made by Mr. Hager seconded by Mr. Tschoepe and unanimously carried to approve ten EDUs for Arrowhead School.

**ENGINEER'S REPORT - EXHIBIT "B"**

There were no questions on the Engineer's Report.

**SYSTEM SUPERINTENDENT'S REPORT - EXHIBIT "C"**

There were no questions on the System Superintendent's Report.

EDU Overusage Update

Mr. Rubendall stated that there was no update at this time.

**ATTORNEY REPORT**

Mr. Frey reported that all of his comments on legal matters had been previously discussed in Executive Session.

**OLD BUSINESS**

Collection Update for Delinquent Accounts

The Solicitor presented to the Board an update of the Collections to date.

**NEW BUSINESS**

PAWC Municipal Sewer Shut off Agreement

Mrs. Connolly stated to the Board that Pennsylvania American Water must change the way Residential Landlord Ratepayer shut offs are completed. Under the Water Services Act, a public utility is required to comply with the provisions of USTRA (Utility Service Tenants Rights Act). Therefore, because the Water Services Act puts the obligation on the public utility to comply with USTRA's provisions, Pennsylvania American Water will be handling the process of mailing/posting your Residential Landlord Ratepayer notices required by USTRA. The Municipal Agreement has been reviewed by the Solicitor.

A motion was made by Mr. Hager seconded by Mr. Tschoepe and unanimously carried to accept the Pennsylvania Municipal Water Shut off Agreement.

Eagleview Hospital Construction Escrow Release No 1

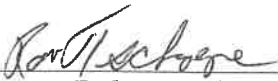
A motion was made by Mr. Hager seconded by Mr. Rose and unanimously carried to approve the Construction Escrow Release for Eagleview Hospital in the amount of \$216,886.83.

Executive Session

The Chairman called an Executive Session immediately following adjournment of the public meeting to discuss potential litigation with no intent to take action.

**ADJOURNMENT**

A motion was made to adjourn the meeting and go into executive session at 5:50 PM by motion of Mr. Rose, seconded by Mr. Hager and unanimously carried.

  
Robert Tschoepe, Secretary

**BILLS PAID FROM REV. & ADMIN.**

ADVANCED AUTO PARTS	TRUCK & EQUIPMENT MAINT: BELT, ALTERNATOR	160.50
ADP	ADMINISTRATION: PAYROLL PROCESSING [AUTO DEBIT]	184.06
AMERICAN WATER	COMPUTER BILLING: MONTHLY METER READINGS	24.66
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE	269.00
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS	65.00
CDI	TRUCK & EQUIPMENT MAINT: OIL, FUEL STABILIZER	25.92
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING	280.00
CLARK INDUSTRIAL SUPPLY	PUMP STATION MAINT: GASKETS, HAMMER	40.67
CONNOLLY, LORI	HOSPITALIZATION: REIMBURSEMENT OF COPAY	204.51
DISCHEL BARTLE & DOOLEY	LEGAL FEES, SPECIAL PROJECTS, REF: MONTH OF JANUARY	3904.00
ENDICOTT COMM, INC	OPERATING EXPENSES: AFTER HOURS EMERGENCY SERVICE	36.41
GANNETT FLEMING, INC	ENGINEERING FEES / REF: JANUARY 2, 2021 - JANUARY 29, 2021	3208.00
HADLEY, KEITH	HOSPITALIZATION: REIMBURSEMENT OF COPAY	123.00
HOME DEPOT	OPERATING EXPENSES: ROCK SALT FOR OFFICE, GARAGE, STATIONS	54.85
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL	77.18
JWC ENVIRONMENTAL	PUMP STATION MAINT: PARTS TO REPAIR TROOPER BYPASS	5881.34
LPVRS	TREATMENT CHARGES	192240.00
MACK ENERGY	BUILDING OPERATION & MAINT: HEATING OIL	1114.72
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE MARCH	50.00
NAPA AUTO PARTS	PUMP STATION MAINT, TRUCK & EQUIPMENT MAINT:	458.96
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE	72.46
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING	0.00
PECO	GAS & ELECTRIC	4168.51
RICHTER OFFICE SUPPLY COMPANY, INC.	ADMIN MISC / OPERATING EXPENSES:	264.85
SANTONIS GARAGE	TRUCK & EQUIPMENT MAINT: SEWER CLEANER INSPECTION	652.15
SHARP WATER CULLIGAN	OPERATING EXPENSES: WATER COOLER RENTAL	18.00
SHIRT & INK	MISC: SHIRTS	42.00
STAGLIANO HEATING & AIR	BUILDING OPERATION & MAINT: HEATER REPAIR	425.00
STRATIX LEASING	ADMINISTRATION: COPIER LEASE [AUTO DEBIT]	321.00
STRATIX SYSTEMS	ADMINISTRATION: COPY BASE RATE CHARGE 3/11/2021 - 06/10/2021	261.33
UNIFIRST	HEALTH & SAFETY: UNIFORM CLEANING	392.55
UNITED CONCORDIA	INSURANCE: DENTAL PREMIUM	629.83
UNITED HEALTHCARE	HOSPITALIZATION: APRIL PREMIUM	6515.64
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS	870.50
VERIZON	TELEPHONE: OFFICE FIOS	209.73
VERIZON	TELEPHONE: OFFICE INTERNET	109.00
VERIZON WIRELESS	TELEPHONE: MOBILE PHONES	259.00
WELLS FARGO	DEBT SERVICE: INTEREST 2016 NOTE [AUTO DEBIT]	1850.22
WELLS FARGO	DEBT SERVICE: INTEREST 2020 NOTE [AUTO DEBIT]	11041.67
WEX BANK	TRUCK & EQUIPMENT MAINT: FUEL FOR VEHICLES & EQUIPMENT	463.30
XYLEM DEWATERING SOLUTIONS	PUMP STATION MAINT: REPAIR TROOPER BYPASS	138.43
ZHU, CHERYL	SEWER RENTAL, OVERPAYMENT	83.00
LPTSA	POSTAGE: CERTIFIED MAIL FOR LIEN LETTERS	238.00
LPTSA	PAYROLL [TRANSFERRED]	36,000.00
<b>TOTAL</b>		<b>273428.95</b>

**BILLS PAID FROM CAPITAL IMPROVEMENT**

DISCHEL BARTLE & DOOLEY	LEGAL FEES: MONTH OF JANUARY	880.00
GANNETT FLEMING	ENGINEERING FEES: JANUARY 2, 2021 - JANUARY 29, 2021	50905.56
<b>TOTAL</b>		<b>51785.56</b>

**BILLS PAID FROM CAPITAL RESERVE**

LPVRS	CAPACITY PERMITS	26700.00
<b>TOTAL</b>		<b>26700.00</b>

**BILLS PAID FROM ESCROW**

EAGLEVILLE HOSPITAL	CONSTRUCTION ESCROW RELEASE NO. 1 EXHIBIT "A"	216886.83
<b>TOTAL</b>		<b>216886.83</b>

**GANNETT FLEMING'S REPORT**  
**for the**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**March 8, 2021**

<u>Job No.</u>	<u>Description</u>	<u>Services Performed</u>
66692.103	Chapter 94 Report	- Preparation of Tributary System Chapter 94 report to be included in the LPVRSA report to the PA DEP underway.
66692.110	2021 Capital Project	- Preparation of plans and specifications continuing. - Survey letters delivered February 19, 2021 to homes on Sunnyside Avenue impacted by the additional work area. - Additional survey work on Sunnyside Avenue initiated the week of February 15, 2021. - Constructability review performed on Alexandra Drive portion of the Project. - PENNDOT HOP Permit application submitted February 24, 2021.
66692.111	Intersection Improvement Project	- Received email from Jason Weston of McMahon Associates on February 15, 2021 requesting a revision to the sanitary sewer relocation. Responded to Jason that the revision was acceptable.
66692.215	Arrowhead Elementary School	- Construction Observation underway.
66692.216	Moscariello at Crosskeys	- Reviewed plans and transmitted comments to Engineer on February 15, 2021.

## SYSTEM SUPERINTENDENT'S REPORT

MARCH 2021

FOR WORK DONE FEBRUARY 1, 2021 – FEBRUARY 28, 2021

### SEWER AUTHORITY PROJECTS:

**UPDATE: PORTABLE CAMERA SYSTEM QUOTE:** The sewer camera rig was ordered from Ques and now has the new estimated delivery date of the last week of March.

**UPDATE: MANHOLE # 58 APPLEDALE RD:** We contacted James R Kenny Excavating and Paving Inc. to come out and look at and give us a quote for this manhole that needs to be lifted and reset and anchored.

**UPDATE: CIP PROJECT #2:** The surveying has been done on the Walker Lane, Roanoke and Jamestown Road portion of the next CIP project. The surveyors are now surveying Sunnyside Ave. from manhole #76 to #68 for this year approved project addition. We also added the other connecting section of Sunnyside from manhole #68 to #ST16 at the intersection of Sunnyside and Farmhouse to the surveying list to be done while they are out there. This section of Sunnyside is on the CIP project list for next year projects. We have a meeting set with Mr. Rose for Thursday 3/4/2021 to talk about the possibility of also adding this section of Sunnyside to this year replacement project. Makes sense to close road and set up bypass pumping once instead of twice and also to get out of the way of the Township so they can blacktop Sunnyside all at once.

**UPDATE: VALLEY FORGE STATION:** We received the parts ordered for the Muffin Monster from JWC. They were dropped off at Deckman's for them to rebuild it.

**UPDATE: UTILITY/ PLOW TRUCK:** We received the check from the Township for payment of the auction sale of the truck.

**UPDATE: GRANGE AVE. STATION:** The rebuilt spare pump that was installed that called out for seal failure immediately got pulled back out and taken to Deckman's for evaluations. Deckman's did the repair under warranty and we put it back in station and its back in operation. We didn't receive a quote yet for the other pump for this station that needs rebuilding and a new volute.

**UPDATE: Chapter 94 Report:** The Chapter 94 report has been prepared and is being sent to me for review and signature. It should be sent out prior to this meeting.

**2021 TOWNSHIP PAVING LIST:** We got the list from the Township for the roads that will be paved this year. We are getting a number together for how many manholes will need to be raised and shrink wrapped. We are also going to video all sewer mains in the project area in house.

### PROPOSED / POSSIBLE FUTURE DEVELOPER PROJECTS:

**Providence Place:** 160 units. *61 units were allocated. 19 EDUs need to be purchased in the second phase. As of now they are schedule to start phase 2 in 2020.*

**Anderko subdivision:** *7 EDUs were needed. 4 EDUs were purchased and 3 more are needed.*

**420 Church Road:** *26 lot subdivision. Property had one house on it that was demoed. 25 EDUs needed*

**Vaux Hill Property:** *30 EDU proposed subdivision.*

**2711/2725 WOODLAND AVE:** *9 lot subdivision. Both properties have an existing EDU. 7 EDUs needed*

**MAINTENANCE DEPARTMENT:**

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 101 locations (PA One Calls).
- Pump one for Grange Ave was repaired under warrantee and reinstalled at the station.
- Responded to low wet well alarm at Walker Lane investigation revealed the transducer for the bypass pump malfunctioned causing it to run, creating a low wet well condition. The transducer was replaced and issue was resolved.
- Compiled a detailed list of all manholes in the areas to be paved in 2021.
- Installed a new alternator in unit one.
- Snow removal from office and stations due to multiple winter storms.
- Responded to call of a blocked lateral at 2715 Leon. After arriving at the home we confirmed our main was fine we then removed a plunger the homeowner had broken off in the vent and we plunged and cleared the lateral.
- Inspect sewer repair at 3114 Providence Rd.
- Inspect sewer repair at 141 Farview Ave.
- Inspect new sewer connections lot 2,4,14 at Addison Court.
- Inspect new sewer connections lot 2, 4 at Drake Cir.

**DEPARTMENT INFORMATION:**

	Maintenance	Administration
Regular hours worked	400	286
PTO hours	56	8
Holiday hours	24	16
Overtime	16	n/a
Part-time hours		46
Injury related hours	0	0