

REGULAR MEETING

**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY
MINUTES OF DECEMBER 13, 2021**

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, December 13, 2021 at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Chairman; Mr. Charles Rose, Vice Chairman; Mr. Doug Hager, Treasurer; Mr. Jason Sorgini, Asst. Treasurer

Absent was Authority Member:

Mr. Robert Tschoepe, Secretary

In addition thereto, the following persons were present:

Mr. Alan Rubendall, System Superintendent; Mrs. Lori Connolly, Office Manager; Mr. Ed Woyden, Engineer; Mr. Eric Frey, Solicitor; Mr. Gary Neights, Liaison

Visitor not on Agenda: Mrs. Elisabeth Otvos

CALL TO ORDER

The Chairman called the meeting to order at 4:30 PM and led everyone in the Pledge of Allegiance.

The Chairman stated that there was an Executive Session prior to the meeting to discuss legal issues.

PUBLIC COMMENTS

The Chairman asked for a motion to deviate from the Agenda. Upon motion of Mr. Rose, seconded by Mr. Hager and unanimously carried, the Board deviated from the Agenda for Public Comments.

801 Mockingbird Lane

Mrs. Otvos of 801 Mocking Bird Lane asked the Board to fix the sewer line so she didn't have flooding in her basement again. She said she submitted the claim to her insurance Company but does not have the extra flood insurance and /or water and sewer line back up insurance.

The Chairman asked why she had an ejector tank that pumped water from the sink and Ms. Otvos said she needed it per code. The work was done 5-6 years ago.

After discussion, the Chairman advised Mrs. Otvos that the installation is below vent and there should have been a back flow preventer installed and suggested she submit a claim to the contractor who did the work because the work was not done properly. Mr. Rubendall gave Mrs. Otvos a copy of the International Plumbing Code that states "Backflow Preventer - Section 715.1 of IPC (International Plumbing Code) states that any plumbing fixtures that are installed on a floor with an elevation below the elevation of the manhole cover of the next upstream manhole in the public sewer, shall be protected by a backflow preventer in the building drain or horizontal branch serving such fixture."

The Chairman asked for a motion to return to the Agenda. Upon motion of Mr. Hager, seconded by Mr. Rose and unanimously carried, the Board returned to the Agenda.

MINUTES

The minutes of the November 8, 2021 meeting were presented. Upon motion of Mr. Hager, seconded by Mr. Sorgini and unanimously carried, the reading of the minutes was waived and approved.

TREASURER'S REPORT

Mr. Hager presented to the Board the bills to be paid from the Revenue & Administration, Capital Improvement and Capital Expansion.

Upon motion of Mr. Hager seconded by Mr. Sorgini and unanimously carried, the Board approved payment of bills from Revenue & Administration, Capital Improvement and Capital Expansion hereto marked as Exhibit "A".

PERSONNEL & PENSION

End of Year Adjustment

The Chairman presented to the Board the year-end adjustments and asked for any comments.

A motion was made by Mr. Walker, seconded by Mr. Sorgini and unanimously carried, to approve the year-end adjustments as presented.

Employee Retirement Account

The Chairman stated to the Board that PMRS approved our withdrawal and advised us that the new administrator will be responsible for making the January 1, 2022 payment. He said the Committee, met with Conrad Siegel and they have been working with Mrs. Connolly on a daily basis to make this happen and that it has been a lot of work and coordination. A letter notifying the change has been sent to the pensioners.

CAPITAL PROJECTS

2021 Sanitary Sewer Line Replacement

Mr. Rose stated to the Board that the excavation started at MH C-19 on Walker Lane on November 8, 2021. Work has progressed smoothly on Walker, Roanoke and Jamestown and the Contractor is nearing Church Road. There have been no major complaints or issues to date. The connection at East Mount Kirk will be performed during the school holiday break.

2022 Sanitary Sewer Line Replacement

Design is scheduled to be complete in February 2022. We should discuss the current construction climate for bidding in the Spring.

Exposed Sewer – Mine Run

Anrich's proposal for Linnet was unacceptable at \$140,000 plus. The Engineer suggests making a bid package for the three areas identified and to follow a similar procedure that was done for the Mine Run Emergency repair.

EDU SALES

A motion was made by Mr. Hager seconded by Mr. Sorgini and unanimously carried to approve one (1) EDU each for 59 Smith Road, 102 A & B N. Park Avenue, 28 Eagleville Road and 2989 Fifth Street.

DEVELOPER AGREEMENT and/or PROFESSIONAL SERVICE AGREEMENT

A motion was made by Mr. Hager seconded by Mr. Sorgini and unanimously carried to approve the Professional Service Agreement for Americo Moscariello at 59 Smith Road and LinMike, LLC at 2989 Fifth Street.

ENGINEER'S REPORT - EXHIBIT "B"

There were no questions on the Engineer's Report.

2021 Sanitary Sewer Line Replacement

Mr. Woyden requested a motion for payment of Estimate number one.

A motion was made by Mr. Rose, seconded by Mr. Sorgini and unanimously carried, to authorize the Chairman to sign Payment Estimate number one for the 2021 Sanitary Sewer Replacement Project with Anrich in the amount of \$186,271.43.

SYSTEM SUPERINTENDENT'S REPORT "C"

There were no questions on the System Superintendent's Report.

ATTORNEY REPORT

Mr. Frey reported that all of his comments on legal matters had been previously discussed in Executive Session.

A motion was made by Mr. Rose, seconded by Mr. Sorgini and unanimously carried, to add the Low Income Housing Wastewater Assistance Program (LIHWAP) Grant to the Agenda.

After discussion, a motion was made by Mr. Hager seconded by Mr. Rose and unanimously carried, authorizing staff to sign up as a vendor with the Low Income Housing Wastewater Assistance Program.

NEW BUSINESS

Construction Escrow Release No: 1 for Moscariello at Crosskeys

A motion was made by Mr. Sorgini seconded by Mr. Hager and unanimously carried to add the Construction Escrow Release to the Agenda.

A motion was made by Mr. Sorgini seconded by Mr. Hager and unanimously carried to approve the construction Escrow Release for Moscariello at Crosskeys in the amount of \$260,252.48.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 5:30 PM by motion of Mr. Rose, seconded by Mr. Sorgini and unanimously carried.



Alan Rubendall, Assistant Secretary

BILLS PAID FROM REV. & ADMIN.		DECEMBER 13, 2021 BOARD MEETING	
ADVANCED AUTO PARTS	TRUCK & EQUIPMENT MAINT: OIL, FILTER OIL, FILTER		113.35
ADP	ADMINISTRATION: PAYROLL PROCESSING	[AUTO DEBIT]	193.28
AMERICAN WATER COMPANY	COMPUTER BILLING, SEWER RENTAL: MONTHLY METER READINGS		28.34
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE		269.00
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		65.06
CLARK INDUSTRIAL SUPPLY	PUMP STATION MAINT: PUMP CONNECTONS FOR BYPASS PUMP, ADAPTER		453.62
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING		280.00
CLOVERLEAF TOOL COMPANY	TRUCK & EQUIPMENT: PARTS TO REBUILD PUMP ON SEWER CLEANER		110.85
CONNOLLY, LORI	HOSPITALIZATION: REIMBURSEMENT OF COPAY		449.80
CORE & MAIN	PUMP STATION MAINT: VALVES FOR WALKER LANE PUMP STATION		1762.50
CREAMERY TIRE	TRUCK & EQUIPMENT: NEW TIRES (4) FOR 2003 GMC SIERRA		640.00
DECKMAN MOTOR & PUMP INC	PUMP STATION MAINT: INSPECTION FEE OLD BAPTIST		280.00
DISCHEL BARTLE & DOOLEY	LEGAL FEES, SPECIAL PROJECTS, REF: MONTH OF OCTOBER		2476.00
GANNETT FLEMING, INC	ENGINEERING FEES. SPECIAL PROJECTS, REF: OCTOBER 2, 2021 - NOVEMBER 5, 2021		8998.50
HADLEY, KEITH	HOSPITALIZATION, SAFETY: REIMBURSEMENT OF COPAY		25.86
HOME DEPOT	TRUCK & EQUIPMENT: PARTS TO REPAIR SHOP FENCE		80.92
NAPA AUTO PARTS	TRUCK & EQUIPMENT: BOLTS FOR SEWER CAMERA, NUTS & BOLTS FOR STOCK		80.00
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL		131.05
KAPPE ASSOCIATES, INC	PUMP STATION MAINT: REBUILD TRANSDUCER AUDUBON SQUARE PUMP STATION		685.00
LPVRS	TREATMENT CHARGES		192765.00
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE NOVEMBER		50.00
MONTGOMERY LAW REPORTER	OPERATING EXPENSES: NOTIFICATION OF SHERIFF SALE		73.00
NAPA AUTO PARTS	PUMP STATION MAINT: HYD FLUID FOR VALLEY FORGE MUFFIN MONSTER		114.48
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE		75.86
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING		201.84
PECO	GAS & ELECTRIC		3194.09
RICHTER OFFICE SUPPLY COMPANY, INC.	ADMIN MISC: CALENDARS, OFFICE SUPPLIES, COPY PAPER		280.84
RUBENDALL, ALAN	HOSPITALIZATION: REIMBURSEMENT OF COPAY		30.00
SANTONIS GARAGE	TRUCK & EQUIPMENT MAINT: STATE INSPECTION FOR CRANE TRUCK		63.72
SHARP WATER CULLIGAN	OPERATING EXPENSES: WATER COOLER RENTAL		18.00
SHERWIN WILLIAMS	PUMP STATION MAINT: PAINT FOR ADAPTER PLATE		93.70
STRATIX LEASING	ADMINISTRATION: COPIER LEASE	[AUTO DEBIT]	321.00
SUN LIFE	INSURANCE: PREMIUM LIFE, AD&D, LTD, STD, DENTAL, VISION	[AUTO DEBIT]	1163.76
UNIFIRST	HEALTH & SAFETY: UNIFORM CLEANING		273.80
UNITED HEALTHCARE	HOSPITALIZATION: PREMIUM		5229.04
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS		846.07
VERIZON	TELEPHONE: OFFICE FIOS		210.62
VERIZON	TELEPHONE: OFFICE INTERNET		109.00
VERIZON WIRELESS	TELEPHONE: MOBILE PHONES		258.45
WELLS FARGO	DEBT SERVICE: INTEREST 2016 NOTE	[AUTO DEBIT]	931.47
WELLS FARGO	DEBT SERVICE: INTEREST 2020 NOTE	[AUTO DEBIT]	11040.56
WEX BANK	TRUCK & EQUIPMENT: FUEL FOR VEHICLES & EQUIPMENT		804.71
XYLEM	TRUCK & EQUIPMENT: INFLATABLE PLUGS FOR BLOCKING SEWER		1576.00
LPTSA CREDIT CARD	ADMIN MISC: AFTER HOURS EMER SERV, GO TO MTG RENEWAL	[TRANSFERRED]	406.89
LPTSA	PAYROLL	[TRANSFERRED]	35,000.00
TOTAL			272141.68
BILLS PAID FROM CAPITAL IMPROVEMENT			
ANRICH	PAYMENT ESTIMATE NO.: 1		186271.43
DISCHEL BARTLE & DOOLEY	LEGAL FEES: MONTH OF OCTOBER		160.00
GANNETT FLEMING	ENGINEERING FEES: OCTOBER 2, 2021 - NOVEMBER 5, 2021		25739.00
TOTAL			212170.43
BILLS PAID FROM CAPITAL RESERVE			
LPVRS	CAPACITY PERMITS		10680.00
TOTAL			10680.00

GANNETT FLEMING'S REPORT
for the
LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY
December 13, 2021

66692.105	DEP CAP/CMP	-	Following up with the Township on projects for the CMP.
66692.110	2021 Capital Project	-	Construction is progressing. Estimate #1 in the amount of \$186,271.43 will be presented at the December 13 th meeting.
66692.111	Intersection Improvement Project	-	Developed specifications and completed PENNDOT Form 4181 requirements. Information was submitted to McMahon Associates on November 18, 2021.
66692.118	Exposed Sanitary Sewer – Linnet Rd	-	Cost proposal received from Anrich.
66692.119	2022 Capital Projects	-	Design work continuing.
66692.121	Exposed Sanitary Sewer - Jode Rd & Park Ave.	-	Survey underway. When base plans received, design drawing will be prepared.
66692.122	FEMA/PEMA Grant Assistance	-	Providing support to Alan and Lori for completion of FEMA/PEMA grant applications.
66692.225	59 Smith Road	-	Transmitted review letter to Engineer on December 6, 2021.

SYSTEM SUPERINTENDENT'S REPORT

DECEMBER 2021

FOR WORK DONE NOVEMBB 1, 2021 – NOVEMBER 30, 2021

SEWER AUTHORITY PROJECTS:

EAGLEVILLE RUN ROW: We did a visual inspection of the Eagleville Run ROW and found one issue. Manhole #ER 11

MOCKINGBIRD, RINGNECK AND N. PARK: Ran sewer cleaner and cleaned 1500 foot of sewer main on these roads

EAGLEVILLE GARAGE: Installed a gate on back fence of parking lot for easy snow removal.

VALLEY FORGE STATION: Met with MATOS tree service at Valley Forge station and looked at the two trees that are dying and leaning toward the station building. Gave him the ok to cut them down.

UPDATE - 2021 SEWER REPLACEMENT PROJECT: Anrich is moving along at a steady pace even with all the hurdles they are going through. They have completed all the sewer main and manhole replacement on Walker Lane, Roanoke and Jamestown circles. We ran across an issue with the 1B stone backfill, the manholes and then the 2A modified stone. All worked out in the end.

UPDATE - WALKER STATION: We still haven't heard back from Deckman's on a quote for this pump that we dropped off due to the noisy bearings.

UPDATE - MINE RUNE ROW: We completed the inspection of the Mine Run ROW and made sure all manholes and lids are secured and in good shape.

UPDATE - SMITH ROAD PUMP STATION: We took the pump to Deckmans for inspection after the electrical damage that happened at this station. After evaluation they found that the terminal board tested to be bad and a seal failure. It was suggested by them to do a complete overhaul. After comparing the price between the pump rebuild quote and the quote for a new pump we gave them the ok to do the rebuild.

UPDATE - EXPOSED SEWER MAINS: Gannet Fleming is working on plans and estimates for repairs of these exposed mains.

NO UPDATE - DISLODGED MANHOLES: We turned in a claim to our insurance company for the damage to all four of the manhole lids that came off and got filled with debris during hurricane IDA. They asked me to forward all the bills and information pertaining to the damage and said they will get back to us. We have not heard back from them yet. We have since then found that there is possibly damage funding available from FEMA. We started the process of applying for FEMA funding for hurricane damage.

NO UPDATE - 609 LINNETT ROAD: Spoke to Anrich at the Sewer Replacement Pre-Job meeting and they agreed to add the exposed pipe repair to the project using the project unit prices. We have a temporary easement agreement ready for property owner to sign to allow us to get to repair site through their property.

PROPOSED / POSSIBLE FUTURE DEVELOPER PROJECTS:

Providence Place: 160 units. 61 units were allocated. 19 EDUs need to be purchased in the second phase. As of now the schedule for phase 2 is unknown.

420 Church Road: Possible 26 lot subdivision. Property had one house on it that was demoed. 25 EDUs may be needed

MAINTENANCE DEPARTMENT:

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 198 locations (PA One Calls).
- Exercised all generators that don't test automatically, Smith, Grange, Evansburg and trailer units.
- Responded to call of pump one failure at Evansburg Rd station. Investigation showed pump one had tripped the overload protection. The pump was pulled and checked for a blockage, nothing was found in the volute or impeller. We ran the pump listening for any abnormal noise then amp draws were performed. Everything checked out fine the pump was then put back into service.
- Cut down and removed dead tree from St Gabes station.
- Removed and cleaned all venturi and screen assemblies on stationary bypass pumps.
- Removed all fencing from Arcola Rd metering station.
- Collected all scrap metal and transported it to recycling center.
- Used salvaged fencing materials to add a gate at the shop to allow for easier removal of snow.
- Walked Eagleville interceptor R.O.W. from Hoy Park to shop to evaluate condition of manholes and concrete encasements.
- Changed Oil and filter on unit 3.
- Cleaned Sewer main on Mockingbird Rd R.O.W. from MH PT26 to MH PT30 about 900'.
- Cleaned Sewer main on Ringneck Rd R.O.W. from MH PT86 to PT78 about 1500'.
- Cleaned Sewer main on North Park Ave from VG7 to VG21 about 900'.
- Plunged and cleared lateral at 4021 Redwing Ln.
- Plunged and cleared lateral at 2013 Waterfall Cir.
- Inspected sewer lateral repair at 3029 Fairhill Dr.
- Inspected sewer lateral repair at 32 Vaux Ln.
- Inspected sewer lateral repair at 6017 Cold Springs Rd.

DEPARTMENT INFORMATION:

	Maintenance	Administration
Regular hours worked	416	272
PTO hours	40	32
Holiday hours	72	48
Overtime	16	n/a
Part-time hours		56
Injury related hours	0	0